

## **EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS**

**(FEBRUARY 2010 to MAY 2010)**

\* Denotes New Item

<b>Page N°</b>	<b>Anticipated Date of Decision</b>	<b>Matter for Decision</b>	<b>Decision Reference</b>	<b>Decision Taker</b>	<b>Relevant Cabinet Member</b>
1	February 2010	To approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out. To Endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.	9/2009	Executive	Cllr Mrs Callow JP
2	February 2010	To consider and approve the draft Blackpool Core Strategy	12/2009	Executive	Cllr Mrs Callow JP
3	February 2010	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal	16/2009	Executive	Cllr Mrs Callow JP
4	March 2010	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.	19/2009	Executive	Cllr Clapham
5	February 2010	The final draft of the Fylde Coast Affordable Warmth Strategy	20/2009	Executive	Cllr Williams
6	February 2010	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework	21/2009	Executive	Cllr Mrs Callow JP
7	February 2010	The Council's 5 year People Strategy and immediate priorities for action	24/2009	Executive	Cllr Fowler
8	February 2010	Permission to proceed with planning for a Studio School in Blackpool	25/2009	Executive	Cllr Clapham
9	February 2010	To consider the Council's Capital Programme 2010/11 – 2012/13.	27/2009	Council	Cllr Callow
10	February 2010	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2010/11.	28/2009	Council	Cllr Mrs Henderson MBE
11	February 2010	To consider the Council's updated Medium-term Financial Strategy 2010/11 – 2014/15.	30/2009	Executive	Cllr Callow

12	February 2010	To consider the Council's Revenue Budget for the financial year 1 April 2010 to 31 March 2011.	31/2009	Council	Cllr Callow
13	February 2010	To adopt the Council's Treasury Management and Investment Strategies for the financial year 1 April 2010 to 31 March 2011.	32/2009	Council	Cllr Callow
14	February 2010	Performance Reporting /Corporate Dashboard for Quarter Two of 2009/10	1/2010	Executive	Cllr Callow
15	February 2010	Performance Reporting /Corporate Dashboard for Quarter Three of 2009/10	2/2010	Executive	Cllr Callow

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b>  <b>Ref No: 9/2009</b>	To Approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out.  To endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow JP, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were requested in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> April 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Highways Asset management Plan and Draft Prioritisation Model for local roads, to be submitted.
<b>Name and address of responsible officer</b>	<i>Peter Cross – Head of transportation</i> e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476121

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 12/2009	To consider and approve the draft Blackpool Core Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow JP, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Following approval by Executive, an extensive range of organisations and individuals will be consulted as set out in the Blackpool Council Statement of Community Involvement (SCI). As also set out within the SCI, various methods will be used for consultation including on-line, through the Planning Department's "Limehouse" website, through meetings, presentations and exhibitions.
<b>How representations are to be made and by what date</b>	Representations will be made in accordance with the consultation method
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Blackpool Core Strategy and accompanying report
<b>Name and address of responsible officer</b>	Tim Brown, Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 16/2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow JP, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Following Executive approval, a wide range of organisations, groups and individuals will be consulted through a variety of methods as set out within the Blackpool Statement of Community Involvement
<b>How representations are to be made and by what date</b>	The main consultation took place in August/September 2009
<b>Documents to be submitted to the decision maker for consideration</b>	North Beach Area Action Plan Issues and Options document, Sustainability Appraisal and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 19/2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Clapham, Children's Services
<b>Date on which or period within which decision is to be made</b>	March 2010
<b>Who is to be consulted and how</b>	Consultation has already taken place in the preparation of the bid, but further work is currently being undertaken with key stakeholders including other agencies and third sector (via workshops), young people (also via workshops) and the community (via Area Forums).
<b>How representations are to be made and by what date</b>	Revoe Area Forum considered the proposals at a public meeting on July 14 <sup>th</sup> 2009
<b>Documents to be submitted to the decision maker for consideration</b>	A report summarizing all work carried out to secure the funding (including consultation and outcomes), outline concept plan and information regarding forthcoming stages of the project.
<b>Name and address of responsible officer</b>	David Lund, Executive Director of Children's Services e-mail :exec.dcs@blackpool.gov.uk Tel: (01253) 476501

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 20/2009	The final draft of the Fylde Coast Affordable Warmth Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr T. Williams, Culture and Communities
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Consultation took place with a broad range of local authority officers, Local Strategic Partnership members, and external partners. A consultation draft was available for discussion between May and July 2009.
<b>How representations are to be made and by what date</b>	Representations should have been made by e-mail to <a href="mailto:Andrew.foot@blackpool.gov.uk">Andrew.foot@blackpool.gov.uk</a> by the end of July 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report, with final draft of the Fylde Coast Affordable Warmth Strategy as a supporting document
<b>Name and address of responsible officer</b>	Hugh Wignall Head of Neighbourhood Improvement e-mail: <a href="mailto:Hugh.Wignall@blackpool.gov.uk">Hugh.Wignall@blackpool.gov.uk</a> Tel: (01253) 478611

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 21/2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow JP, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	No further consultation to take place
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Report on Blackpool Local Development Framework
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 23/2009	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2009.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	No consultation is envisaged.
<b>How representations are to be made and by what date</b>	Not applicable
<b>Documents to be submitted to the decision maker for consideration</b>	Treasury Management half-yearly progress report to 30 <sup>th</sup> September 2009 plus associated annexes.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 24/2009	The Council's 5 year People Strategy and immediate priorities for action
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Fowler, Business Services
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Councillors, Senior Managers, range of employees, employee group, Trades Unions and relevant Community Groups through focus group meetings and paper based consultation and questionnaires
<b>How representations are to be made and by what date</b>	In writing and in person by the end of September 2009
<b>Documents to be submitted to the decision maker for consideration</b>	Report, to be submitted
<b>Name and address of responsible officer</b>	Julian Kearsley Executive Director of Business Services e-mail executive.dir.business@blackpool.gov.uk Tel: (01253) 478500

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 25/2009	Subject to Department for Children, Schools and Families Approval: Permission to proceed with planning for a Studio School in Blackpool
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Clapham, Children's Services
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Significant consultation has already taken place with prime stakeholders through the Children's Trust including headteachers, Blackpool Business Leaders, post-16 providers and the Learning and Skills Council. The Studio is also included within wider Building Schools for the Future planning.
<b>How representations are to be made and by what date</b>	Public consultation will be possible at a later stage once formal proposals are published.
<b>Documents to be submitted to the decision maker for consideration</b>	Report, to be submitted
<b>Name and address of responsible officer</b>	Sue Crouch Assistant Director Community and Inclusion e-mail: sue.crouch@blackpool.gov.uk Tel: (01253) 476505

## EXECUTIVE FORWARD PLAN - KEY DECISION:

<b>Matter for Decision</b> Ref N <sup>o</sup> 27/2009	To consider and recommend approval of the Council's Capital Programme 2010/11 – 2012/13.
<b>Decision making Individual or Body</b>	Council, on recommendation from Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Corporate Asset Management Group Service Level Asset Management Groups
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 February 2010.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail: <a href="mailto:steve.thompson@blackpool.gov.uk">steve.thompson@blackpool.gov.uk</a> Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 28/2009	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2010/11.
<b>Decision making Individual or Body</b>	Council, on recommendation from Executive
<b>Relevant Portfolio Holder</b>	Councillor Mrs L. Henderson MBE, Adult Social Care and Housing
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 February 2010.
<b>Documents to be submitted to the decision maker for consideration</b>	Joint Report of the Assistant Director Performance and Finance and Executive Director of Adult Social Care and Housing
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 30/2009	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2010/11 – 2014/15.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 February 2010.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 31/2009	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2010 to 31 March 2011.
<b>Decision making Individual or Body</b>	Council, on recommendation of Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	Local Strategic Partnership, public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> February 2010.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 32/2009	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2010 to 31 March 2011.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 February 2010.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Chief Financial Officer.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 1/2010	Performance Reporting/Corporate Dashboard for Quarter Two of 2009/10
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Exception report and Corporate Dashboard
<b>Name and address of responsible officer</b>	Fiona McGrath, Assistant Chief Executive Policy and Communications e-mail:fiona.mcgrath@blackpool.gov.uk Tel: (01253) 477144

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 2/2010	Performance Reporting/Corporate Dashboard for Quarter Three of 2009/10
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	February 2010
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Exception report and Corporate Dashboard
<b>Name and address of responsible officer</b>	Fiona McGrath, Assistant Chief Executive Policy and Communications e-mail:fiona.mcgrath@blackpool.gov.uk Tel: (01253) 477144

The following items have been deleted from the Forward Plan since it was last published:-

<b>Decision Reference</b>	<b>Matter for Decision</b>	<b>Reason for Deletion</b>
29/2009	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2010 to 31 March 2011.	Decision to be considered at the Executive meeting on the 13 <sup>th</sup> January 2010

## **EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES**



**Leader of the Council – Councillor Peter Callow**

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

**Cabinet Members**

The Cabinet Members have responsibilities for the following areas:-

**(a) Deputy Leader - Cabinet Member for Business Services  
Councillor Ian Fowler**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



**(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration  
JP**

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



**(c) Councillor Don Clapham - Cabinet Member for Children’s Services**

- Change for Children Programme



- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion

(d) **Councillor Lily Henderson** - **Cabinet Member for Adult Social Care, Housing and Health**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) **Councillor Tony Williams** - **Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

