

Rehabilitation of Offenders act 1974

Protection of Children - Disclosure of background to those with access to children.

This post involves substantial access to children. It is, therefore, exempt from the Rehabilitation of Offenders Act, 1974. You are required to declare any convictions, cautions, bind-overs or pending prosecutions you may have, even if they would otherwise be regarded as 'spent' under this Act.

Please give this information in a sealed envelope. The information you give will be treated in confidence. It will only be taken into account in relation to an application where the exemption applies.

Under arrangements for the protection of children, the Authority is also entitled to check with the Criminal Records Bureau for the existence and content of any criminal record of the successful applicant. Information received from the Disclosure Service will be kept in strict confidence in accordance with the Code of Practice.

Disclosure of a criminal record, or other information, will not automatically disqualify you from appointment, unless the information received is considered to make you unsuitable. In making such a decision, consideration will be given to the nature of the offence, when it occurred, your age at the time and any other relevant factors.

Failure to declare a conviction, caution, bind-over or pending prosecution may disqualify you from appointment, or result in summary dismissal if the discrepancy is discovered at a later date.

Please sign to indicate that you agree to a check being made with the Criminal Records Bureau in these circumstances and that you do not appear on List 99 or the DfES exemption list for working with Children and Young People.

Signature: Date:

Other

Please give details of any relationship you have to members of the Council or its employees and any contractual agreements you have, or are negotiating, with the Council.

Referees

Please give details of two referees, one of whom should be your current Headteacher.

Name: Name:

Occupation/Status: Occupation/Status:

Address: Address:

Postcode: Postcode:

Telephone Number: Telephone Number:

Email: Email:

Fax Number: Fax Number:

Declaration

To the best of my knowledge, the information I have given on this form is correct and may be used as part of my contract of employment.

I understand that providing misleading or false information; directly or indirectly canvassing anyone likely to be involved in the appointment process, will disqualify my application.

Signature: Date:



Children and Young People's Department,
Human Resources,
Progress House,
Blackpool FY4 4US.



Application Form for Appointment of Headteacher

Please complete in BLACK INK (CV's will not be accepted.)

Post Applied For

HEADTEACHER

At

Personal Details

Surname Forename(s) Title

Former Surname Telephone No. Work

Address Telephone No. Home

..... E-mail

..... National Insurance Number

Post Code DfES/GTC Ref Number

Current Driving Licence? Yes/No Type: Car / PSV / HGV / Motorcycle / Full / Provisional (delete as appropriate)

Present Position

Post Title Date of Appointment

Name & Address of School

Post Code Telephone Number

Age Range Single / Mixed Sex No. on Roll

Education Authority

Address

Post Code Telephone Number

Present Salary £ Salary Scale

Earliest Commencement Date :

Outline of Current Responsibilities:

