







**Key to column headings**

**Name** - of the individual involved in the episode e.g. the child or care giver

**Date** - the date the episode/event is said to have taken place (not the date of recording)

**Source** - the agency or individual sharing the information

**Episode/Event** - the significant piece of information e.g. police log of reported incidence of domestic violence; report from school that child arrives from home hungry, unkempt and tired; missed medical appointments; allegations of NAI; anonymous referral regarding child left unsupervised; Section 47 enquiry etc.

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