

Additional Licensing Fees: Central Area

Fees for period 4 July 2016 to 3 July 2020

The designation of the Additional Licensing scheme will become operative on 4 July 2016 and will last for five years. From this date, every House in Multiple Occupation (HMO) within the designated area must be licensed, unless it is subject to exemption.

New Application Standard Fee

HMO's up to and including 5 units	Standard Fee
Fee for property up to and including 5 units	£940
Fee for each additional unit over 5 (within the same building under the control of the same proposed licence holder)	£60

Discounts (to be deducted from above standard fees)

Early Bird Discount Application form and all requested documentation must be received fully completed in the first three months of the scheme.	£100 Applies to every property.
Accredited Landlord. * Landlord is a member of a Landlords Accreditation scheme. (Landlord must be a member for the full 5 year duration of the scheme)	£100* Applies to first five properties
Landlord is a member of NLA, RLA or NWLA* Landlord must be a member for the full 5 year duration of the scheme	£50* Applies to first five properties
Fit and Proper Discount Discount only given on applications made at the time of the first application.	£20 Applies to second and subsequent applications

* Discount available for **either** accreditation **or** membership of a landlord association but not both.

Application to vary a licence (Change of details only)

Although there is no fee for a variation to the details of the licence, under Condition 15 of the licence a licence holder is required to notify the council of any material changes to the property or of a change of manager.

Change of Ownership

If a licensed property is sold the licence is not transferable and the new owner will need to apply for a new Selective Licence.

Change of ownership of licensed property	£140
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Help and advice

If you would like help with any aspect of the application process, the Housing Enforcement Team will be able to assist you.

Please ring us on: 01253 476841 and one of our officers will be happy to help.

We can also be contacted by email at: housing.licensing@blackpool.gov.uk