

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(OCTOBER 2008 – JANUARY 2009)

* Denotes New Item

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	October 2008	To Review and identify those plans and strategies which will in the future require Council approval.	10/2007	Executive	Cllr. Callow
2	October 2008	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.	11/2007	Executive	Cllr. Mrs. Callow
3	October 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	12/2007	Executive	Cllr. Mrs. Callow
4	October 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	23/2007	Executive	Cllr. Mrs. Callow
5	October 2008	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.	24/2007	Executive	Cllr. Mrs. Callow

Page N°	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
6	October 2008	Approval of the Foxhall Area Action Plan Issues and Options Stage.	06/2008	Executive	Cllr. Mrs. Callow
7	November 2008	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2008.	07/2008	Executive	Cllr. Callow
8*	January 2009*	To consider and recommend approval of the Council's Capital Programme 2009/10 – 2011/12.	09/2008	Executive	Cllr. Callow
9*	January 2009*	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2009/10.	10/2008	Executive	Cllr. Mrs. Henderson
10*	January 2009*	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2009 to 31 March 2010.	11/2008	Executive	Cllr. Callow
11*	January 2009*	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2009 to 31 March 2010.	12/2008	Executive	Cllr. Callow
12*	January 2009*	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2009 to 31 March 2010.	13/2008	Executive	Cllr. Callow
13*	January 2009*	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2009/10 – 2013/14.	14/2008	Executive	Cllr. Callow

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 10/2007	To review and identify those plans and strategies which will in the future require Council approval.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	October 2008
Who is to be consulted and how	Chief Executive's Liaison Group and Cabinet.
How representations are to be made and by what date	Representations were to made to Jackie Potter, Executive Director of Tourism and Regeneration by 18 th July 2007.
Documents to be submitted to the decision maker for consideration	Report setting out possible revisions to the Council's Policy Framework.
Name and address of responsible officer	Alan Cavill, Assistant Director Enterprise and Business Development e-mail: alan.cavill@blackpool.gov.uk Tel: (01253) 477006

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 11/2007	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	October 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft guidance will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic
Documents to be submitted to the decision maker for consideration	Blackpool Town Centre and Promenade Design Guide.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 12/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	October 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 23/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	October 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 24/2007	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	October 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Foxhall Area Action Plan Issues and Options.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 06/2008	Approval of the Foxhall Area Action Plan Issues and Options Stage.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	october 2008
Who is to be consulted and how	All residents and businesses in Foxhall will be consulted. It is currently envisaged that the document will be posted to every address. Workshops will also be held within the neighbourhood, with the Area Forum and the LSP. All other key stakeholders will be consulted.
How representations are to be made and by what date	Either through the Internet Portal (Limehouse), by letter, by questionnaire or verbally.
Documents to be submitted to the decision maker for consideration	Foxhall Area Action Plan Issues and Options.
Name and address of responsible officer	Tim Brown Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 07/2008	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2008.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	November 2008
Who is to be consulted and how	No consultation is envisaged.
How representations are to be made and by what date	Not applicable.
Documents to be submitted to the decision maker for consideration	Treasury Management half-yearly progress report to 30 th September 2008 plus associated annexes.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail: steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 09/2008	To consider and recommend approval of the Council's Capital Programme 2009/10 – 2011/12
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	Corporate Asset Management Group Service Level Asset Management Groups
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 10/2008	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2009/10.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care and Health
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009.
Documents to be submitted to the decision maker for consideration	Joint Report of the Assistant Director Performance and Finance and Executive Director of Adult Social Care and Housing
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 11/2008	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2009 to 31 March 2010.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 12/2008	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2009 to 31 March 2010.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 13/2008	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2009 to 31 March 2010.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	Local Strategic Partnership, public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 14/2008	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2009/10 – 2013/14.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2009
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2009.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

The following items have been deleted from the Forward Plan since it was last published:-

Decision Reference	Matter for Decision	Reason for Deletion
08/2008	To agree the Community Safety and Drugs Partnership Plan 2008-2011, which sets how the Council, together with its partners, will address crime, disorder, antisocial behaviour and substance misuse in the town in the next three years	To consider by the Council at its meeting on the 24 th September 2008

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council – Councillor Peter Callow

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration JP

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



(c) Councillor Don Clapham - Cabinet Member for Children's Services

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



(d) **Councillor Lily Henderson** - **Cabinet Member for Adult Social Care, Housing and Health**
MBE

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) **Councillor Tony Williams** - **Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

