

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(NOVEMBER 2007 – FEBRUARY 2008)

* Denotes New Item

Page N ^o	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
1	November 2007	To consider and agree the Council's Gender Equality Scheme. A new statutory plan required under the Equality Act 2006.	26/2006	Executive	Cllr. Mrs. Henderson
2	November 2007	The half-yearly progress-report on the Council's Treasury Management activities for the first six months to September 2007.	06/2007	Executive	Cllr. Callow
3	November 2007	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.	08/2007	Executive	Cllr. Clapham
4	November 2007	To Review and identify those plans and strategies which will in the future require Council approval.	10/2007	Executive	Cllr. Callow
5	November 2007	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.	11/2007	Executive	Cllr. Mrs. Callow
6	November 2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	12/2007	Executive	Cllr. Mrs. Callow

Page N°	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
7*	November 2007*	Adoption of the Extending Your Home Supplementary Planning Document produced jointly with Fylde & Wyre Borough Councils. The document will provide guidance to applicants and their agents on the preparation of high quality and sustainable designs for planning permission for house extensions.	13/2007	Executive	Cllr. Mrs. Callow
9*	November 2007*	Approval is sought for freedom to explore an alternative model of delivery for the Council's Services currently provided through Vitaline. This freedom would provide the opportunity to test out potential models of social business, exploring new approaches to meeting the needs of vulnerable people in the town and generating income to be re-invested to the benefit of the town.	14/2007	Executive	Cllr. Mrs. Henderson
10*	January 2008*	To consider and recommend approval of the Council's Capital Programme for the financial year 1 April 2008 to 31 March 2009.	15/2007	Executive	Cllr. Callow
11*	January 2008*	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2008/09.	16/2007	Executive	Cllr. Mrs. Henderson
12*	January 2008*	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2008 to 31 March 2009.	17/2007	Executive	Cllr. Callow
13*	January 2008*	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2008 to 31 March 2009.	18/2007	Executive	Cllr. Callow
14*	January 2008*	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2008 to 31 March 2009.	19/2007	Executive	Cllr. Callow

Page N°	Anticipated Date of Decision	Matter for Decision	Decision Reference	Decision Taker	Relevant Cabinet Member
15*	February 2008*	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2008 to 31 March 2009.	20/2007	Executive to Council	Cllr. Callow
16*	January 2008*	To consider the fees and charges for Social Care for the financial year 2008/09.	21/2007	Executive	Cllr. Mrs. Henderson
17*	December 2007*	Approval of the outcome of the shortlisting of contractors for the Private Finance Initiative on Streetlighting.	22/2007	Executive	Cllr. Fowler
18*	November 2007*	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.	23/2007	Executive	Cllr. Mrs. Callow
19*	January 2008*	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.	24/2007	Executive	Cllr. Mrs. Callow

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 26/2006	To consider and agree the Council's Gender Equality Scheme. A new statutory plan required under the Equality Act 2006.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	A consultation process will take place involving production of a consultation leaflet / questionnaire. Staff, Trade Unions, relevant voluntary and community group and other key stakeholders will all be asked to contribute to this.
How representations are to be made and by what date	Representations can be sent to the Equalities Team, to be received by 16 March 2007.
Documents to be submitted to the decision maker for consideration	A copy of an Executive report, together with the Gender Equality Scheme and any related appendices, will be tabled.
Name and address of responsible officer	David Sanders, Strategic Director of Community e-mail: strategic.dir.community@blackpool.gov.uk Tel: (01253) 477100

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 06/2007	The half-yearly progress-report on the Council's Treasury Management activities for the first six months to September 2007.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	No consultation is envisaged.
How representations are to be made and by what date	Not applicable.
Documents to be submitted to the decision maker for consideration	Treasury Management half-yearly progress report to 30 th September 2007 plus associated annexes.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 08/2007	As part of the Building Schools for the Future project a decision will be required on the proposals for transforming secondary education in Blackpool.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor D. Clapham, Cabinet Member for Children's Services
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	Informal consultations currently taking place to inform proposals to Executive which will initially be requested to decide on formal proposals for consultation amongst members, schools, pupils and parents.
How representations are to be made and by what date	Responses from current informal feedback will inform the required decision. Representations on this were received by 17 th July 2007. The requested decision would authorise formal consultations to an agreed timetable.
Documents to be submitted to the decision maker for consideration	A paper will be tabled outlining the issues for consultation and future development of the Building Schools for the Future (BSF) programme.
Name and address of responsible officer	Robert Brophy, Assistant Director, Transforming Schools e-mail: robert.brophy@blackpool.gov.uk Tel: (01253) 476550

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 10/2007	To review and identify those plans and strategies which will in the future require Council approval.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	Chief Executive's Liaison Group and Cabinet.
How representations are to be made and by what date	To Jackie Potter, Executive Director of Tourism and Regeneration by 18 th July 2007.
Documents to be submitted to the decision maker for consideration	Report setting out possible revisions to the Council's Policy Framework.
Name and address of responsible officer	Jackie Potter, Executive Director, Tourism and Regeneration e-mail: jackie.potter@blackpool.gov.uk Tel: (01253) 477006

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 11/2007	To approve the Town Centre and Promenade Design Guide. This will provide design guidance for developments, individual buildings and public realm projects within the Town Centre, along the Promenade (from North Pier to Squires Gate) and within the resort neighbourhoods.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft guidance will be advertised and publicised for a 6 week period. Representations may be in writing or electronic
Documents to be submitted to the decision maker for consideration	Blackpool Town Centre and Promenade Design Guide.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 12/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements.
Decision making Individual or Body	Executive
Relevant Cabinet Member	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

<p>Matter for Decision</p> <p>Ref N° 13/2007</p>	<p>Adoption of the Extending Your Home Supplementary Planning Document produced jointly with Fylde and Wyre Borough Councils. The document will provide guidance to applicants and their agents on the preparation of high quality and sustainable designs for planning permission for house extensions.</p>
<p>Decision making Individual or Body</p>	<p>Executive</p>
<p>Relevant Cabinet Member</p>	<p>Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration</p>
<p>Date on which or period within which decision is to be made</p>	<p>November 2007</p>
<p>Who is to be consulted and how</p>	<p>The consultation arrangements that the Council has undertaken as part of the process of producing the Supplementary Planning Document comply with the Town and Country Planning (Local Development) Regulations, 2004. The consultation therefore complies with the Council's adopted Statement of Community Involvement and all consultees (statutory and non-statutory) listed in this document have been consulted. The method of consultation has been notification by letter, e-mail, all the relevant documents have been placed in libraries across the Borough and at Council Offices. In addition all the documents have been made available on the Council's website for the duration of the consultation period, and, as statutorily required, a notice was placed in the local newspaper advertising the consultation.</p>
<p>How representations are to be made and by what date</p>	<p>The public were able to make representations online, via email, and through the post, direct to Fylde Borough Council as they are co-ordinating the consultation arrangements as part of joint working. Pre-production consultation took place between 9th February and 23rd March 2007. Consultation on the draft document began on 9th August and was completed on 19th September 2007.</p>
<p>Documents to be submitted to the decision maker for consideration</p>	<p>Extending Your Home Supplementary Planning Document. Extending Your Home Supplementary Planning Document Sustainability Appraisal. Extending Your Home Supplementary Planning Document Habitats Regulations Assessment Screening Report Extending Your Home Supplementary Planning Document. Extending Your Home Supplementary Planning Document Sustainability Appraisal. Extending Your Home Supplementary Planning Document Habitats Regulations Assessment Screening Report.</p>

Name and address of responsible officer	Tim Brown, Chief Planning Officer Email: tim.brown@blackpool.gov.uk Tel: 01253 476200

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 14/2007	<p>Approval is sought for freedom to explore an alternative model of delivery for the Council's Services currently provided through Vitaline. This freedom would provide the opportunity to test out potential models of social business, exploring new approaches to meeting the needs of vulnerable people in the town and generating income to be re-invested to the benefit of the town.</p>
Decision making Individual or Body	<p>Executive</p>
Relevant Cabinet Member	<p>Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health</p>
Date on which or period within which decision is to be made	<p>November 2007</p>
Who is to be consulted and how	<p>Staff have already been consulted. A Stakeholder Conference is being planned to be held before December 2007.</p>
How representations are to be made and by what date	<p>By contacting Assistant Director for Integrated Care Services by 31st October 2007.</p>
Documents to be submitted to the decision maker for consideration	<p>Full Executive Report, to be submitted.</p>
Name and address of responsible officer	<p>Steve Pullan, Executive Director of Adult Social Care and Housing e-mail: execdir.adultsocialcare&housing@blackpool.gov.uk Tel: (01253) 477559</p>

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 15/2007	To consider and recommend approval of the Council's Capital Programme for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	Strategic Asset Management Group Asset Management Steering Group Service Level Asset Management Groups
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 16/2007	To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2008/09.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Joint Report of the Assistant Director Performance and Finance and Executive Director of Adult Social Care and Housing
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 17/2007	To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 18/2007	To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	N/A
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Chief Financial Officer.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 19/2007	To consider and recommend approval of the Council's Revenue Budget for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	Local Strategic Partnership, public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 January 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 20/2007	To consider and recommend approval of the level of Council Tax for the financial year 1 April 2008 to 31 March 2009.
Decision making Individual or Body	Executive to Council
Relevant Portfolio Holder	Councillor P. Callow, Leader of the Council
Date on which or period within which decision is to be made	February 2008
Who is to be consulted and how	Local Strategic Partnership, Public / Area Forums, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee.
How representations are to be made and by what date	In writing to the responsible officer, at the address shown below, by 1 February 2008.
Documents to be submitted to the decision maker for consideration	Report of the Assistant Director Performance and Finance.
Name and address of responsible officer	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 21/2007	To consider the fees and charges for Social Care for the financial year 2008/09.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. L. Henderson, Cabinet Member for Adult Social Care, Housing and Health
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	None required.
How representations are to be made and by what date	Representation should be made in writing to Jean Hedley, Assistant Director, Central and Support Services, The Stadium, Seaside's Way, Blackpool, FY1 6JY by 31 st December 2007.
Documents to be submitted to the decision maker for consideration	Report.
Name and address of responsible officer	Jean Hedley, Assistant Director, Central and Support Services. e-mail: jean.hedley@blackpool.gov.uk Tel: (01253) 477195

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 22/2007	Approval of the outcome of the shortlisting of contractors for the Private Finance Initiative on Streetlighting.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor I. Fowler, Cabinet Member for Business Services
Date on which or period within which decision is to be made	December 2007
Who is to be consulted and how	Not applicable.
How representations are to be made and by what date	Representations in writing by the 30 th November to Trevor Rayner, Business Services Manager, Municipal Buildings 01253 478531.
Documents to be submitted to the decision maker for consideration	Report, to be submitted. Considerations of the shortlisting panel.
Name and address of responsible officer	Executive Director of Business Services e-mail: dir.business.services@blackpool.gov.uk Tel: (01253) 478500

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 23/2007	To approve the Planning Obligations Supplementary Planning Document. This will set out the requirements of developments to contribute to facilities and infrastructure development within the Borough. It will cover affordable housing, schools, community facilities, transport, environmental improvements etc.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	November 2007
Who is to be consulted and how	Wide range of stakeholders as set out within the Guidance and within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Planning Obligations Supplementary Planning Document.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

EXECUTIVE FORWARD PLAN - KEY DECISION:

Matter for Decision Ref N° 24/2007	To approve Issues and Options for the Foxhall Development Plan Document. This document will set out the main issues for the future development and regeneration of Foxhall and different options for the future of the area.
Decision making Individual or Body	Executive
Relevant Portfolio Holder	Councillor Mrs. M. Callow, Cabinet Member for Tourism and Regeneration
Date on which or period within which decision is to be made	January 2008
Who is to be consulted and how	Wide range of stakeholders as set out within the Blackpool Statement of Community Involvement.
How representations are to be made and by what date	The draft Supplementary Planning Document will be advertised and publicised for a period of six weeks. Representations may be in writing or electronic.
Documents to be submitted to the decision maker for consideration	Foxhall Area Action Plan Issues and Options.
Name and address of responsible officer	Doug Cooper e-mail: doug.cooper@blackpool.gov.uk Tel: (01253) 476240

The following items have been deleted from the Forward Plan since it was last published:-

Decision Reference	Matter for Decision	Reason for Deletion
05/2007	Draft version of the Self Assessment document that is to be submitted to the Audit Commission as part of their inspection of Blackpool Councils Housing functions and services.	To be considered as a Cabinet Member key decision.
07/2007	To approve the Hackney Carriage and Private Hire Licensing Policy document.	To be considered at the Executive meeting on the 31 st October 2007.

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council – Councillor Peter Callow

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



(b) Councillor Maxine Callow - Cabinet Member for Regeneration and Tourism JP

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



(c) Councillor Don Clapham - Cabinet Member for Children's Services

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



(d) **Councillor Lily Henderson** - **Cabinet Member for Adult Social Care, Housing and Health**
MBE

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



(e) **Councillor Tony Williams** - **Cabinet Member for Communities and Culture**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

