



Blackpool Town Deal Board Meeting No 16 Friday, 11th February, 2022 Via Microsoft Teams

Blackpool Town Deal Board

Paul Smith- Chair (PS)	Business in the Community
Anna Blackburn (AB)	Beaverbrooks
Kate Shane (KS)	Merlin Entertainments
Peter Cole (PC)	Chartered Surveyor
Richard Fee (RF)	Nikal
Steve Williams (SW)	Force Technology
Debbie Francis (DF)	Lancashire LEP
Alan Cavill (AC)	Blackpool Council
Dick Cartmell (DC)	Together in Lancashire
David Gaffney (DG)	Arts Council
Tina Redford (TF)	Left Coast

In Attendance

Nick Gerrard (NG)	Blackpool Council
Mark Gillingham (MG)	Blackpool Council
Michael Hodgson (MH)	Blackpool Council
Pauline Wigglesworth (PW)	Blackpool Council
Tracey Betts (TB)	Blackpool Council
Graham Cowley (GC)	BITC
Bo Zhang (BZ)	Cities and Local Growth, BEIS/DHLUC

Notes and Actions	By Whom
<p>1. Welcome, Apologies and Introduction</p> <p>a) The Chair explained the purpose of today’s meeting, which was to agree the Town Deal Board amended terms of reference and noted the Board’s role going forward, which will be to monitor the seven schemes; making sure they are on track and going to plan.</p> <p>b) Apologies for absence were received from the following:</p> <ul style="list-style-type: none"> • Neil Jack Blackpool Council • Paul Maynard MP for Blackpool North • Scott Benton MP for Blackpool South • Jane Cole Blackpool Transport • Peter Swann Coolsilk • Steve Fogg Blackpool Teaching Hospitals NHS Trust 	



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<ul style="list-style-type: none"> • Heather Murray DWP • Ben Mansford Blackpool FC • Trish Armstrong-Childs Blackpool Teaching Hospitals NHS Trust • Tracy Hopkins Blackpool, Fylde and Wyre VCFS <p>c) The Chair welcomed Debbie Francis, Chair of the Lancashire LEP to the Board.</p>	
<p>2. Declaration of Interests</p> <p>a) Noted no declarations of interest required to be declared as there were no Town Deal Project specific decisions taking place today.</p>	
<p>3. Minutes of last Meetings and Matters Arising</p> <p>a) The Board approved the minutes of meetings 14 and 15.</p> <p>b) It was noted that Blackpool Central and Multiversity business cases had yet to be formally approved by DLUHC following the request for some further information. BZ provided an update on the status of the two business cases and noted that her recommendations had been accepted following DLUHC's request for further information and that confirmation of March payments was pending.</p>	
<p>4. Town Deal Board Revised Terms of Reference</p> <p>a) The Board received the proposed amendments to its Terms of Reference which had been updated to reflect the delivery and monitoring role now that 5 of the business cases had been approved. Once final approval had been received to the Blackpool Central and Multiversity business cases the Terms of Reference would be updated to reflect this.</p> <p>b) The Board agreed to the revised Terms of Reference subject to their being updated once final approval had been received to the two outstanding business cases.</p>	<p>Nick Gerrard</p>
<p>5. Town Deal Investment Panel (TDIP) Terms of Reference</p> <p>a) The Board agreed to the revised Terms of Reference for the Town Deal Investment Panel subject to the incorporation of the Code of Conduct and Declaration of Interests sections to mirror those in the Town Deal Board Terms of Reference.</p> <p>b) It was noted that the TDIP operated under both of these requirements already but it was better that they were formally incorporated in the Terms of Reference.</p>	<p>Nick Gerrard</p>



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<p>6. Town Deal Update</p> <p>a) The Board reviewed the Town Deal Update report and noted that 5 of the 7 business cases had now been given final approval by the Department of Levelling Up, Housing and Communities (DLUHC), with the other two awaited, and the funds the Council had received to deliver the projects.</p> <p>b) They also noted that the internal audit report recommendations for an overall Communications Plan and a Programme Level risk register to be provided, with the latter on this agenda and the Communications Plan to be presented to the next meeting.</p>	
<p>7. Town Deal Programme Management Framework</p> <p>a) The Board received a report and attachments which set out the detailed arrangements in place for the overall management of the Town Deal Programme and individual projects to ensure appropriate accountability.</p> <p>b) As part of the required Assurance Review the Government had requested three actions that the Council, as Accountable Body, were asked to complete to support the provision of assurance as follows:</p> <ul style="list-style-type: none"> • The Chief Finance Officer (Section 151 Officer) should submit their Assurance Statement for the Town Deal by 18 February 2022, by completing a standard form in which they must reflect any areas of concern, identifying the project covered by the Town Deal. • The Section 151 Officer must also write to the Department for Levelling Up, Housing and Communities (DLUHC) Accounting Officer using a separate template by 18 February 2022. • Finally, the Accountable Body and Town Deal Board must submit their Governance Assurance Statement to DLUHC by 11 March 2022. Again, this should reflect any areas of concern, identifying the project covered by the Town Deal. <p>c) The Board noted the Programme Management Framework arrangements (which had also been reviewed by the TDIP), and authorised the Chair to review and sign off the required Governance Assurance Statement to submit to DLUHC by 11th March 2022 in liaison with the Council’s Section 151 officer, a copy of which would be provided to the Board.</p>	<p>Nick Gerrard</p>
<p>8. Programme Risk Register</p>	



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<p>a) The Board noted and approved the comprehensive Programme Risk Register which would be reviewed by the Town Deal Investment Panel and brought to each meeting of the Board. It was noted that construction price inflation is currently considered the biggest risk.</p>	<p>Nick Gerrard</p>
<p>9. Community Engagement Update</p> <p>a) Pauline Wigglesworth gave an update on community engagement. The Council’s internal audit has helped the Fusion Team to reflect on the engagement work, its analysis and the feedback given to respondents. Engagement plans have been refreshed for the delivery phase of the schemes and a review of internal resources has taken place to ensure future engagement is compliant with the consultation Gunning Principles.</p> <p>b) She advised that moving forward project managers, Fusion and Communications Team would work together to ensure a greater awareness of the projects that are part of the Town Deal and their link with wider regeneration projects</p> <p>c) It was noted that during the pandemic, the majority of community engagement was carried out by digital means, which may not have been accessible to all community members and those with protected characteristics and as such an engagement event was held at the Houndshell centre on 6 to 11 December 2021.</p> <p>d) Tracey Betts then gave a presentation on the pop-up shop engagement event that took place on 6 to 11 December 2021 at the Houndshell Shopping Centre which saw 3,000 interactions. The presentation (attached below) included a summary of the number of interactions, key themes/ conversation topics, how the information was gathered, demographics, and specific key themes for each of the Town Deal schemes.</p> <p>e) The Board noted the report and requested a presentation on the overall Communications Plan at the next meeting.</p>	<p>Nick Gerrard</p>
<p>10. Any Other Business</p> <p>a) PM Visit: The Board also received an oral report on the recent visit by the Prime Minister and the Secretary of State for Levelling Up, Housing and Communities to Blackpool which had provided the opportunity to discuss how Blackpool could benefit from the Government’s commitment to Levelling Up as set out in the recently published White Paper.</p> <p>b) Levelling-Up Fund Round 2 and Shared Prosperity Fund: It was noted that Government guidance for both schemes was expected to be released in spring 2022. The Council is awaiting the guidance on Levelling Up to identify the best method of ensuring success with a second round bid, consulting with</p>	



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<p>both MPs and others. The Shared Prosperity Fund will be a three year programme and will be allocated to all local authorities, prioritised on the basis of need. An Investment Plan will need to be drafted and mechanisms set up to engage with partners, process payments and day-to-day monitoring by the summer.</p> <p>c) Homes England: In addition the Board were informed of the discussions the Council is currently having with Homes England regarding tackling Blackpool’s housing issues and the County Deal which all Lancashire Local Authorities had approved to go ahead.</p> <p>d) Town Centre Strategy and Action Plan: CBRE have been commissioned to refresh the town centre strategy and action plan. Any Board member wishing to specifically input into the Strategy’s development should let Nick Gerrard know as soon as possible.</p>	
<p>11. Future Meeting Dates</p> <p>(To initially be set up as Teams meetings but hopefully to take place in person)</p> <ul style="list-style-type: none"> • Friday, 20 May 2022, 1pm-3pm • Friday, 2 September 2022, 1pm-3pm • Friday, 18 November 2022, 1pm-3pm 	