

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(FEBRUARY– MAY 2008)

* Denotes New Item

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	February 2008	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.	08/2007	Executive	Cllr. Clapham
2	February 2008	To Review and identify those plans and strategies which will in the future require Council approval.	10/2007	Executive	Cllr. Callow
3	February 2008	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.	11/2007	Executive	Cllr. Mrs. Callow
4	February 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	12/2007	Executive	Cllr. Mrs. Callow
5	February 2008	To consider and recommend approval of the Council's Capital Programme for the financial year 1 April 2008 to 31 March 2009.	15/2007	Executive	Cllr. Callow
6	February 2008	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2008/09.	16/2007	Executive	Cllr. Mrs. Henderson

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
7	February 2008	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2008 to 31 March 2009.	17/2007	Executive	Cllr. Callow
8	February 2008	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2008 to 31 March 2009.	18/2007	Executive	Cllr. Callow
9	February 2008	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2008 to 31 March 2009.	19/2007	Executive	Cllr. Callow
10	February 2008	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2008 to 31 March 2009.	20/2007	Executive to Council	Cllr. Callow
11	February 2008	To consider the fees and charges for Social Care for the financial year 2008/09.	21/2007	Executive	Cllr. Mrs. Henderson
12	February 2008	Approval of the outcome of the shortlisting of contractors for the Private Finance Initiative on Streetlighting.	22/2007	Executive	Cllr. Fowler
13	February 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	23/2007	Executive	Cllr. Mrs. Callow
14	February 2008	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.	24/2007	Executive	Cllr. Mrs. Callow

Page N°	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
15	March 2008	To consider the annual audit letter for 2006/07 issued by the Audit Commission.	25/2007	Executive	Cllr. Callow
16	February 2008	Approval of the Blackpool Strategy for Older people "Celebrating Age: Experience and Aspiration".	26/2007	Executive	Cllr. Mrs. Henderson
17*	February 2008*	Development of Whitegate Resource Centre to an independent Living Centre for people with physical and sensory disabilities.	01/2008	Executive	Cllr. Mrs. Henderson

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 08/2007	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor D. Clapham, Cabinet Member for Children's Services
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Informal consultations currently taking place to inform proposals to Executive which will initially be requested to decide on formal proposals for consultation amongst members, schools, pupils and parents.
How representations are to be made and by what date	Responses from current informal feedback will inform the required decision. Representations on this were received by 17 th July 2007. The requested decision would authorise formal consultations to an agreed timetable.
Documents to be submitted to the decision maker for consideration	A paper will be tabled outlining the issues for consultation and future development of the Building Schools for the Future (BSF) programme.
Name and address of responsible officer	Robert Brophy, Assistant Director, Transforming Schools e-mail: robert.brophy@blackpool.gov.uk Tel: (01253) 476550

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 10/2007	To review and identify those plans and strategies which will in the future require Council approval.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Chief Executive's Liaison Group and Cabinet.
How representations are to be made and by what date	To Jackie Potter, Executive Director of Tourism and Regeneration by 18 th July 2007.
Documents to be submitted to the decision maker for consideration	Report setting out possible revisions to the Council's Policy Framework.
Name and address of responsible officer	Jackie Potter, Executive Director, Tourism and Regeneration e-mail: jackie.potter@blackpool.gov.uk Tel: (01253) 477006

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 11/2007	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft guidance will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic
Documents to be submitted to the decision maker for consideration	Blackpool Town Centre and Promenade Design Guide.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 12/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 15/2007	To consider and recommend approval of the Council's Capital Programme for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Strategic Asset Management Group Asset Management Steering Group Service Level Asset Management Groups
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 16/2007	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2008/09.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Joint Report of the Assistant Director Performance and Finance and Executive Director of Adult Social Care and Housing
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 17/2007	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 18/2007	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 19/2007	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Local Strategic Partnership, public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 20/2007	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive to Council
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Local Strategic Partnership, Public / Area Forums, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 21/2007	To consider the fees and charges for Social Care for the financial year 2008/09.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	None required.
How representations are to be made and by what date	Representation should be made in writing to Jean Hedley, Assistant Director, Central and Support Services, The Stadium, Seaside's Way, Blackpool, FY1 6JY by 31 st December 2007.
Documents to be submitted to the decision maker for consideration	Report.
Name and address of responsible officer	Jean Hedley, Assistant Director, Central and Support Services. e-mail: jean.hedley@blackpool.gov.uk Tel: (01253) 477195

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 22/2007	Approval of the outcome of the shortlisting of contractors for the Private Finance Initiative on Streetlighting.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor I. Fowler, Cabinet Member for Business Services
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Not applicable.
How representations are to be made and by what date	Representations were sought by the 30 th November to Trevor Rayner, Business Services Manager, Municipal Buildings 01253 478531.
Documents to be submitted to the decision maker for consideration	Report, to be submitted. Considerations of the shortlisting panel.
Name and address of responsible officer	Executive Director of Business Services e-mail: dir.business.services@blackpool.gov.uk Tel: (01253) 478500

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 23/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 24/2007	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Foxhall Area Action Plan Issues and Options.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 25/2007	To consider the annual audit letter for 2006/07 issued by the Audit Commission.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	March 2008
Who is to be consulted and how	Not applicable.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 March 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail: steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 26/2007	Approval of the Blackpool Strategy for Older people "Celebrating Age: Experience and Aspiration".
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	The strategy is based on a number of workshops held with the Senior Voice Forum. The findings of the workshops were distributed for comment to a wide number of organisations within Blackpool which have an interest in older people's issues.
How representations are to be made and by what date	Representations can be made in writing by 31 st December 2007.
Documents to be submitted to the decision maker for consideration	Report and strategy document.
Name and address of responsible officer	Jennifer Jaynes, Assistant Director, Integrated Care Services Adult Social Care and Housing, The Stadium, Blackpool FY1 6JY e-mail: jennifer.jaynes@blackpool.gov.uk Tel: (01253) 651404

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 01/2008	Development of Whitegate Resource Centre to an independent Living Centre for people with physical and sensory disabilities.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Proposals arise from the Joint Commissioning Strategy which is based on extensive consultation with service users and other stakeholders
How representations are to be made and by what date	Representations can be made in writing to the responsible officer by 28 th February 2008.
Documents to be submitted to the decision maker for consideration	Report
Name and address of responsible officer	David Clear, Assistant Director, Strategic Commissioning, The Stadium, Seaside's Way, Blackpool, FY1 6JY e-mail: david.clear@blackpool.gov.uk Tel: (01253) 651403

The following items have been deleted from the Forward Plan since it was last published:-

Decision Reference	Matter for Decision	Reason for Deletion

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council – Councillor Peter Callow

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration JP

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



(c) Councillor Don Clapham - Cabinet Member for Children's Services

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



(d) **Councillor Lily Henderson** - **Cabinet Member for Adult Social Care, Housing and Health**
MBE

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) **Councillor Tony Williams** - **Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

