

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(DECEMBER 2011 to MARCH 2012)

* Denotes New Item

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	December 2011	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16.	23/2010	Council	Cllr Blackburn
2	December 2011	To create up to five forms of additional Primary school entry by 2015 To create a purpose built primary facility with a minimum of two further forms of entry by 2013	5/2011	Executive	Cllr Taylor
3	February 2012	Consideration of the public consultation report on the Blackpool Core Strategy Draft Preferred Option Document. and approval of the Revised Publication edition of the document. This is the statutory planning framework and representation of the Council's Sustainable Community Strategy, determining how proposed levels of housing, employment, retail and other development needs will be met to 2027	6/2011	Executive	Cllr Coleman
4	December 2011	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2011.	10/2011	Executive	Cllr Blackburn
5	December 2011	Support Brokerage describes a range of support or assistance that people may need when choosing, organising or directing their support. A decision is required to ratify the model of brokerage.	13/2011	Executive	Cllr Rowson
6	December 2011	The re tender of Housing Related Support Services	14/2011	Executive	Cllr Rowson
7	February 2012	To consider and recommend approval of the Council's Capital Programme 2012/2013 – 2014/2015.	15/2011	Council	Cllr Blackburn

8	February 2012	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2012/2013.	16/2011	Council	Cllr Campbell
9	February 2012	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2012 to 31 March 2013	17/2011	Council	Cllr Blackburn
10	February 2012	To consider approval of the level of Council Tax for the financial year 1 April 2012 to 31 March 2013	18/2011	Council	Cllr Blackburn
11	February 2012	To consider approval of the Council's Revenue Budget for the financial year 1 April 2012 to 31 March 2013.	19/2011	Council	Cllr Blackburn
12	February 2012	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2012 to 31 March 2013.	20/2011	Executive	Cllr Blackburn

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 23/2010	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16.
Decision making Individual or Body	Council on recommendation of Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	December 2011
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below by 28 th October 2011.
Documents to be submitted to the decision maker for consideration	Report of the Director of Resources.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 5/2011	To create up to five forms of additional Primary school entry by 2015 To create a purpose built primary facility with a minimum of two further forms of entry by 2013
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Taylor, Cabinet Member for Education and Health
Date on which or period within which decision is to be made	December 2011
Who is to be consulted and how	Children, Adults and Families Directorate Senior Management Team Stakeholder Head teacher Consultation event Corporate Asset Management Group Identification of preferred sites with Housing.
How representations are to be made and by what date	In writing by the 28 th October 2011.
Documents to be submitted to the decision maker for consideration	Report. Blackpool Strategy to Address Primary School Placements and Net Capacity
Name and address of responsible officer	Carl Baker Assistant Director Transformation and Organisation Children, Adult and Family Services Progress House Tel: 01253 478972

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 6/2011	Consideration of the public consultation report on the Blackpool Core Strategy Draft Preferred Option Document. and approval of the Revised Publication edition of the document. This is the statutory planning framework and representation of the Council's Sustainable Community Strategy, determining how proposed levels of housing, employment, retail and other development needs will be met to 2027.
Decision making Individual or Body	Council
Relevant Portfolio Holder	Cllr Coleman, Cabinet Member for Regeneration and Urban Development
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	On-line, press and library consultation, along with targeted exhibition, meetings and letters to past consultees, key organisations and other bodies has been completed and will inform the report.
How representations are to be made and by what date	No other representations in advance of Executive. A further six week statutory period of public consultation will follow on the revised publication edition of the Blackpool Core Strategy wide subsequent consultation.
Documents to be submitted to the decision maker for consideration	Blackpool Core Strategy Publication Edition (possible other supporting papers- to be determined).
Name and address of responsible officer	John Donnellon, Assistant Director, Housing Planning and Transport e-mail: john.donnellon@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 10/2011	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2011.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	December 2011
Who is to be consulted and how	No consultation is envisaged.
How representations are to be made and by what date	Not applicable.
Documents to be submitted to the decision maker for consideration	Treasury Management half-yearly progress report to 30 th September 2011 plus associated annexes.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 13/2011	Support Brokerage describes a range of support or assistance that people may need when choosing, organising or directing their support. A decision is required to ratify the model of brokerage.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Rowson, Cabinet Member for Adult Social Care
Date on which or period within which decision is to be made	December 2011
Who is to be consulted and how	Consultation has already taken place with services users, community and voluntary sector representatives and private providers.
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	Report, to be submitted
Name and address of responsible officer	Delyth Curtis, Service Director Commissioning, Performance and Resources, Children, Adult and Families. e-mail: delyth.curtis@blackpool.gov.uk Tel: (01253) 477559

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 14/2011	The re tender of Housing Related Support Services
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Campbell, Cabinet Member for Housing
Date on which or period within which decision is to be made	December 2011
Who is to be consulted and how	Consultation has already taken place with service users, providers and wider stakeholders.
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	The final Homeless Review Report will be presented to the Homeless Review Board on 26 th October 2011 for ratification and to be submitted to the decision maker by 28 th October 2011.
Name and address of responsible officer	Delyth Curtis, Service Director Commissioning, Performance and Resources, Children, Adult and Families. e-mail: delyth.curtis@blackpool.gov.uk Tel: (01253) 477559

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 15/2011	To consider and recommend approval of the Council's Capital Programme 2012/2013 – 2014/2015.
Decision making Individual or Body	Council on recommendation from the Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	Corporate Asset Management Group Service Level Asset Management Groups
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Report of the Director of Resources.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 16/2011	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2012/2013.
Decision making Individual or Body	Council on recommendation from the Executive
Relevant Portfolio Holder	Councillor G Campbell, Cabinet Member for Housing
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Joint Report of the Director of Resources and the Service Director Built Environment.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 17/2011	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2012 to 31 March 2013.
Decision making Individual or Body	Council on recommendation from Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 18/2011	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2012 to 31 March 2013.
Decision making Individual or Body	Council on recommendation from Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	Local Strategic Partnership, Public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Report of the Director Resources.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 19/2011	To consider approval of the Council's Revenue Budget for the financial year 1 April 2012 to 31 March 2013.
Decision making Individual or Body	Council on recommendation from Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	Local Strategic Partnership, Public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Report of the Director of Resources.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 20/2011	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2012 to 31 March 2013.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Blackburn, Leader of the Council
Date on which or period within which decision is to be made	February 2012
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2012.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Chief Executive Human Resources and Transformation.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

The following items have been deleted from the Forward Plan since it was last published:-

Decision Reference	Matter for Decision	Reason for Deletion
10/2010	To consider a policy in respect of the licensing of lap-dancing clubs under the rules for Sex Establishments	Decision to be made at the Executive meeting on the 16 th November 2011

EXECUTIVE MEMBERS

Individual Executive Members appointed to the positions or holding the portfolios mentioned below may discharge any Executive function falling within or to any extent touching upon the areas of responsibility described.

In circumstances where a Cabinet Member is absent or otherwise unable to act or the position is vacant, the Leader may arrange for Executive functions in respect of the relevant areas of responsibility to be discharged, in whole or in part, by one or more other Cabinet Members.

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council and Cabinet Member for Children's Social Care – Councillor Simon Blackburn

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Financial Management
- Phones and IT
- Legal and Democratic Services
- Revenues, Benefits, Invoices and Payments
- Blackpool Fylde and Wyre Credit Union
- Audit
- Contracts and Purchasing
- Coordinating Partnerships with Third Sector and Public Partners
- Staff and Public Communications
- Strategy Development and Research
- "Customer First"
- Council Efficiency Programme
- Area Panel/ Forums
- Looked After Children and Children's Homes
- Safeguarding (Local Safeguarding Children's Board)
- Children's Homes

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

- (a) **Councillor Fred Jackson** **- Deputy Leader and Cabinet Member for Streets and Transport**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

Neighbourhood Management

- Cleansing/ Bins.
- Dog Wardens, Drainage and Litter Enforcement.
- Refuse Collection, disposal, recycling.
- Pest Control.
- Highways Maintenance – potholes, carriageway and footway repairs.
- Grounds Maintenance – grass verges, sea wall and Promenade maintenance.



- Tramway Maintenance.
- CCTV/ Building Security.
- Parking Services – Car Parks and Traffic Management.

Other

- Highways – managing the road network.
- Tramway.
- Parking Policy and Priorities.
- Transport – including roads, cycling and pedestrians.
- Road Safety – including working with schools.
- Relationships with Blackpool Transport and Blackpool Airport.
- Street Lighting and Illuminated bollards/ signs.
- Commercial Services – building prosperity, vehicle maintenance, Corporate Print and Commercial Waste.

(b) Councillor Ivan Taylor - Cabinet Member for Education and Health

- Children’s Centres.
- Adult, Community and Family Learning.
- 14 -19 Strategy.
- Gifted and Talented.
- Early Years.
- School Support and Advice.
- Governor Services.
- Services around Schools.
- Elective Home/ Traveller Education
- Pupil Welfare and Attendance.
- PE and School Sport.
- Inspection and Intervention of Schools.
- Ethnic Minority Achievement.
- ICT Curriculum and City Learning Centre.
- Education Diversity and Support Units/ Service e.g. Pupil Referral Units.
- Children with Additional and Complex Needs (Assessment) and Sensory Impairment.
- Special Education Needs, Assessment and Support and Psychological.
- Schools Catering
- Resource Management (Shared Responsibilities with Councillors Blackburn, Rowson and Cross)
- Health matters



(c) Councillor Gary Coleman - Cabinet Member for Regeneration and Urban Development

- Beach Patrol
- Large Regeneration Projects
- Getting People into Work
- Energy and the Environment
- Planning
- Economic Development
- The Economic Development Company
- The Local Economic Partnership
- Managing Council owned Business and Land
- Food Safety, Hygiene and Enforcement



- Working with Blackpool Private Sector and Business including the Business Improvement District (BID).

(d) Councillor Graham Cain - Cabinet Member for Tourism and Culture

- Illuminations
- Arts
- Heritage
- Leisure Centres
- Parks Development (Stanley Park)
- Grundy Art Gallery
- Libraries
- Grand Theatre
- Marketing Company – promoting Conferencing and developing and promoting Events
- Cemetery and Crematorium
- Developing Sport, Physical Activity and Play.
- Grounds Maintenance – community parks.



(e) Councillor Gillian Campbell - Cabinet Member for Housing

- Supporting the development of Affordable Housing
- Joint working with Police and Private Sector on Private Sector Housing
- Private Sector Housing Licensing
- Homes in Multiple Occupation (HMO's)
- Decent Homes
- Private Housing
- Modifications and adaptations to enable people to stay in their own homes
- Building new homes
- Relationship with Blackpool Coastal Housing
- Housing Options Service
- Homelessness
- Transience



(f) Councillor Sarah Riding - Cabinet Member for Equality and Diversity

- Equality and Diversity
- Human Resources
- Payroll
- Employee Development and Training
- Schools Human Resources
- Domestic abuse



(g) Councillor Kath Rowson - Cabinet Member for Adult Social Care

- Adult Provider Services
- Inspection and monitoring of providers
- Third Sector Links
- Administration - complaints, Direct Payments etc.
- Personalisation
- Provider Market Development
- Provider Market Development Planning, Performance and Management Information and Commissioning



- Emergency Planning
- Social Services Direct
- Learning Disabilities
- Early Intervention (Adults)
- Adult Respite/ Family Support
- Adult Mental Health Services
- Hospital Discharge and Review Team
- Care Package Support
- Assessment and Fieldwork SW Team (Shared Responsibilities with Councillor Blackburn)
- Adult and Children's commissioning (Shared Responsibilities with Councillor Cross)
- Resource Management (Shared Responsibilities with Councillors Blackburn, Taylor and Cross).

(h) Councillor Eddie Collett - Cabinet Member for Crime and Community Safety

- "BSafe" – Blackpool Community Safety Partnership
- Neighbourhood Crime and Justice – Neighbourhood Champions and Crime Fighters
- Anti-Social Behaviour Risk Assessment Conference (ASBRAC)
- Crime reduction and substance misuse initiatives



(i) Councillor Amy Cross - Cabinet Member for Younger People

- Child Health Contracting
- Parenting and Outreach
- Blackpool Young People's Service
- Child Poverty
- Music Service
- Common Assessment Framework/ Budget Holder Lead Professional
- Outdoor Learning
- Adult and Children's commissioning (Shared responsibilities with Councillor Rowson)
- Resource Management (Shared responsibilities with Councillors Blackburn, Rowson and Taylor).

