

Disability Benefits Centre  
(ADD ADDRESS FOUND ON  
YOUR NOTIFICATION LETTER)

Date:

Dear Sirs

Ref:

I / we would like to ask that you look again at your decision not to award me DLA.

Please send me all the information that you have used when making your decision and delay making a new decision until I have had the opportunity to comment on that information and/or provide any further evidence in support of the claim.

Yours Faithfully

(TYPE YOUR NAME HERE)