

## **EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS**

**(JULY 2009 to OCTOBER 2009)**

\* Denotes New Item

<b>Page N°</b>	<b>Anticipated Date of Decision</b>	<b>Matter for Decision</b>	<b>Decision Reference</b>	<b>Decision Taker</b>	<b>Relevant Cabinet Member</b>
1	July 2009	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2009/10 – 2013/14.	14/2008	Executive	Cllr. Callow
2	July 2009	To consider and approve the provisional capital outturn for the year ended 31 <sup>st</sup> March 2009.	1/2009	Executive	Cllr Callow
3	July 2009	To consider and approve the provisional revenue outturn for the year ended 31 <sup>st</sup> March 2009 compared with approved budget.	2/2009	Executive	Cllr Callow
4	July 2009	To consider and approve the treasury management report for the year ended 31 <sup>st</sup> March 2009.	3/2009	Executive	Cllr Callow
6	July 2009	To approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out. To Endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.	9/2009	Executive	Cllr Mrs Callow
7	July 2009	To consider and approve planning framework for visitor accommodation in Blackpool	10/2009	Executive	Cllr Mrs Callow
8	July 2009	To consider and approve Planning Guidance for the Change of Use from Visitor Accommodation to Housing	11/2009	Executive	Cllr Mrs Callow
9	July 2009	To consider and approve the draft Blackpool Core Strategy	12/2009	Executive	Cllr Mrs Callow
10	July 2009	To consider and approve the Foxhall Area Action Plan Preferred Strategic Option. This will set out in broad terms the proposed development plan for the future of Foxhall	14/2009	Executive	Cllr Mrs Callow
11	July 2009	To consider and approve Draft Interim Planning Guidance for North Beach	15/2009	Executive	Cllr Mrs Callow

12	July 2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal	16/2009	Executive	Cllr Mrs Callow
13	July 2009	To consider and approve the South Beach Area Action Plan Issues and Options document and Sustainability Appraisal	17/2009	Executive	Cllr Mrs Callow
14	September 2009	Fylde Coast Choice Based Lettings Scheme	18/2009	Executive	Cllr Mrs Henderson
15	September 2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.	19/2009	Executive	Cllr Clapham
16	September 2009	The final draft of the Fylde Coast Affordable Warmth Strategy	20/2009	Executive	Cllr Williams
17	*October 2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework	21/2009	Executive	Cllr Mrs Callow
18	*September 2009	Approval of the Blackpool Housing Statement and Action Plan	22/2009	Executive	Cllr Mrs Callow

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref N° 14/2008	To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2009/10 – 2013/14.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Councillor P. Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were sought in writing to the responsible officer, at the address shown below, by the 1 <sup>st</sup> January 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 1/2009	To consider and approve the provisional capital outturn for the year ended 31 <sup>st</sup> March 2009.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were sought in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> June 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 2/2009</b>	To consider and approve the provisional revenue outturn for the year ended 31st March 2009 compared with approved budget.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Leader of the Council
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were sought in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> June 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Assistant Director Performance and Finance.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 3/2009	To consider and approve the treasury management report for the year ended 31 <sup>st</sup> March 2009.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were sought in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> June 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report of the Chief Financial Officer.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA  e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 9/2009</b>	To Approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out.  To endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were requested in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> April 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Highways Asset management Plan and Draft Prioritisation Model for local roads, to be submitted.
<b>Name and address of responsible officer</b>	<i>Peter Cross – Head of transportation</i> e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476121

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 10/2009</b>	To consider and approve planning framework for visitor accommodation in Blackpool
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	Main consultation will take place through the Blackpool Core Strategy and Area Action Plans
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Report on future planning approach to visitor accommodation in Blackpool
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 11/2009</b>	To consider and approve Planning Guidance for the Change of Use from Visitor Accommodation to Housing
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	Development and tourist accommodations sectors
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Policy on Conversion of Guest House Accommodation to Permanent Residential Use and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 12/2009	To consider and approve the draft Blackpool Core Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	Following approval by Executive, an extensive range of organisations and individuals will be consulted as set out in the Blackpool Council Statement of Community Involvement (SCI). As also set out within the SCI, various methods will be used for consultation including on-line, through the Planning Department's "Limehouse" website, through meetings, presentations and exhibitions.
<b>How representations are to be made and by what date</b>	Representations will be made in accordance with the consultation method
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Blackpool Core Strategy and accompanying report
<b>Name and address of responsible officer</b>	Tim Brown, Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 14/2009</b>	To consider and approve the Foxhall Area Action Plan Preferred Strategic Option. This will set out in broad terms the proposed development plan for the future of Foxhall
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	The preferred strategic option will be developed into a full draft Area Action Plan which will be brought back to the Executive for approval in September 2009. It is the draft plan that will then be widely consulted upon
<b>How representations are to be made and by what date</b>	This will be set out in the report to Executive
<b>Documents to be submitted to the decision maker for consideration</b>	Foxhall Area Action Plan Preferred Strategic Option Assessment of the strategic options set out within the Foxhall Area Action Plan Issues and Options document
<b>Name and address of responsible officer</b>	<i>Tim Brown – Chief Planning Officer</i> e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 15/2009	To consider and approve Draft Interim Planning Guidance for North Beach
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	The means and extent of consultation following Executive approval will be set out in the covering report
<b>How representations are to be made and by what date</b>	As above
<b>Documents to be submitted to the decision maker for consideration</b>	North Beach Interim Planning Guidance and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 16/2009</b>	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	Following Executive approval, a wide range of organisations, groups and individuals will be consulted through a variety of methods as set out within the Blackpool Statement of Community Involvement
<b>How representations are to be made and by what date</b>	It is anticipated that the main consultation will take place in August/September 2009
<b>Documents to be submitted to the decision maker for consideration</b>	North Beach Area Action Plan Issues and Options document, Sustainability Appraisal and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 17/2009	To consider and approve the South Beach Area Action Plan Issues and Options document and Sustainability Appraisal
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	July 2009
<b>Who is to be consulted and how</b>	Following Executive approval, a wide range of organisations, groups and individuals will be consulted through a variety of methods as set out within the Blackpool Statement of Community Involvement.
<b>How representations are to be made and by what date</b>	It is anticipated that the main consultation will take place in July/August 2009
<b>Documents to be submitted to the decision maker for consideration</b>	South Beach Area Action Plan Issues and Options document, Sustainability Appraisal and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 18/2009</b>	Early work has been done by a partnership of Blackpool Council, Wyre Borough Council, Fylde Borough Council, Blackpool Coastal Housing, Wyre Housing Association, New Fylde Housing, Muir Group, Great Places and Places for People to produce a model for a Fylde Coast Choice Based Lettings scheme. A decision is needed to continue as a partner of the scheme based on the proposed option.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Henderson, Adults, Social Care and Housing
<b>Date on which or period within which decision is to be made</b>	September 2009
<b>Who is to be consulted and how</b>	Board Members/Councillors, Stakeholders, Tenants and potential clients through consultation documents and information seminars.
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	A paper will be brought detailing the options and the impacts for Blackpool which will seek Members' approval to proceed. Similar approvals are being sought at Member or Board level in each of the partner organisations.
<b>Name and address of responsible officer</b>	Karen Smith, Assistant Director Assessment, Prevention and Support e-mail: karen.smith@blackpool.gov.uk Tel: (01253) 477195

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 19/2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Clapham, Children's Services
<b>Date on which or period within which decision is to be made</b>	September 2009
<b>Who is to be consulted and how</b>	Consultation has already taken place in the preparation of the bid, but further work is currently being undertaken with key stakeholders including other agencies and third sector (via workshops), young people (also via workshops) and the community (via Area Forums).
<b>How representations are to be made and by what date</b>	Revoe Area Forum to co-ordinate a public meeting on July 14th
<b>Documents to be submitted to the decision maker for consideration</b>	A report summarizing all work carried out to secure the funding (including consultation and outcomes), outline concept plan and information regarding forthcoming stages of the project.
<b>Name and address of responsible officer</b>	David Lund, Executive Director of Children's Services e-mail :exec.dcs@blackpool.gov.uk Tel: (01253) 476501

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 20/2009</b>	The final draft of the Fylde Coast Affordable Warmth Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr T. Williams, Culture and Communities
<b>Date on which or period within which decision is to be made</b>	September 2009
<b>Who is to be consulted and how</b>	Consultation will take place with a broad range of local authority officers, Local Strategic Partnership members, and external partners. A consultation draft will be available for discussion between May and July 2009.
<b>How representations are to be made and by what date</b>	Representations should be made by e-mail to <a href="mailto:Andrew.foot@blackpool.gov.uk">Andrew.foot@blackpool.gov.uk</a> by the end of July 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report, with final draft of the Fylde Coast Affordable Warmth Strategy as a supporting document
<b>Name and address of responsible officer</b>	Hugh Wignall Head of Neighbourhood Improvement e-mail: <a href="mailto:Hugh.Wignall@blackpool.gov.uk">Hugh.Wignall@blackpool.gov.uk</a> Tel: (01253) 478611

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 21/2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	No further consultation to take place
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Report on Blackpool Local Development Framework
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 22/2009	Approval of the Blackpool Housing Statement and Action Plan
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Regeneration and Tourism
<b>Date on which or period within which decision is to be made</b>	September 2009
<b>Who is to be consulted and how</b>	The Plan covers all of the housing work of Blackpool Council under the Fylde Coast Housing Strategy – through the Tourism and Regeneration, Adult Social Care and Housing, and Culture and Communities Directorates. All of the respective Executive Directors have been consulted through the Corporate Housing Group. The Plan will be considered by all three Overview and Scrutiny Committees. The Local Strategic Partnership Housing Sub-Group has also been involved in drawing up the Plan.
<b>How representations are to be made and by what date</b>	Representations can be made by e-mail or telephone to the contact officer below by 31 <sup>st</sup> August 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report and copy of the Blackpool Housing Statement and Action Plan
<b>Name and address of responsible officer</b>	Steve Matthews Head of Strategic Housing e-mail: <a href="mailto:steve.matthews@blackpool.gov.uk">steve.matthews@blackpool.gov.uk</a> Tel: (01253) 476085

The following items have been deleted from the Forward Plan since it was last published:-

<b>Decision Reference</b>	<b>Matter for Decision</b>	<b>Reason for Deletion</b>
5/2009	The Fylde Coast Housing Strategy	Report considered by the Council at its meeting on the 10 <sup>th</sup> June 2009
6/2009	Fylde Coast Multi-Area Agreement	Report considered by the Council at its meeting on the 10 <sup>th</sup> June 2009

## **EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES**



### **Leader of the Council – Councillor Peter Callow**

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

### **Cabinet Members**

The Cabinet Members have responsibilities for the following areas:-

(a) **Deputy Leader** - **Cabinet Member for Business Services**  
**Councillor Ian Fowler**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) **Councillor Maxine Callow** - **Cabinet Member for Tourism and Regeneration**  
**JP**

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



**(c) Councillor Don Clapham - Cabinet Member for Children's Services**

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



**(d) Councillor Lily Henderson - Cabinet Member for Adult Social Care, Housing and Health  
MBE**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



**(e) Councillor Tony Williams - Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

