

**CHILDREN IN ENTERTAINMENT – THE CHILDREN (PERFORMANCES)
REGULATIONS 1968 (as amended)
Schedule 3 (Regulation 5) – Daily Record Sheet**

Child's Full Name		Child's date of birth	
Parent contact details		Child's Agent	
Child's Licensing Authority		Local Authority for location of work	
Matron Name & Licensing Authority		Tutor name and Licensing Authority	
Name of Production		Child's Licence seen/retained	YES / NO
Production Company Name & Tel. No.		Licence Holder Name/ Tel. No.	
Date of Performance		Place of Performance	

07:00				08:00				09:00				10:00			
00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00
11:00				12:00				13:00				14:00			
00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00
15:00				16:00				17:00				18:00			
00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00
19:00				20:00				21:00				22:00			
00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00
23:00				00:00				01:00				02:00			
00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00	00 to 15	15 to 30	30 to 45	45 to 00

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|--|-----------------------------------|--|
| A = Arrival at venue | D = departure from venue | H = Deliver to home |
| M = Meal breaks | O = Other (makeup/costume) | N = authorised Night work |
| P = Performance on set/stage (inc. rehearsal/line up) | S = Stand by | PU = Pick up to escort to venue |
| R = Rest break | | T = Tutor time |
| W = Wrap up | | |

To be completed by the Licence Holder:

Licence held at place of performance:	YES / NO
Completed time sheet by Matron above:	YES / NO
Date(s) of Medical Examination(s): (where applicable)
Sums to be earned by the child in respect of this licence:
Arrangements made for payment of these sums:

Matron's Signature: _____ **Licence Holder's Signature:** _____

Date: _____