

## EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(MARCH – JUNE 2008)

\* Denotes New Item

Page N <sup>o</sup>	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	March 2008	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.	08/2007	Executive	Cllr. Clapham
2	March 2008	To Review and identify those plans and strategies which will in the future require Council approval.	10/2007	Executive	Cllr. Callow
3	March 2008	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.	11/2007	Executive	Cllr. Mrs. Callow
4	March 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	12/2007	Executive	Cllr. Mrs. Callow
5	March 2008	To consider the fees and charges for Social Care for the financial year 2008/09.	21/2007	Executive	Cllr. Mrs. Henderson
6	March 2008	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	23/2007	Executive	Cllr. Mrs. Callow

Page N <sup>o</sup>	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
7	March 2008	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.	<a href="#">24/2007</a>	Executive	Cllr. Mrs. Callow
8	March 2008	To consider the annual audit letter for 2006/07 issued by the Audit Commission.	<a href="#">25/2007</a>	Executive	Cllr. Callow
9	March 2008	Development of Whitegate Resource Centre to an independent Living Centre for people with physical and sensory disabilities.	<a href="#">01/2008</a>	Executive	Cllr. Mrs. Henderson
10	June 2008*	To consider and approve the provisional capital outturn for the year ended 31 <sup>st</sup> March 2008.	<a href="#">02/2008</a>	Executive	Cllr. Callow
11	June 2008*	To consider and approve the provisional revenue outturn for the year ended 31 <sup>st</sup> March 2008 compared with approved budget.	<a href="#">03/2008</a>	Executive	Cllr. Callow
12	June 2008*	To consider and approve the treasury management report for the year ended 31 <sup>st</sup> March 2008.	<a href="#">04/2008</a>	Executive	Cllr. Callow

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref N° 08/2007</b>	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Cabinet Member</b>	Councillor D. Clapham, Cabinet Member for Children's Services
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Informal consultations currently taking place to inform proposals to Executive which will initially be requested to decide on formal proposals for consultation amongst members, schools, pupils and parents.
<b>How representations are to be made and by what date</b>	Responses from current informal feedback will inform the required decision. Representations on this were received by 17 <sup>th</sup> July 2007. The requested decision would authorise formal consultations to an agreed timetable.
<b>Documents to be submitted to the decision maker for consideration</b>	A paper will be tabled outlining the issues for consultation and future development of the Building Schools for the Future (BSF) programme.
<b>Name and address of responsible officer</b>	Robert Brophy, Assistant Director, Transforming Schools e-mail: robert.brophy@blackpool.gov.uk Tel: (01253) 476550

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 10/2007	To review and identify those plans and strategies which will in the future require Council approval.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Cabinet Member</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Chief Executive's Liaison Group and Cabinet.
<b>How representations are to be made and by what date</b>	To Jackie Potter, Executive Director of Tourism and Regeneration by 18 <sup>th</sup> July 2007.
<b>Documents to be submitted to the decision maker for consideration</b>	Report setting out possible revisions to the Council's Policy Framework.
<b>Name and address of responsible officer</b>	Jackie Potter, Executive Director, Tourism and Regeneration e-mail: jackie.potter@blackpool.gov.uk Tel: (01253) 477006

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b>  <b>Ref N° 11/2007</b>	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Cabinet Member</b>	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
<b>How representations are to be made and by what date</b>	The draft guidance will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic
<b>Documents to be submitted to the decision maker for consideration</b>	Blackpool Town Centre and Promenade Design Guide.
<b>Name and address of responsible officer</b>	Tim Brown, Chief Planning Officer  Email: <a href="mailto:tim.brown@blackpool.gov.uk">tim.brown@blackpool.gov.uk</a> Tel: 01253 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref N° 12/2007</b>	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Cabinet Member</b>	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
<b>How representations are to be made and by what date</b>	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
<b>Documents to be submitted to the decision maker for consideration</b>	Planning Obligations Supplementary Planning Document.
<b>Name and address of responsible officer</b>	Tim Brown, Chief Planning Officer Email: <a href="mailto:tim.brown@blackpool.gov.uk">tim.brown@blackpool.gov.uk</a> Tel: 01253 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 21/2007	To consider the fees and charges for Social Care for the financial year 2008/09.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	None required.
<b>How representations are to be made and by what date</b>	Representation should be made in writing to Jean Hedley, Assistant Director, Central and Support Services, The Stadium, Seaside's Way, Blackpool, FY1 6JY by 31 <sup>st</sup> December 2007.
<b>Documents to be submitted to the decision maker for consideration</b>	Report.
<b>Name and address of responsible officer</b>	Jean Hedley, Assistant Director, Central and Support Services. e-mail: jean.hedley@blackpool.gov.uk Tel: (01253) 477195

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b>  <b>Ref N° 23/2007</b>	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
<b>How representations are to be made and by what date</b>	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
<b>Documents to be submitted to the decision maker for consideration</b>	Planning Obligations Supplementary Planning Document.
<b>Name and address of responsible officer</b>	Doug Cooper e-mail: <a href="mailto:doug.cooper@blackpool.gov.uk">doug.cooper@blackpool.gov.uk</a> Tel: (01253) 476240

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref N° 24/2007</b>	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Wide range of stakeholders as set out within the Blackpool Statement of Community Involvement.
<b>How representations are to be made and by what date</b>	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
<b>Documents to be submitted to the decision maker for consideration</b>	Foxhall Area Action Plan Issues and Options.
<b>Name and address of responsible officer</b>	Doug Cooper e-mail: <a href="mailto:doug.cooper@blackpool.gov.uk">doug.cooper@blackpool.gov.uk</a> Tel: (01253) 476240

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 25/2007	To consider the annual audit letter for 2006/07 issued by the Audit Commission.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Not applicable.
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 March 2008.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail: <a href="mailto:steve.thompson@blackpool.gov.uk">steve.thompson@blackpool.gov.uk</a> Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 01/2008	Development of Whitegate Resource Centre to an independent Living Centre for people with physical and sensory disabilities.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
<b>Date on which or period within which decision is to be made</b>	March 2008
<b>Who is to be consulted and how</b>	Proposals arise from the Joint Commissioning Strategy which is based on extensive consultation with service users and other stakeholders
<b>How representations are to be made and by what date</b>	Representations can be made in writing to the responsible officer by 28 <sup>th</sup> February 2008.
<b>Documents to be submitted to the decision maker for consideration</b>	Report
<b>Name and address of responsible officer</b>	David Clear, Assistant Director, Strategic Commissioning, The Stadium, Seaside's Way, Blackpool, FY1 6JY  e-mail: david.clear@blackpool.gov.uk Tel: (01253) 651403

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 02/2008	To consider and approve the provisional capital outturn for the year ended 31 <sup>st</sup> March 2008.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	June 2008
<b>Who is to be consulted and how</b>	Not applicable
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 June 2008.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Chief Financial Officer.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 03/2008	To consider and approve the provisional revenue outturn for the year ended 31st March 2008 compared with approved budget.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	June 2008
<b>Who is to be consulted and how</b>	Not applicable
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 June 2008.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 04/2008	To consider and approve the treasury management report for the year ended 31 <sup>st</sup> March 2008.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	June 2008
<b>Who is to be consulted and how</b>	Not applicable
<b>How representations are to be made and by what date</b>	In writing to the responsible officer, at the address shown below, by 1 June 2008.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Chief Financial Officer.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

**The following items have been deleted from the Forward Plan since it was last published:-**

<b>Decision Reference</b>	<b>Matter for Decision</b>	<b>Reason for Deletion</b>
15/2007	To consider and recommend approval of the Council's Capital Programme for the financial year 1 April 2008 to 31 March 2009.	To be considered at the Council meeting on 29 <sup>th</sup> February 2008.
16/2007	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2008/09.	To be considered at the Council meeting on 29 <sup>th</sup> February 2008.
17//2007	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2008 to 31 March 2009.	To be considered at the Council meeting on 29 <sup>th</sup> February 2008.
18/2007	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2008 to 31 March 2009.	To be considered at the Executive meeting on 13 <sup>th</sup> February 2008.
19/2007	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2008 to 31 March 2009.	To be considered at the Council meeting on 29 <sup>th</sup> February 2008.
20/2007	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2008 to 31 March 2009.	To be considered at the Council meeting on 29 <sup>th</sup> February 2008.
22/2007	Approval of the outcome of the shortlisting of contractors for the Private Finance Initiative on Streetlighting.	Decision no longer required.
26/2007	Approval of the Blackpool Strategy for Older people "Celebrating Age: Experience and Aspiration".	To be considered at the Executive meeting on 13 <sup>th</sup> February 2008.

## **EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES**



### **Leader of the Council – Councillor Peter Callow**

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

### **Cabinet Members**

The Cabinet Members have responsibilities for the following areas:-

#### **(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



#### **(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration JP**

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



#### **(c) Councillor Don Clapham - Cabinet Member for Children's Services**

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



(d) **Councillor Lily Henderson** - **Cabinet Member for Adult Social Care, Housing and Health**  
**MBE**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) **Councillor Tony Williams** - **Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

