

### ADULT LITERACY AND NUMERACY

Do you need a qualification in Maths or English? Join one of our literacy or numeracy courses where you can improve your skills.

Dependent on your starting point, you can attend as little as one session a week for two hours and study at your own pace. The end result is a nationally recognised qualification.

The courses are free, fun and delivered by a friendly tutor. Classes are available from Entry Level upwards.

### PERSONAL DEVELOPMENT COURSES

These are designed for anyone who has experienced a mental health difficulty, loss of confidence or requires a new direction in life.

- Do you feel stressed and need a way to relax?
- Would you like to build your self-confidence?
- Do you want to get back to work?

If you answer yes then a personal development course could be just for you.

### PERSONAL PREPARATION FOR EMPLOYMENT

These are courses for those who required more support to help you secure a job. They include making your CV stand out, interview and presentational techniques, communication skills and employment etiquette.

*Please note:* To attend these course you must first attend the one of the initial assessment days so we can provide training at the correct level for yourself. Please contact Lynn Howarth on 476079 for more details.

### JOB CLUB

Are you over 19 and required help to write or update your CV? We can support you to do this and also assist you in writing a supporting letter. Job clubs are available on the following days

- Monday 1-3pm at Central Library, Queen Street, Blackpool
- Wednesday 1-3 at Central Library, Queen Street, Blackpool

## FREE GUITAR LESSONS FOR LOCAL RESIDENTS

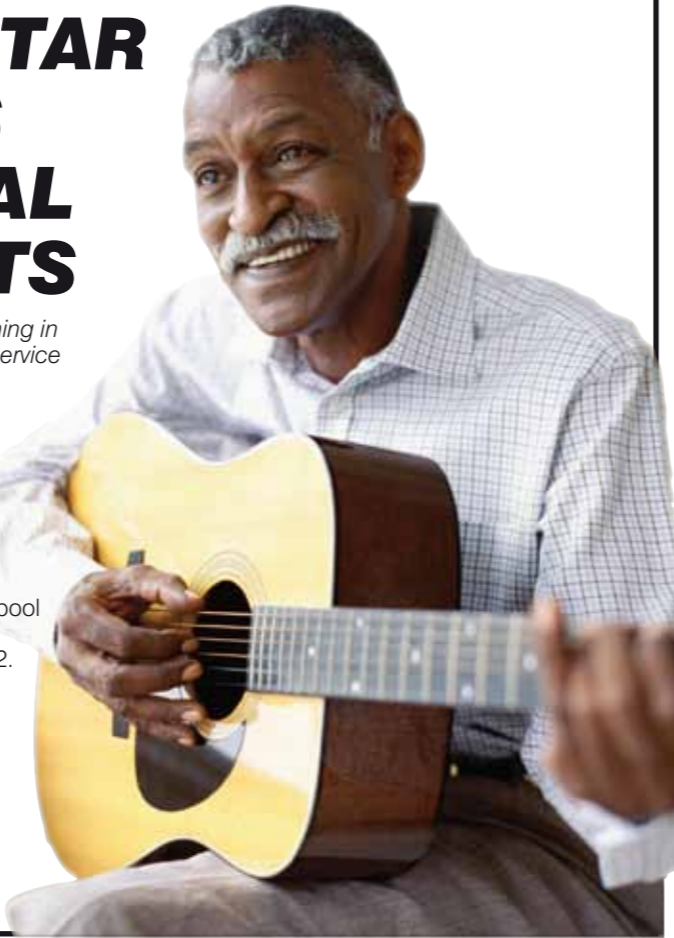
Adult, Community and Family Learning in partnership with Blackpool Music Service

### Beginners Guitar Course

This course is for people who want to learn how to play the guitar, read music or express themselves musically.

The 11-week course is held at City Learning Centre, Bathurst Avenue, Grange Park from 2.15 – 3.15pm and is free to Blackpool residents. It starts on January 10. To enrol, call 01253 478131/478032.

Code: 09WS07.

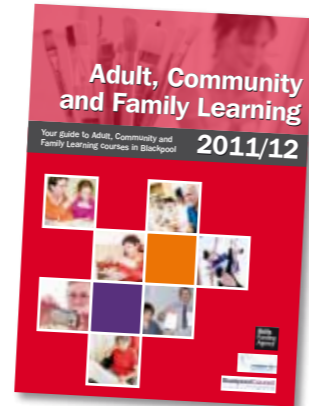


### Family History – Basic Genealogy

at Palatine Library on Mondays from 6.30 – 8.30pm for eight weeks (see overleaf for cost).

- You must know the basics of using the computer and Internet to enrol on this course.

To enrol, please call 504620/1



Make sure you get your copy of the **Adult, Community and Family Learning** guide, containing details of all courses provided by Blackpool Council for community groups. Call 01253 478131 for more information.



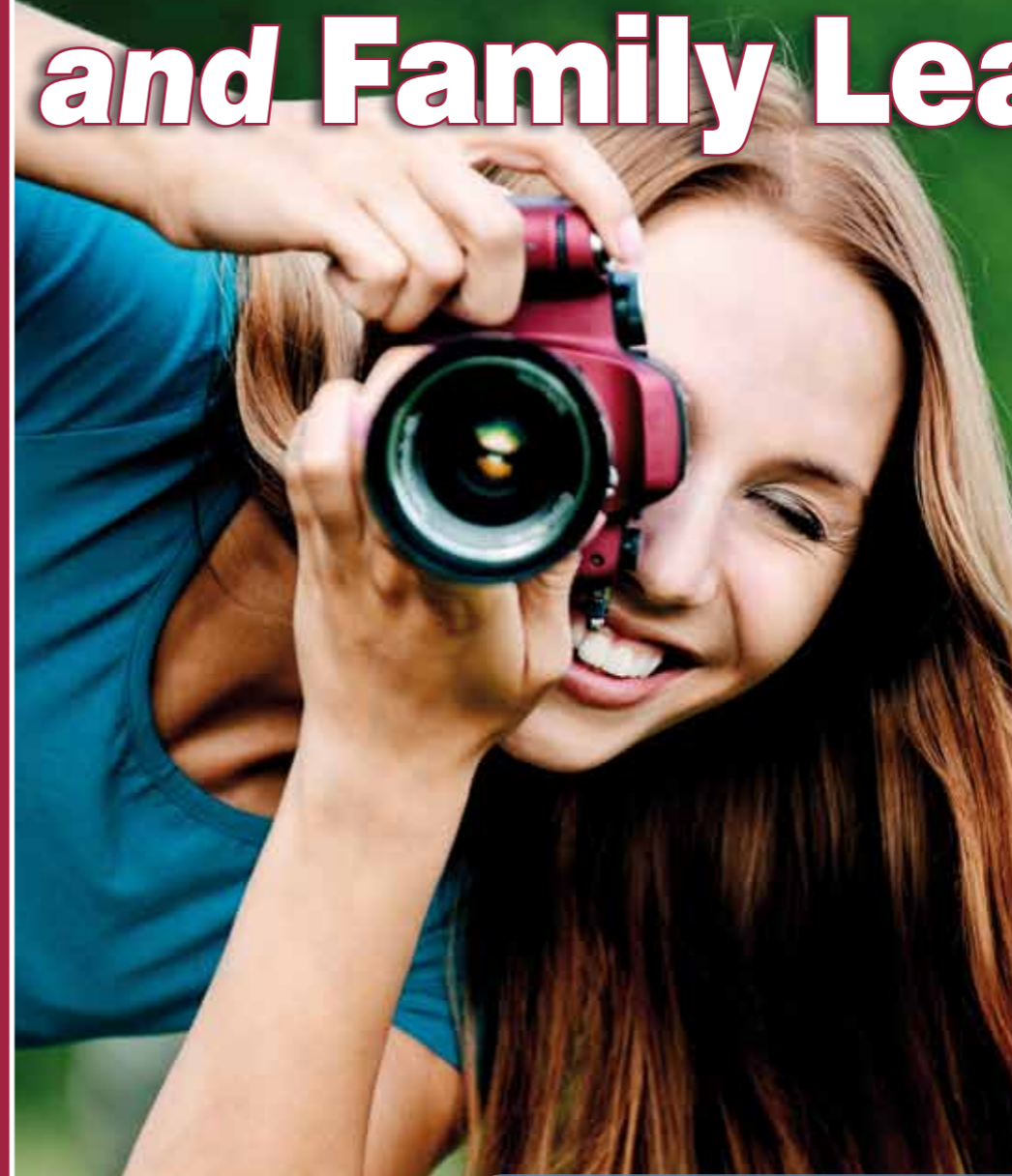
**Skills Funding Agency**

If you need any help, advice or guidance on courses or deciding on your next step, please call us on 01253 478131 or text 07796 994783 with your name and suitable times for us to call you (Monday to Friday from 9am to 5pm)



Act Green - This brochure is printed on FSC certified paper

# Adult, Community and Family Learning



**Great value courses in Blackpool**

**H**APPY New Year! A new year is always a good time to brush off the cobwebs and try something new. If you are feeling a bit lost in a technical world this is the perfect time to learn a new skill, especially with bargain prices on Basic Computers courses!

Inside this leaflet you will find a selection of 10-week courses for all, ranging from the absolute basics of using a computer to editing your digital photographs. We also have a free taster session on transferring your digital photographs to your computer.

Inside there is a list of courses specifically for people with learning disabilities ranging from

self advocacy 'Have Your Voice Heard' to Skype!

Adult, Community and Family Learning has something else to celebrate with a first prize win!

As part of a European-funded project, we entered a video telling the story of our work on digital inclusion and people with learning disabilities. To see the winning video search on Youtube with the words 'Blackpool Digital Inclusion'.

All classes are led by experienced and well-qualified professionals, who are there to support and assist you throughout the duration of the course.

All our staff are checked and cleared for your security.

**January to April 2012**

The Essential Guide to Adult Community and Family Learning Courses provided by Blackpool Council

**Blackpool Council**

# Adult, Community and Family Learning Courses

PROVIDED BY BLACKPOOL COUNCIL

**ALL CLASSES HAVE HALF-TERM BREAK WEEK COMMENCING FEBRUARY 13th, 2012**

Code	Course	Day	Time	No of weeks	Start date	Blackpool Residents	Non-Blackpool Res.	Blackpool Residents on Benefits
<b>PALATINE LIBRARY AND LEARNING CENTRE, ST ANNES RD, BLACKPOOL FY4 2AP</b>								
06WS01	<b>Level 2 ITQ Certificate</b>	Mon	6:30 - 8:30	10	16/4/12	£200.00	£293.00	£33.60 + £42 Cert
06WS14	<b>Basic IT Internet and email</b>	Mon	10:00 - 12:00	10	16/1/12	£11.20	£87.00	£11.20
06WS15	<b>Basic IT Part 3 and 4</b>	Mon	1:00 - 3:00	10	16/1/12	£56.00	£87.00	£11.20
06WS16	<b>Basic IT Part 3 and 4</b>	Wed	10:00 - 12:00	10	18/1/12	£56.00	£87.00	£11.20
06WS17	<b>Basic IT Internet and email</b>	Wed	1:30 - 3:30	10	18/1/12	£11.20	£87.00	£11.20
09WS05	<b>Beginners digital photography -using a digital camera</b>	Wed	6:30 - 8:30	4	18/1/12	£22.40	£34.80	£5.00
09WS08	<b>Uploading your photographs TASTER SESSION</b>	Wed	6:30 - 8:30	1	15/2/12	FREE	FREE	FREE
09WS06	<b>Digital Photography - editing your photographs</b>	Wed	6:30 - 8:30	6	22/2/12	£33.60	£52.20	£5.00
06WS18	<b>Basic IT Internet and email</b>	Fri	10:00 - 12:00	10	20/1/12	£11.20	£87.00	£11.20
<b>FREE</b>	<b>DROP-IN SESSION</b>							
	<b>"Ask the tutor!" Come along and get advice/help on your computer</b>	Fri	1:00 - 3:00	NA	20/1/12	FREE	FREE	FREE
	<b>Family History for beginners (you need to be able to use a computer)</b>	Mon	6:30 - 8:30	8	16/1/12	£44.80	£72.00	£10.00
	The Family History course above is through Blackpool and The Fylde College. For details phone 504620							

## CITY LEARNING CENTRE, BATHURST AVENUE, BLACKPOOL. FY3 7RW

06WS19	<b>Basic IT Internet and email</b>	Thur	1:00 - 3:00	10	19/1/12	£11.20	£87.00	£11.20
09WS07	<b>Beginners Guitar 11 Weeks – starting 10th January 2012</b>	Tue	2:15 - 3:15	11	10/1/12	FREE	FREE	FREE

## LAYTON LIBRARY, TALBOT RD, BLACKPOOL, FY3 7BD

06WS20	<b>Next Step Computer course inc music, photos and webcams</b>	Wed	10:30 - 12:30	5	11/1/12	£28.00	£43.50	£5.60
06WS21	<b>Basic IT Internet and email</b>	Fri	10:30 - 12:30	10	20/1/12	£11.20	£87.00	£11.20

## MOOR PARK LIBRARY, BRISTOL AVENUE. FY2 0JG

06WS22	<b>Basic IT Part 3 and 4</b>	Tue	10:00 - 12:00	10	17/1/12	£56.00	£87.00	£11.20
06WS23	<b>Basic IT Internet and email</b>	Mon	10:00 - 12:00	10	16/1/12	£11.20	£87.00	£11.20

## PALATINE HIGH SCHOOL, ST ANNES RD, FY4 2AR

06WS24	<b>Basic IT Internet and email</b>	Wed	4:00 - 6:00	10	18/1/12	£11.20	£87.00	£11.20
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## CENTRAL LIBRARY, QUEEN STREET FY1 1PX

06WS25	<b>Intermediate Internet and email</b>	Tue	1:30 - 3:30	5	10/1/12	£28.00	£43.50	£5.60
06WS26	<b>Basic IT Internet and email</b>	Tue	10:00 - 12:00	10	17/1/12	£11.20	£87.00	£11.20
<b>FREE</b>	<b>DROP-IN SESSION</b>							
	<b>"Ask the tutor!" Come along and get advice/help on your computer</b>	Fri	10:00 - 12:00	NA	13/01/12	FREE	FREE	FREE

## Ask the tutor! FREE IT drop-in sessions...

Come along to one of the FREE drop-in sessions below and get advice or help on your computer:

- Every Friday, between 1 and 3pm, at Palatine Library and Learning Centre, St Annes Road, Blackpool. Starts January 20th.
- Every Friday, between 10am and noon at Central Library. Starts January 13th.

## \*ITQ User Skills

You can now achieve the ITQ User Skills Level 2 Certificate on Monday night at Palatine Library. We are delivering it as a taught course over three terms. Break up the annual cost listed above as you go along by paying termly for the course (see below). The prices vary depending on whether you are a Blackpool resident and on any qualifying benefits.

Term	Blackpool Residents	Non-Blackpool Residents	Blackpool residents on means-tested benefit*
1	£70	£100	£11.20 plus £42 certificate
2	£70	£100	£11.20**
3	£60	£93	£11.20**

Cost includes registration and certificate.

\*\*proof of benefits needs to be shown for each term; the ITQ is a quality qualification recognised by employees that will stand you in good stead to gain or support employment.

## FREE courses for people with learning disabilities

Course	Course type/ Accreditation	Level	Credits	Start date	Day	Weeks	Time	Venue
Keeping Healthy and Safe	Life Skills	Entry 1/2	8	February 7	Tuesday	25	1.00-3.15pm	Palatine Library
Dealing with problems with daily life	Personal Development	Entry 2	2	March 9	Friday	8	10.15am-12.15pm	Palatine Library
'Have YOUR Voice Heard Through Self Advocacy	Accredited	Entry 2	1	April 24	Tuesday	12	10.15am-12.15pm	Palatine Library
Looking after your Money	Personal Development	Entry 2	2	January 13	Friday	10	1.15-3.15pm	Palatine Library
e-Books	Non-Accredited	Entry	N/A	February 21	Tuesday	7	10.30am-12.00pm	Palatine Library
Skype	Non-Accredited	Level 1	-	March 6	Tuesday	5	1.30-3.00pm	Palatine Library

## Enrolment

You can enrol NOW by calling 01253 478131 / 478032 or attend any of the sessions below (places not guaranteed) or text us on 07796 994783 with your name and suitable times to call you (Monday to Friday 9am to 5pm)

### ACFL enrolment dates

**Saturday 7th January**  
11am to 1pm Palatine Library

**Monday 9th January**  
5.00 – 6.45pm Palatine Library

**Wednesday 11th January**  
11am – noon Layton Library

**Thursday 12th January**  
1.30 – 2.30pm City Learning Centre

- We can advise you if you are unsure about the right course for you.

- You can enrol on any Blackpool Council course NOW by calling 478131 or 478032, where places can be held with a debit or credit card.

You can also enrol at any of the dates and times on the left for any course or at Progress House reception, Clifton Road, 9am to 5pm weekdays.

- Please tell us if you will need additional help when you join a class.

**Blackpool Council**

- You have to pay for your course at enrolment.

- There is a minimum fee of £5 for five-week courses and £11.20 for 10-week courses if you receive qualified means-tested benefits and if stated on prices.

- If you pay the minimum fee, you must show up-to-date proof of a qualifying benefit on enrolment.

Information is also available on [www.blackpool.gov.uk](http://www.blackpool.gov.uk) by clicking on 'A' for Adult and Community Education or email: [adult.learning@blackpool.gov.uk](mailto:adult.learning@blackpool.gov.uk)

**For more information or to enrol NOW, call 01253 478131 / 478032**