

## **EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS**

**(OCTOBER 2009 to JANUARY 2010)**

\* Denotes New Item

<b>Page N°</b>	<b>Anticipated Date of Decision</b>	<b>Matter for Decision</b>	<b>Decision Reference</b>	<b>Decision Taker</b>	<b>Relevant Cabinet Member</b>
1	October 2009	To approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out. To Endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.	9/2009	Executive	Cllr Mrs Callow
2	October 2009	To consider and approve planning framework for visitor accommodation in Blackpool	10/2009	Executive	Cllr Mrs Callow
3	October 2009	To consider and approve the draft Blackpool Core Strategy	12/2009	Executive	Cllr Mrs Callow
4	October 2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal	16/2009	Executive	Cllr Mrs Callow
5	October 2009	Fylde Coast Choice Based Lettings Scheme	18/2009	Executive	Cllr Mrs Henderson
6	October 2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.	19/2009	Executive	Cllr Clapham
7	October 2009	The final draft of the Fylde Coast Affordable Warmth Strategy	20/2009	Executive	Cllr Williams
8	October 2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework	21/2009	Executive	Cllr Mrs Callow
9	October 2009	Approval of the Blackpool Housing Statement and Action Plan	22/2009	Executive	Cllr Mrs Callow
10	November 2009	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2009.	23/2009	Executive	Cllr Callow
11	November 2009	The Council's 5 year People Strategy and immediate priorities for action	24/2009	Executive	Cllr Fowler
12	October 2009	Permission to proceed with planning for a Studio School in Blackpool	25/2009	Executive	Cllr Clapham

*13	December 2009	Statement of Gambling Policy, to agree the Council's policy under the Gambling Act.	26/2009	Council	Cllr Fowler
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## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 9/2009</b>	To Approve the draft Highways Asset Management Plan (HAMP) and the priorities for maintenance set out.  To endorse the next steps required to produce the full Plan and subsequent Transportation Asset Management Plan.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	N/A
<b>How representations are to be made and by what date</b>	Representations were requested in writing to the responsible officer, at the address shown below, by 1 <sup>st</sup> April 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Highways Asset management Plan and Draft Prioritisation Model for local roads, to be submitted.
<b>Name and address of responsible officer</b>	<i>Peter Cross – Head of transportation</i> e-mail: peter.cross@blackpool.gov.uk Tel: (01253) 476121

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 10/2009</b>	To consider and approve planning framework for visitor accommodation in Blackpool
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Main consultation will take place through the Blackpool Core Strategy and Area Action Plans
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Report on future planning approach to visitor accommodation in Blackpool
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 12/2009	To consider and approve the draft Blackpool Core Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Following approval by Executive, an extensive range of organisations and individuals will be consulted as set out in the Blackpool Council Statement of Community Involvement (SCI). As also set out within the SCI, various methods will be used for consultation including on-line, through the Planning Department's "Limehouse" website, through meetings, presentations and exhibitions.
<b>How representations are to be made and by what date</b>	Representations will be made in accordance with the consultation method
<b>Documents to be submitted to the decision maker for consideration</b>	Draft Blackpool Core Strategy and accompanying report
<b>Name and address of responsible officer</b>	Tim Brown, Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 16/2009	To consider and approve the North Beach Area Action Plan Issues and Options document and Sustainability Appraisal
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Following Executive approval, a wide range of organisations, groups and individuals will be consulted through a variety of methods as set out within the Blackpool Statement of Community Involvement
<b>How representations are to be made and by what date</b>	It is anticipated that the main consultation will take place in August/September 2009
<b>Documents to be submitted to the decision maker for consideration</b>	North Beach Area Action Plan Issues and Options document, Sustainability Appraisal and covering report
<b>Name and address of responsible officer</b>	Tim Brown – Chief Planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 18/2009</b>	Early work has been done by a partnership of Blackpool Council, Wyre Borough Council, Fylde Borough Council, Blackpool Coastal Housing, Wyre Housing Association, New Fylde Housing, Muir Group, Great Places and Places for People to produce a model for a Fylde Coast Choice Based Lettings scheme. A decision is needed to continue as a partner of the scheme based on the proposed option.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Henderson, Adults, Social Care and Housing
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Board Members/Councillors, Stakeholders, Tenants and potential clients through consultation documents and information seminars.
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	A paper will be brought detailing the options and the impacts for Blackpool which will seek Members' approval to proceed. Similar approvals are being sought at Member or Board level in each of the partner organisations.
<b>Name and address of responsible officer</b>	Karen Smith, Assistant Director Assessment, Prevention and Support e-mail: karen.smith@blackpool.gov.uk Tel: (01253) 477195

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 19/2009	Approval of outline plans to build the MyPlace Youth Hub on the Palatine Campus.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Clapham, Children's Services
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Consultation has already taken place in the preparation of the bid, but further work is currently being undertaken with key stakeholders including other agencies and third sector (via workshops), young people (also via workshops) and the community (via Area Forums).
<b>How representations are to be made and by what date</b>	Revoe Area Forum to co-ordinate a public meeting on July 14th
<b>Documents to be submitted to the decision maker for consideration</b>	A report summarizing all work carried out to secure the funding (including consultation and outcomes), outline concept plan and information regarding forthcoming stages of the project.
<b>Name and address of responsible officer</b>	David Lund, Executive Director of Children's Services e-mail :exec.dcs@blackpool.gov.uk Tel: (01253) 476501

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 20/2009	The final draft of the Fylde Coast Affordable Warmth Strategy
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr T. Williams, Culture and Communities
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Consultation will take place with a broad range of local authority officers, Local Strategic Partnership members, and external partners. A consultation draft will be available for discussion between May and July 2009.
<b>How representations are to be made and by what date</b>	Representations should have been made by e-mail to <a href="mailto:Andrew.foot@blackpool.gov.uk">Andrew.foot@blackpool.gov.uk</a> by the end of July 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report, with final draft of the Fylde Coast Affordable Warmth Strategy as a supporting document
<b>Name and address of responsible officer</b>	Hugh Wignall Head of Neighbourhood Improvement e-mail: <a href="mailto:Hugh.Wignall@blackpool.gov.uk">Hugh.Wignall@blackpool.gov.uk</a> Tel: (01253) 478611

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 21/2009	To consider and endorse the Development Plan Documents to be taken forward within the Blackpool Local Development Framework
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Tourism and Regeneration
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	No further consultation to take place
<b>How representations are to be made and by what date</b>	N/A
<b>Documents to be submitted to the decision maker for consideration</b>	Report on Blackpool Local Development Framework
<b>Name and address of responsible officer</b>	Tim Brown – Chief planning Officer e-mail: tim.brown@blackpool.gov.uk Tel: (01253) 476200

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 22/2009	Approval of the Blackpool Housing Statement and Action Plan
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Mrs Callow, Regeneration and Tourism
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	The Plan covers all of the housing work of Blackpool Council under the Fylde Coast Housing Strategy – through the Tourism and Regeneration, Adult Social Care and Housing, and Culture and Communities Directorates. All of the respective Executive Directors have been consulted through the Corporate Housing Group. The Plan will be considered by all three Overview and Scrutiny Committees. The Local Strategic Partnership Housing Sub-Group has also been involved in drawing up the Plan.
<b>How representations are to be made and by what date</b>	Representations can be made by e-mail or telephone to the contact officer below by 31 <sup>st</sup> August 2009.
<b>Documents to be submitted to the decision maker for consideration</b>	Report and copy of the Blackpool Housing Statement and Action Plan
<b>Name and address of responsible officer</b>	Steve Matthews Head of Strategic Housing e-mail: <a href="mailto:steve.matthews@blackpool.gov.uk">steve.matthews@blackpool.gov.uk</a> Tel: (01253) 476085

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 23/2009</b>	The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2009.
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Callow, Leader of the Council
<b>Date on which or period within which decision is to be made</b>	November 2009
<b>Who is to be consulted and how</b>	No consultation is envisaged.
<b>How representations are to be made and by what date</b>	Not applicable
<b>Documents to be submitted to the decision maker for consideration</b>	Treasury Management half-yearly progress report to 30 <sup>th</sup> September 2009 plus associated annexes.
<b>Name and address of responsible officer</b>	Steve Thompson, Chief Financial Officer, Business Services Department, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 24/2009	The Council's 5 year People Strategy and immediate priorities for action
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Fowler, Business Services
<b>Date on which or period within which decision is to be made</b>	November 2009
<b>Who is to be consulted and how</b>	Councillors, Senior Managers, range of employees, employee group, Trades Unions and relevant Community Groups through focus group meetings and paper based consultation and questionnaires
<b>How representations are to be made and by what date</b>	In writing and in person by the end of September 2009
<b>Documents to be submitted to the decision maker for consideration</b>	Report, to be submitted
<b>Name and address of responsible officer</b>	Julian Kearsley Executive Director of Business Services e-mail executive.dir.business@blackpool.gov.uk Tel: (01253) 478500

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> <b>Ref No: 25/2009</b>	Subject to Department for Children, Schools and Families Approval: Permission to proceed with planning for a Studio School in Blackpool
<b>Decision making Individual or Body</b>	Executive
<b>Relevant Portfolio Holder</b>	Cllr Clapham, Children's Services
<b>Date on which or period within which decision is to be made</b>	October 2009
<b>Who is to be consulted and how</b>	Significant consultation has already taken place with prime stakeholders through the Children's Trust including headteachers, Blackpool Business Leaders, post-16 providers and the Learning and Skills Council. The Studio is also included within wider Building Schools for the Future planning.
<b>How representations are to be made and by what date</b>	Public consultation will be possible at a later stage once formal proposals are published.
<b>Documents to be submitted to the decision maker for consideration</b>	Report, to be submitted
<b>Name and address of responsible officer</b>	Sue Crouch Assistant Director Community and Inclusion e-mail: sue.crouch@blackpool.gov.uk Tel: (01253) 476505

## **EXECUTIVE FORWARD PLAN - KEY DECISION:**

<b>Matter for Decision</b> Ref No: 26/2009	Statement of Gambling Policy, to agree the Council's policy under the Gambling Act.
<b>Decision making Individual or Body</b>	Council on recommendation of Executive
<b>Relevant Portfolio Holder</b>	Cllr Fowler, Business Services
<b>Date on which or period within which decision is to be made</b>	December 2009
<b>Who is to be consulted and how</b>	The draft policy has already been considered by the Licensing Committee. This draft policy is now subject to widespread consultation with interested parties.
<b>How representations are to be made and by what date</b>	Public consultation as outlined above
<b>Documents to be submitted to the decision maker for consideration</b>	Report, to be submitted
<b>Name and address of responsible officer</b>	Mark Lewis Head of Legal and Democratic Services  e-mail:mark.lewis@blackpool.gov.uk Tel: (01253) 47 74 00

## **EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES**



### **Leader of the Council – Councillor Peter Callow**

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Corporate issues (including Corporate Policy and Communications and Performance Management)
- Budgetary and other financial matters
- Corporate governance
- External Relations

### **Cabinet Members**

The Cabinet Members have responsibilities for the following areas:-

#### **(a) Deputy Leader - Cabinet Member for Business Services Councillor Ian Fowler**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

- Streetscene and Property including waste collection and disposal
- Parking
- Customer First and IT
- Legal and Democratic Services
- Human Resources
- Performance Review – value for money team
- Revenues and Benefits



#### **(b) Councillor Maxine Callow - Cabinet Member for Tourism and Regeneration JP**

- Tourism and Visitor Economy
- Enterprise and Business Development (includes economic development, illuminations, trading standards and accommodation).
- Regeneration – planning, transport, capital projects i.e. physical reshaping of the Town and housing strategy.
- Sustainable Development i.e. the Green Agenda.



**(c) Councillor Don Clapham - Cabinet Member for Children's Services**

- Change for Children Programme
- School Organisational Issues
- Learning & Achievement
- Targeted Support for Children With Additional Needs
- Services to Children & Young People in the Community & To Promote Inclusion



**(d) Councillor Lily Henderson - Cabinet Member for Adult Social Care, Housing and Health  
MBE**

- Commissioning Issues
- Care Services for Adults
- Social Housing and the Arms Length Management Organisation
- Homelessness
- Health



**(e) Councillor Tony Williams - Cabinet Member for Culture and Communities**

- Sport and Leisure
- Parks and Green Environment
- Arts and Heritage
- Adult Learning and Libraries
- Neighbourhood Management
- Environmental Protection
- Community Safety and Drugs

