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Surrendering your club premises certificate

Last Modified June 09, 2023



If your club no longer requires a club premises certificate, it can be surrendered.

The club is still responsible for any licensable activities that occur at the club, as well as being liable for the annual licence fee, until the certificate is surrendered.

Surrender your club premises certificate

The request to surrender the certificate must be made in writing. Download and complete the [surrender request form \[PDF 139KB\]](#), ensuring it is signed by someone who has authority to sign on behalf of the club, for example the club secretary.

Return the form with the original club premises certificate and summary, or indicate on the form why it cannot be returned.

Contact

Licensing service

Municipal buildings, Corporation Street, Blackpool, FY1 1NF

Telephone 01253 478572

Email licensing.la2003@blackpool.gov.uk

The licensing service is available to contact by telephone between 10.00am and 2.00pm Monday to Friday or visit in person by appointment only at the licensing desk at Blackpool Council's Customer First Centre on Corporation Street .

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Blackpool Council

Municipal Buildings
Corporation Street
Blackpool
FY1 1NF

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