

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(MARCH 2011 to JUNE 2011)

* Denotes New Item

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	March 2011	To consider a policy in respect of the licensing of lap-dancing clubs under the rules for Sex Establishments	10/2010	Executive	Cllr Fowler
2	March 2011	Fylde Coast Choice Based Lettings – Approval to implement new arrangements for allocating social rented homes.	16/2010	Executive	Cllr Mrs Henderson MBE
3	March 2011	Approval of the final Strategy of the Joint Lancashire Local Transport Plan (LTP) which is being produced jointly with Lancashire County Council and Blackburn with Darwen Borough Council. The submission may include a summary of the draft LTP Implementation Plan for information.	17/2010	Council	Cllr Mrs Callow JP
4	March 2011	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2011 to 31 March 2012.	21/2010	Council	Cllr Williams
5	June 2011	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16.	23/2010	Council	Cllr Callow
6	March 2011	Houses in Multiple Occupation (HMO) Amenity and Space Standards. To consider the adoption of new standards for HMO's in line with the Blackpool Housing Statement's aims.	25/2010	Executive	Cllr Mrs Callow JP

7	March 2011	Housing Assistance Policy for Homeowners Regulatory Reform (Housing Assistance) (England and Wales) Order 2002.	26/2010	Executive	Cllr Mrs Callow
8	March 2011	Fylde Coast Landlords' Accreditation Scheme. To approve Blackpool's involvement in this scheme.	27/2010	Executive	Cllr Mrs Callow JP
9	March 2011	A request to prudentially borrow to fund home repair assistance. The borrowing will be made against a portfolio of loans held by the Council to home owners that will be redeemed when properties are sold	28/2010	Executive	Cllr Mrs Callow JP
10	March 2011	To consider the draft Community Cohesion Framework. The Framework sets out a strategic agenda for improving cohesion in Blackpool and aims to help to build a place in which everyone, regardless of their background and circumstances feel that they belong.	3/2011	Executive	Cllr Williams
11	March 2011	A programme of replacement of derelict life expired bus and tram shelters and the refurbishment of other existing shelters to extend their useful life to be funded by Prudential Borrowing	4/2011	Executive	Cllr Mrs Callow JP
*12	March 2011	To create up to five forms of additional Primary school entry by 2015 To create a purpose built primary facility with a minimum of two further forms of entry by 2012	5/2011	Executive	Cllr Collins MBE JP

*13	June 2011	Consideration of the public consultation report on the Blackpool Core Strategy Draft Preferred Option Document. and approval of the Revised Publication edition of the document. This is the statutory planning framework and representation of the Council's Sustainable Community Strategy, determining how proposed levels of housing, employment, retail and other development needs will be met to 2027	6/2011	Executive	Cllr Mrs Callow JP
*14	June 2011	To consider and approve the provisional capital outturn for the year ended 31 st March 2011.	7/2011	Executive	Cllr Callow
*15	June 2011	To consider and approve the provisional revenue outturn for the year ended 31 st March 2011 compared with approved budget.	8/2011	Executive	Cllr Callow
*16	June 2011	To consider and approve the Treasury Management report for the year ended 31 st March 2011	9/2011	Executive	Cllr Callow

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 10/2010	To consider a policy in respect of the licensing of lap-dancing clubs under the rules for Sex Establishments
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Fowler, Business Services
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	As proposed in the report
How representations are to be made and by what date	To the responsible officer as outlined below
Documents to be submitted to the decision maker for consideration	Report and proposed policy to be submitted.
Name and address of responsible officer	<i>Mark Lewis, Head of Legal and Democratic Services</i> <i>Clifton Street</i> e-mail: mark.lewis@blackpool.gov.uk Tel: (01253) 477400

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 16/2010	Fylde Coast Choice Based Lettings – Approval to implement new arrangements for allocating social rented homes. The matter follows a decision on 4 th November 2009 to approve the development of a new Fylde Coast Choice Based Lettings scheme for allocating social rented homes. That report required that the final CBL system and associated Allocation Scheme are brought back for approval before they are introduced.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Henderson MBE, Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	Consultation events have taken place to shape the new Allocation Scheme, and a full public consultation was launched following an event on 6 th July 2010. Details can be found at the dedicated website: www.myhomechoice.org
How representations are to be made and by what date	Representations can be made through the www.myhomechoice.org website or by contacting the project manager, Dean Lomax (e-mail: dean.lomax@blackpool.gov.uk). Representations should have been made by 19 th September 2010.
Documents to be submitted to the decision maker for consideration	Report on the details and costs of implementing the new system, and a summary of the new Allocation Scheme that sets out who will be given priority for social rented homes, including Blackpool Council-owned properties.
Name and address of responsible officer	Andrew Foot e-mail: andrew.foot@blackpool.gov.uk Tel: (01253) 476339

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 17/2010	Approval of the final Strategy of the Joint Lancashire Local Transport Plan (LTP) which is being produced jointly with Lancashire County Council and Blackburn with Darwen Borough Council. The submission may include a summary of the draft LTP Implementation Plan for information
Decision making Individual or Body	Council on recommendation of Executive.
Relevant Portfolio Holder	Cllr Mrs Callow JP, Tourism and Regeneration
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	N/A
How representations are to be made and by what date	There will be an extensive public and stakeholder consultation undertaken on the draft LTP Strategy in November and December; the strategy will be updated following comments received.
Documents to be submitted to the decision maker for consideration	Joint Lancashire Local Transport Plan – Strategy 2011-21 and summary of draft Implementation Plan 2011-14 plus covering report.
Name and address of responsible officer	Peter Cross, Head of Transportation. e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476160

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 21/2010	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2011 to 31 March 2012.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Williams, Culture and Communities
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2011.
Documents to be submitted to the decision maker for consideration	Report of the Managing Director of Business Services.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 23/2010	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16.
Decision making Individual or Body	Council on recommendation of Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	June 2011
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2011.
Documents to be submitted to the decision maker for consideration	Report of the Director of Resources.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref 25/2010	Houses in Multiple Occupation (HMO) Amenity and Space Standards. To consider the adoption of new standards for HMO's in line with the Blackpool Housing Statement's aims.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	Private sector landlords, the Fylde Coast Landlords' Forum and tenant's representatives, through meetings and via information sent out to targeted people and also via the website.
How representations are to be made and by what date	Through meetings and mail shots the website. A provisional date for the consultation period to end is the 31 st December 2010.
Documents to be submitted to the decision maker for consideration	A report recommending the adoption of the relevant standards and their possible impact with feedback from consultees.
Name and address of responsible officer	Steve Matthews (Head of Strategic Housing) e-mail: steve.matthews@blackpool.gov.uk Tel: (01253) 476085

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref 26/2010	Housing Assistance Policy for Homeowners Regulatory Reform (Housing Assistance) (England and Wales) Order 2002. To consider a new policy detailing the assistance available to homeowners through mandatory and discretionary grants and loans and the conditions that will be attached to that assistance.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	Both potential customers of the policy and other partners and stakeholders involved will be consulted by a combination of meetings, information sent to look at and via the website.
How representations are to be made and by what date	Representations will be made directly to the project team and possibly through website feedback. A date to reply by December 2010 is envisaged.
Documents to be submitted to the decision maker for consideration	Through a report detailing the proposed scope of the new policy and detailing feedback received from consultees.
Name and address of responsible officer	Steve Matthews (Head of Strategic Housing) e-mail: steve.matthews@blackpool.gov.uk Tel: (01253) 476085

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref 27/2010	Fylde Coast Landlords' Accreditation Scheme. To approve Blackpool's involvement in this scheme.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	The Council is currently consulting Fylde Coast private sector landlords on the viability of the scheme.
How representations are to be made and by what date	As the scheme is purely a voluntary membership scheme for private sector landlords there is no widespread consultation exercise, but landlords have been consulted through the Fylde Coast Landlords' Forum and through a questionnaire consultation exercise. This consultation period ended on 8/10/10.
Documents to be submitted to the decision maker for consideration	Through a report recommending the format and scope of the scheme including supporting papers analyzing the outcome of the consultation exercise.
Name and address of responsible officer	Steve Matthews (Head of Strategic Housing) e-mail: steve.matthews@blackpool.gov.uk Tel: (01253) 476085

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref 28/2010	A request to prudentially borrow to fund home repair assistance. The borrowing will be made against a portfolio of loans held by the Council to home owners that will be redeemed when properties are sold.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	This is an internal funding issue with no need for external consultation.
How representations are to be made and by what date	As outlined above
Documents to be submitted to the decision maker for consideration	A report with an attachment setting out financial projections to show the viability of the proposal.
Name and address of responsible officer	Steve Matthews (Head of Strategic Housing) e-mail: steve.matthews@blackpool.gov.uk Tel: (01253) 476085

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 3/2011	To consider the draft Community Cohesion Framework. The Framework sets out a strategic agenda for improving cohesion in Blackpool and aims to help to build a place in which everyone, regardless of their background and circumstances feel that they belong.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor T. Williams, Culture and Communities
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	Details of the extensive consultation processes undertaken are contained in the Equality Impact Assessment appended to the Framework
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	Framework document and Equality Impact Assessment documentation
Name and address of responsible officer	Carmel McKeogh, Assistant Chief Executive- Human Resources and Organisational Development Carmel.mckeogh@blackpool.gov.uk 01253 477247

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 4/2011	A programme of replacement of derelict life expired bus and tram shelters and the refurbishment of other existing shelters to extend their useful life to be funded by Prudential Borrowing
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs M Callow JP, Tourism and Regeneration
Date on which or period within which decision is to be made	February 2011
Who is to be consulted and how	Discussions have already taken place with transport operators who are the major stakeholder. Consultation with any affected premises or residents will be undertaken on a site by site basis as work progress.
How representations are to be made and by what date	This proposal is for a programme of works for the replacement or upgrading of existing assets and it is not anticipated that this will generate any representations but if any these can be made to the Head of Transportation.
Documents to be submitted to the decision maker for consideration	Executive report and appendices detailing the prudential model.
Name and address of responsible officer	Peter Cross, Head of Transportation e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476160

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref No: 5/2011	To create up to five forms of additional Primary school entry by 2015 To create a purpose built primary facility with a minimum of two further forms of entry by 2012
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Collins, Children's Services
Date on which or period within which decision is to be made	March 2011
Who is to be consulted and how	CAF Senior Management Team Executive Member for Children's Services Stakeholder Head teacher Consultation event Corporate Asset Management Group Identification of preferred sites with Housing.
How representations are to be made and by what date	In writing by the 28 th February 2011
Documents to be submitted to the decision maker for consideration	Report. Blackpool Strategy to Address Primary School Placements and Net Capacity
Name and address of responsible officer	Carl Baker Assistant Director Transformation and Organisation Children, Adult and Family Services Progress House Tel: 01253 478972

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref No: 6/2011	Consideration of the public consultation report on the Blackpool Core Strategy Draft Preferred Option Document. and approval of the Revised Publication edition of the document. This is the statutory planning framework and representation of the Council's Sustainable Community Strategy, determining how proposed levels of housing, employment, retail and other development needs will be met to 2027.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow JP, Tourism and Regeneration
Date on which or period within which decision is to be made	June 2011
Who is to be consulted and how	On-line, press and library consultation, along with targeted exhibition, meetings and letters to past consultees, key organisations and other bodies has been completed and will inform the report.
How representations are to be made and by what date	No other representations in advance of Executive. A further six week statutory period of public consultation will follow on the revised publication edition of the Blackpool Core Strategy.wide subsequent consultation.
Documents to be submitted to the decision maker for consideration	Blackpool Core Strategy Publication Edition (possible other supporting papers- to be determined).
Name and address of responsible officer	John Donnellon, Assistant Director, Housing Planning and Transport e-mail: john.donnellon@blackpool.gov.uk Tel: (01253) 476200

Decision Reference	Matter for Decision	Reason for Deletion
18/2010	To consider and recommend approval of the Council's Capital Programme 2011/12 – 2013/14.	Decision to be taken at Council on the 18 th February 2011
19/2010	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2011/12.	Decision to be taken at Council on the 18 th February 2011
20/2010	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2011 to 31 March 2012.	Decision to be taken at Council on the 18 th February 2011
20/2010	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16.	Decision to be taken at Council on the 18 th February 2011
22/2010	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2011 to 31 March 2012.	Decision to be taken at Council on the 18 th February 2011
24/2010	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2011 to 31 March 2012.	Decision to be taken at Council on the 18 th February 2011

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council – Councillor Peter Callow

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

(a) **Deputy Leader** - **Cabinet Member for Business Services**
Councillor Ian Fowler

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) **Councillor Maxine Callow** - **Cabinet Member for Tourism and Regeneration**
JP

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



(c) Councillor Peter Collins - Cabinet Member for Children's Services

- Change for Children Programme
- School Organisational Issues
- Learning and Achievement
- Targeted Support for Children With Additional Needs
- Services to Children and Young People in the Community and to Promote Inclusion



**(d) Councillor Lily Henderson - Cabinet Member for Adult Social Care, Housing and Health
MBE**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) Councillor Tony Williams - Cabinet Member for Culture and Communities

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

