

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(NOVEMBER 2009 to FEBRUARY 2010)

* Denotes New Item

Page N°	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	November 2009	To approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out. To Endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.	9/2009	Executive	Cllr Mrs Callow JP
2	November 2009	To consider and approve planning framework for visitor accommodation in Blackpool	10/2009	Executive	Cllr Mrs Callow JP
3	December 2009	To consider and approve the draft Blackpool Core Strategy	12/2009	Executive	Cllr Mrs Callow JP
4	November 2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal	16/2009	Executive	Cllr Mrs Callow JP
5	November 2009	Fylde Coast Choice Based Lettings Scheme	18/2009	Executive	Cllr Mrs Henderson MBE
6	November 2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.	19/2009	Executive	Cllr Clapham
7	November 2009	The final draft of the Fylde Coast Affordable Warmth Strategy	20/2009	Executive	Cllr Williams
8	November 2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework	21/2009	Executive	Cllr Mrs Callow JP
9	November 2009	Approval of the Blackpool Housing Statement and Action Plan	22/2009	Executive	Cllr Mrs Callow JP
10	November 2009	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2009.	23/2009	Executive	Cllr Callow
11	November 2009	The Council's 5 year People Strategy and immediate priorities for action	24/2009	Executive	Cllr Fowler
12	November 2009	Permission to proceed with planning for a Studio School in Blackpool	25/2009	Executive	Cllr Clapham

13	December 2009	Statement of Gambling Policy, to agree the Council's policy under the Gambling Act.	26/2009	Council	Cllr Fowler
*14	February 2010	To consider the Council's Capital Programme 2010/11 – 2012/13.	27/2009	Council	Cllr Callow
*15	February 2010	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2010/11.	28/2009	Council	Cllr Mrs Henderson MBE
*16	February 2010	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2010 to 31 March 2011.	29/2009	Executive	Cllr Callow
*17	February 2010	To consider the Council's updated Medium-term Financial Strategy 2010/11 – 2014/15.	30/2009	Executive	Cllr Callow
*18	February 2010	To consider the Council's Revenue Budget for the financial year 1 April 2010 to 31 March 2011.	31/2009	Council	Cllr Callow
*19	February 2010	To adopt the Council's Treasury Management and Investment Strategies for the financial year 1 April 2010 to 31 March 2011.	32/2009	Council	Cllr Callow

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 9/2009	To Approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out. To endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	N/A
How representations are to be made and by what date	Representations were requested in writing to the responsible officer, at the address shown below, by 1 st April 2009.
Documents to be submitted to the decision maker for consideration	Draft Highways Asset management Plan and Draft Prioritisation Model for local roads, to be submitted.
Name and address of responsible officer	<i>Peter Cross – Head of transportation</i> e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476121

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 10/2009	To consider and approve planning framework for visitor accommodation in Blackpool
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Main consultation will take place through the Blackpool Core Strategy and Area Action Plans
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	Report on future planning approach to visitor accommodation in Blackpool
Name and address of responsible officer	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 12/2009	To consider and approve the draft Blackpool Core Strategy
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	December 2009
Who is to be consulted and how	Following approval by Executive, an extensive range of organisations and individuals will be consulted as set out in the Blackpool Council Statement of Community Involvement (SCI). As also set out within the SCI, various methods will be used for consultation including on-line, through the Planning Department's "Limehouse" website, through meetings, presentations and exhibitions.
How representations are to be made and by what date	Representations will be made in accordance with the consultation method
Documents to be submitted to the decision maker for consideration	Draft Blackpool Core Strategy and accompanying report
Name and address of responsible officer	Tim Brown, Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 16/2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Following Executive approval, a wide range of organisations, groups and individuals will be consulted through a variety of methods as set out within the Blackpool Statement of Community Involvement
How representations are to be made and by what date	It is anticipated that the main consultation will take place in August/September 2009
Documents to be submitted to the decision maker for consideration	North Beach Area Action Plan Issues and Options document, Sustainability Appraisal and covering report
Name and address of responsible officer	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 18/2009	Early work has been done by a partnership of Blackpool Council, Wyre Borough Council, Fylde Borough Council, Blackpool Coastal Housing, Wyre Housing Association, New Fylde Housing, Muir Group, Great Places and Places for People to produce a model for a Fylde Coast Choice Based Lettings scheme. A decision is needed to continue as a partner of the scheme based on the proposed option.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Henderson, Adults, Social Care and Housing
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Board Members/Councillors, Stakeholders, Tenants and potential clients through consultation documents and information seminars.
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	A paper will be brought detailing the options and the impacts for Blackpool which will seek Members' approval to proceed. Similar approvals are being sought at Member or Board level in each of the partner organisations.
Name and address of responsible officer	Karen Smith, Assistant Director Assessment, Prevention and Support e-mail: karen.smith@blackpool.gov.uk Tel: (01253) 477195

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 19/2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Clapham, Children's Services
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Consultation has already taken place in the preparation of the bid, but further work is currently being undertaken with key stakeholders including other agencies and third sector (via workshops), young people (also via workshops) and the community (via Area Forums).
How representations are to be made and by what date	Revoke Area Forum to co-ordinate a public meeting on July 14th
Documents to be submitted to the decision maker for consideration	A report summarizing all work carried out to secure the funding (including consultation and outcomes), outline concept plan and information regarding forthcoming stages of the project.
Name and address of responsible officer	David Lund, Executive Director of Children's Services e-mail :exec.dcs@blackpool.gov.uk Tel: (01253) 476501

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 20/2009	The final draft of the Fylde Coast Affordable Warmth Strategy
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr T. Williams, Culture and Communities
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Consultation will take place with a broad range of local authority officers, Local Strategic Partnership members, and external partners. A consultation draft will be available for discussion between May and July 2009.
How representations are to be made and by what date	Representations should have been made by e-mail to Andrew.foot@blackpool.gov.uk by the end of July 2009.
Documents to be submitted to the decision maker for consideration	Report, with final draft of the Fylde Coast Affordable Warmth Strategy as a supporting document
Name and address of responsible officer	Hugh Wignall Head of Neighbourhood Improvement e-mail: Hugh.Wignall@blackpool.gov.uk Tel: (01253) 478611

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 21/2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Tourism and Regeneration
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	No further consultation to take place
How representations are to be made and by what date	N/A
Documents to be submitted to the decision maker for consideration	Report on Blackpool Local Development Framework
Name and address of responsible officer	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 22/2009	Approval of the Blackpool Housing Statement and Action Plan
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Mrs Callow, Regeneration and Tourism
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	The Plan covers all of the housing work of Blackpool Council under the Fylde Coast Housing Strategy – through the Tourism and Regeneration, Adult Social Care and Housing, and Culture and Communities Directorates. All of the respective Executive Directors have been consulted through the Corporate Housing Group. The Plan will be considered by all three Overview and Scrutiny Committees. The Local Strategic Partnership Housing Sub-Group has also been involved in drawing up the Plan.
How representations are to be made and by what date	Representations can be made by e-mail or telephone to the contact officer below by 31 st August 2009.
Documents to be submitted to the decision maker for consideration	Report and copy of the Blackpool Housing Statement and Action Plan
Name and address of responsible officer	Steve Matthews Head of Strategic Housing e-mail: steve.matthews@blackpool.gov.uk Tel: (01253) 476085

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 23/2009	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	No consultation is envisaged.
How representations are to be made and by what date	Not applicable
Documents to be submitted to the decision maker for consideration	Treasury Management half-yearly progress report to 30 th September 2009 plus associated annexes.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 24/2009	The Council's 5 year People Strategy and immediate priorities for action
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Fowler, Business Services
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Councillors, Senior Managers, range of employees, employee group, Trades Unions and relevant Community Groups through focus group meetings and paper based consultation and questionnaires
How representations are to be made and by what date	In writing and in person by the end of September 2009
Documents to be submitted to the decision maker for consideration	Report, to be submitted
Name and address of responsible officer	Julian Kearsley Executive Director of Business Services e-mail executive.dir.business@blackpool.gov.uk Tel: (01253) 478500

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 25/2009	Subject to Department for Children, Schools and Families Approval: Permission to proceed with planning for a Studio School in Blackpool
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Clapham, Children's Services
Date on which or period within which decision is to be made	November 2009
Who is to be consulted and how	Significant consultation has already taken place with prime stakeholders through the Children's Trust including headteachers, Blackpool Business Leaders, post-16 providers and the Learning and Skills Council. The Studio is also included within wider Building Schools for the Future planning.
How representations are to be made and by what date	Public consultation will be possible at a later stage once formal proposals are published.
Documents to be submitted to the decision maker for consideration	Report, to be submitted
Name and address of responsible officer	Sue Crouch Assistant Director Community and Inclusion e-mail: sue.crouch@blackpool.gov.uk Tel: (01253) 476505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref No: 26/2009	Statement of Gambling Policy, to agree the Council's policy under the Gambling Act.
Decision making Individual or Body	Council on recommendation of Executive
Relevant Portfolio Holder	Cllr Fowler, Business Services
Date on which or period within which decision is to be made	December 2009
Who is to be consulted and how	The draft policy has already been considered by the Licensing Committee. This draft policy is now subject to widespread consultation with interested parties.
How representations are to be made and by what date	Public consultation as outlined above
Documents to be submitted to the decision maker for consideration	Report, to be submitted
Name and address of responsible officer	Mark Lewis Head of Legal and Democratic Services e-mail:mark.lewis@blackpool.gov.uk Tel: (01253) 47 74 00

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 27/2009	To consider and recommend approval of the Council's Capital Programme 2010/11 – 2012/13.
Decision making Individual or Body	Council, on recommendation from Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	Corporate Asset Management Group Service Level Asset Management Groups
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2010.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 28/2009	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2010/11.
Decision making Individual or Body	Council, on recommendation from Executive
Relevant Portfolio Holder	Councillor Mrs L. Henderson MBE, Adult Social Care and Housing
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2010.
Documents to be submitted to the decision maker for consideration	Joint Report of the Assistant Director Performance and Finance and Executive Director of Adult Social Care and Housing
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 29/2009	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2010 to 31 March 2011.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2010.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 30/2009)	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2010/11 – 2014/15.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2010.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 31/2009	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2010 to 31 March 2011.
Decision making Individual or Body	Council, on recommendation of Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	Local Strategic Partnership, public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 st February 2010.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision *Ref N° 32/2009	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2010 to 31 March 2011.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Cllr Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2010
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2010.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council – Councillor Peter Callow

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration JP

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



(c) Councillor Don Clapham - Cabinet Member for Children's Services

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



**(d) Councillor Lily Henderson - Cabinet Member for Adult Social Care, Housing and Health
MBE**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) Councillor Tony Williams - Cabinet Member for Culture and Communities

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

