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Minor variation

Last Modified June 09, 2023



Small changes to your premises licence can be made on a minor variation application.

The proposed changes must not adversely affect the promotion of the 4 licensing objectives which are the prevention of crime and disorder, prevention of public nuisance, protection of children from harm and public safety.

Certain things cannot be dealt with using the minor variation process, including extending the hours for the sale of alcohol between the hours of 11.00pm and 7.00am, or increasing the amount of time on any day during which alcohol may be sold. In such cases a [full variation](#) will always be required.

Please contact the licensing service for advice if you are unsure whether your proposals can be dealt with through the minor variation procedure.

Apply for a minor variation

Please read the [guidance notes \[PDF 28KB\]](#) before applying for a minor variation to your premises licence. This includes a template for the advertisement that you are required to display during the application period.

Download and complete the [minor variation application form \[PDF 131KB\]](#). The form should be accompanied by the fee of £89 and a plan of your premises if the layout is changing. You will also need to return your current premises licence and summary.

Alternatively you can [apply online](#).

Interested parties have 10 working days to make relevant representations about a minor variation application. We must inform you of our decision to grant or reject the application within 15 working days.

Contact

Licensing service

Municipal buildings, Corporation Street, Blackpool, FY1 1NF

Telephone 01253 478572

Email licensing.la2003@blackpool.gov.uk

The licensing service is available to contact by telephone between 10:00am and 2:00pm Monday to Friday or visit in person by appointment only at the licensing desk at Blackpool Council's Customer First Centre on Corporation Street.

Additional information

[Premises-Licence-application-overview](#)

[Association of Licensed Multiple Retailers](#)

Licensing Act 2003 offences

Federation of Licensed Victuallers Association

British Beer and Pub Association

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Blackpool Council

Municipal Buildings
Corporation Street
Blackpool
FY1 1NF

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