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Approval of premises and certifying buildings for religious worship and marriage

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- You need a marriage and civil partnership premise licence to hold civil ceremonies in your hotel or civil venue
- You also need to have your building certified if you wish to use it for religious worship and/or register the building for the solemnisation of marriages or civil partnerships

Apply for an approval of premises licence for your civil venue

If this is your first time applying for approval of your premises, please ring the superintendent registrar on 01253 477167. She will have an informal chat with you, arrange to see your premises and talk you through the process before you apply in an official capacity.

You can then decide if you want to submit your paperwork directly to the superintendent registrar. Once you have completed the form and attached all relevant supporting documents and full payment, please return it to:

The superintendent registrar
Registration Service
Blackpool Council
Municipal Buildings
Corporation Street
Blackpool
FY1 1GB

Cheques are payable to Blackpool Council.

Or you can choose to complete the process online. Further information can also be found [without committing to applying yet](#).

[Apply for a licence online](#)

Licences are normally granted within three months of when you make your application.

Approval of premises fees

Application fee	Up to 2 rooms	£1,200
	Each additional room	£310
	Additional rooms after initial approval or changed configuration	£700
	One off approval for naming or renewal of vows ceremony	£285
Renewal certificate	Existing rooms	£730
	If renewal involves an additional room to those on existing certificate (additional cost added to the existing rooms)	£330
	Review of proper officer's decision to refuse an application	£700

Certify a building for worship and marriage

[Find out how to certify a building for religious worship and register it for the solemnisation of marriage.](#)

Certification for religious worship and registration for marriage

Type	Fee
Certification of a place or meeting for religious worship	£29
Registration of a building for the solemnisation of marriages	£123

Civil Partnerships in religious buildings

Type	Fee
Registration of a building for the solemnisation of civil partnerships	£123

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Blackpool Council

Municipal Buildings
Corporation Street
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