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# Hackney carriage and private hire complaint form

Last Modified January 29, 2021

Please give as much information as possible to identify the person/vehicle complained against.

Please Note: your details may be disclosed to the person complained about should it be necessary to take further action.

## Complainant/aggrieved person

(It may be necessary to obtain further information from you, or record a formal witness statement, where appropriate).

Title	
<sup>C</sup> Mr	
<sup>C</sup> Mrs	
<sup>C</sup> Miss	
° <sub>Ms</sub>	
<sup>C</sup> Other	
Other	
Name	
First name	Last name
Date of birth	
DD/MM/YYYY	
Home address	
J	
Postcode	
Telephone	

Mobile

Email

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Your complaint will be acknowledged in writing within ten working days.

If appropriate, a further reply will be given when the matter has been fully investigated.

Please be aware that **it may be necessary to disclose your name** to the person being complained about should there be a need to take this matter further, however, your address will always remain confidential.

Any personal information supplied on this form will be processed in accordance with the Data Protection Act 1998.

If you want to find out more about your rights under the Act, you can contact the <u>Office of the Information Commissioner</u> Telephone: 01625 545700.

If you wish to raise any issue related to the data protection legislation, you can do so by contacting the council's data protection officer at <u>Dataprotectionofficer@blackpool.gov.uk</u> or by writing to:

Data protection officer Information governance team PO Box 4 Blackpool FY1 1NA.

If you wish to rely on any of the rights afforded to you under the legislation, or wish to make a subject access request (access your own personal data) you can do this by contacting <u>DPA@blackpool.gov.uk</u>, writing to the information governance team as above.

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#### **Blackpool Council**

Municipal Buildings Corporation Street Blackpool FY1 1NF

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