

## Additional Licensing Fees: Central Area

Fees for period 4 July 2016 to 3 July 2020

The designation of the Additional Licensing scheme will become operative on 4 July 2016 and will last for five years. From this date, every House in Multiple Occupation (HMO) within the designated area must be licensed, unless it is subject to exemption.

### New Application Standard Fee

HMO's up to and including 5 units	Standard Fee
Fee for property up to and including 5 units	£940
Fee for each additional unit over 5 (within the same building under the control of the same proposed licence holder)	£60

### Discounts (to be deducted from above standard fees)

<b>Early Bird Discount</b> Application form and all requested documentation must be received fully completed in the first three months of the scheme.	<b>£100</b> Applies to every property.
<b>Accredited Landlord. *</b> Landlord is a member of a Landlords Accreditation scheme. (Landlord must be a member for the full 5 year duration of the scheme)	<b>£100*</b> Applies to first five properties
<b>Landlord is a member of NLA, RLA or NWLA*</b> Landlord must be a member for the full 5 year duration of the scheme	<b>£50*</b> Applies to first five properties
<b>Fit and Proper Discount</b> Discount only given on applications made at the time of the first application.	<b>£20</b> Applies to second and subsequent applications

\* Discount available for **either** accreditation **or** membership of a landlord association but not both.

### Application to vary a licence (Change of details only)

Although there is no fee for a variation to the details of the licence, under Condition 15 of the licence a licence holder is required to notify the council of any material changes to the property or of a change of manager.

### Change of Ownership

If a licensed property is sold the licence is not transferable and the new owner will need to apply for a new Selective Licence.

Change of ownership of licensed property	£140
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## **Help and advice**

If you would like help with any aspect of the application process, the Housing Enforcement Team will be able to assist you.

Please ring us on: 01253 476841 and one of our officers will be happy to help.

We can also be contacted by email at: [housing.licensing@blackpool.gov.uk](mailto:housing.licensing@blackpool.gov.uk)