

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

(JANUARY 2012 TO APRIL 2012)

* Denotes New Item

| Page N° | Anticipated Date of Decision | Matter for Decision | Decision Reference | Decision Taker | Relevant Cabinet Member |
|----------------|-------------------------------------|--|---------------------------|-----------------------|--------------------------------|
| 1 | January 2012 | To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16. | 23/2010 | Council | Cllr Blackburn |
| 2 | January 2012 | Support Brokerage describes a range of support or assistance that people may need when choosing, organising or directing their support. A decision is required to ratify the model of brokerage. | 13/2011 | Executive | Cllr Rowson |
| 3 | January 2012 | The re tender of Housing Related Support Services | 14/2011 | Executive | Cllr Rowson |
| 4 | February 2012 | To consider and recommend approval of the Council's Capital Programme 2012/2013 – 2014/2015. | 15/2011 | Council | Cllr Blackburn |
| 5 | February 2012 | To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2012/2013. | 16/2011 | Council | Cllr Campbell |
| 6 | February 2012 | To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2012 to 31 March 2013 | 17/2011 | Council | Cllr Blackburn |
| 7 | February 2012 | To consider approval of the level of Council Tax for the financial year 1 April 2012 to 31 March 2013 | 18/2011 | Council | Cllr Blackburn |
| 8 | February 2012 | To consider approval of the Council's Revenue Budget for the financial year 1 April 2012 to 31 March 2013. | 19/2011 | Council | Cllr Blackburn |
| 9 | February 2012 | To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2012 to 31 March 2013. | 20/2011 | Executive | Cllr Blackburn |

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| *10 | January 2012 | To make available the Baron Road site for the purposes of a new two form entry school and to authorise treasury finance for the capital build costs in advance of DfE Basic Need Grant and to sponsor Westcliff Academy's application to the Secretary of State to expand its existing provision and deliver new education provision from the Baron Road site. | 21/2011 | Executive | Cllr Taylor |
| *11 | April 2012 | Consideration of revised draft of the Core Strategy | 22/2011 | Executive | Cllr Coleman |
| *12 | April 2012 | To approve the content of Blackpool Town Centre Strategy and publication of the supporting Consultation Statement. | 23/2011 | Executive | Cllr Coleman |
| *13 | April 2012 | Approval of the Draft Affordable Housing Supplementary Planning Document (SPD) | 24/2011 | Executive | Cllr Coleman |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 23/2010 | To consider and recommend approval of the Council's updated Medium-term Financial Strategy 2011/12 – 2015/16. |
| Decision making Individual or Body | Council on recommendation of Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | January 2012 |
| Who is to be consulted and how | N/A |
| How representations are to be made and by what date | Representations were sought in advance in writing to the responsible officer, at the address shown below by 28 th October 2011. |
| Documents to be submitted to the decision maker for consideration | Report of the Director of Resources. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 13/2011 | Support Brokerage describes a range of support or assistance that people may need when choosing, organising or directing their support. A decision is required to ratify the model of brokerage. |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Rowson, Cabinet Member for Adult Social Care |
| Date on which or period within which decision is to be made | January 2012 |
| Who is to be consulted and how | Consultation has already taken place with services users, community and voluntary sector representatives and private providers. |
| How representations are to be made and by what date | N/A |
| Documents to be submitted to the decision maker for consideration | Report, to be submitted |
| Name and address of responsible officer | Delyth Curtis, Service Director Commissioning, Performance and Resources, Children, Adult and Families. e-mail: delyth.curtis@blackpool.gov.uk Tel: (01253) 477559 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 14/2011 | The re tender of Housing Related Support Services |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Campbell, Cabinet Member for Housing |
| Date on which or period within which decision is to be made | January 2012 |
| Who is to be consulted and how | Consultation has already taken place with service users, providers and wider stakeholders. |
| How representations are to be made and by what date | N/A |
| Documents to be submitted to the decision maker for consideration | The final Homeless Review Report will be presented to the Homeless Review Board on 26 th October 2011 for ratification and to be submitted to the decision maker by 28 th October 2011. |
| Name and address of responsible officer | Delyth Curtis, Service Director Commissioning, Performance and Resources, Children, Adult and Families. e-mail: delyth.curtis@blackpool.gov.uk Tel: (01253) 477559 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 15/2011 | To consider and recommend approval of the Council's Capital Programme 2012/2013 – 2014/2015. |
| Decision making Individual or Body | Council on recommendation from the Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | Corporate Asset Management Group Service Level Asset Management Groups |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Report of the Director of Resources. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 16/2011 | To consider the level of rents and service charges to be made in connection with Housing Revenue Account dwellings during 2012/2013. |
| Decision making Individual or Body | Council on recommendation from the Executive |
| Relevant Portfolio Holder | Councillor G Campbell, Cabinet Member for Housing |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | N/A |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Joint Report of the Director of Resources and the Service Director Built Environment. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 17/2011 | To consider and approve adoption of the Council's Treasury Management and Investment Strategies for the financial year 1 April 2012 to 31 March 2013. |
| Decision making Individual or Body | Council on recommendation from Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | N/A |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Report of the Chief Financial Officer. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 18/2011 | To consider and recommend approval of the level of Council Tax for the financial year 1 April 2012 to 31 March 2013. |
| Decision making Individual or Body | Council on recommendation from Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | Local Strategic Partnership, Public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee. |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Report of the Director Resources. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 19/2011 | To consider approval of the Council's Revenue Budget for the financial year 1 April 2012 to 31 March 2013. |
| Decision making Individual or Body | Council on recommendation from Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | Local Strategic Partnership, Public, Trade Unions, Business Rate Payers, Joint meeting of the Service Development Committee. |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Report of the Director of Resources. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision Ref N° 20/2011 | To consider and approve the allocation of grants to voluntary sector organisations for the financial year 1 April 2012 to 31 March 2013. |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Blackburn, Leader of the Council |
| Date on which or period within which decision is to be made | February 2012 |
| Who is to be consulted and how | N/A |
| How representations are to be made and by what date | In writing to the responsible officer, at the address shown below, by 1 February 2012. |
| Documents to be submitted to the decision maker for consideration | Report of the Assistant Chief Executive Human Resources and Transformation. |
| Name and address of responsible officer | Steve Thompson, Chief Financial Officer, Resources Directorate, Blackpool Council, PO Box 4, Town Hall, Blackpool, FY1 1NA e-mail:steve.thompson@blackpool.gov.uk Tel: (01253) 478505 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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|--|--|
| Matter for Decision *Ref N° 21/2011 | To make available the Baron Road site for the purposes of a new two form entry school and to authorise treasury finance for the capital build costs in advance of Department for Education Basic Need Grant and to sponsor Westcliff Academy's application to the Secretary of State to expand its existing provision and deliver new education provision from the Baron Road site. |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Taylor, Cabinet Member for Education and Health |
| Date on which or period within which decision is to be made | January 2012 |
| Who is to be consulted and how | <p>CAF Senior Management Team, Primary Headteachers, Teaching Staff, Palatine Campus Group, The Council's Corporate Asset Management Group, Estates Section , Housing Section, Planning Section, Diocesan Representatives, Section 151 Officer, Department for Education, Academies Unit, Partnerships for Schools, Office of School Commission, Young People's Learning Association</p> <p>Method is through meetings, development of the Blackpool Strategy to address Primary School Placement and Net Capacity, dialogue, email and formal consultation with parents</p> |
| How representations are to be made and by what date | Representations were sought in writing to the responsible officer, at the address shown below, by the 7 th December 2011 |
| Documents to be submitted to the decision maker for consideration | Town Centre Primary Pupil Place Requirement and Blackpool Strategy to Address Primary School Placement and Net Capacity 2010-2013 version 0.07. |
| Name and address of responsible officer | Carl Baker, Assistant Director Transformation, School Organisation and Client Function e-mail: carl.baker@blackpool.gov.uk Tel: (01253) 478972 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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| Matter for Decision *Ref N° 22/2011 | Consideration of revised draft of the Core Strategy |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Coleman, Cabinet Member for Regeneration and Urban Development |
| Date on which or period within which decision is to be made | April 2012 |
| Who is to be consulted and how | Members of the community and statutory organisations affected by the proposals |
| How representations are to be made and by what date | Representations will be made during a 4-6 weeks consultation period in line the required statutory planning regulations |
| Documents to be submitted to the decision maker for consideration | Report supported by revised draft Core Strategy document |
| Name and address of responsible officer | John Donnellon – Built Environment Service Director e-mail: john.donnellon@blackpool.gov.uk Tel: (01253) 477008 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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|--|---|
| Matter for Decision *Ref N° 23/2011 | To approve the content of Blackpool Town Centre Strategy and publication of the supporting Consultation Statement |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Coleman, Cabinet Member for Regeneration and Urban Development |
| Date on which or period within which decision is to be made | April 2012 |
| Who is to be consulted and how | Public consultation was undertaken on the Draft Town Centre Strategy approximately 1,500 consultees on the Council's Local Development Framework database were consulted, which included statutory consultees |
| How representations are to be made and by what date | No other representations in advance of Executive |
| Documents to be submitted to the decision maker for consideration | Report to be submitted |
| Name and address of responsible officer | John Donnellon – Built Environment Service Director e-mail: john.donnellon@blackpool.gov.uk Tel: (01253) 477008 |

EXECUTIVE FORWARD PLAN - KEY DECISION:

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|--|--|
| Matter for Decision *Ref N° 24/2011 | Approval of the Draft Affordable Housing Supplementary Planning Document (SPD) |
| Decision making Individual or Body | Executive |
| Relevant Portfolio Holder | Cllr Coleman, Cabinet Member for Regeneration and Urban Development |
| Date on which or period within which decision is to be made | April 2012 |
| Who is to be consulted and how | Key organisations and stakeholders/interested parties on the Local Development Frameworks consultation database. |
| How representations are to be made and by what date | Representations will be made during a 6 weeks consultation period in line with the required statutory planning regulations |
| Documents to be submitted to the decision maker for consideration | Report supported by revised draft Core Strategy document |
| Name and address of responsible officer | John Donnellon – Built Environment Service Director e-mail: john.donnellon@blackpool.gov.uk Tel: (01253) 477008 |

The following items have been deleted from the Forward Plan since it was last published:-

| Decision Reference | Matter for Decision | Reason for Deletion |
|--------------------|---|---|
| 5/2011 | <p>To create up to five forms of additional Primary school entry by 2015</p> <p>To create a purpose built primary facility with a minimum of two further forms of entry by 2013</p> | This decision has been superseded by Decision reference 21/2011 |
| 6/2011 | <p>Consideration of the public consultation report on the Blackpool Core Strategy Draft Preferred Option Document. and approval of the Revised Publication edition of the document. This is the statutory planning framework and representation of the Council's Sustainable Community Strategy, determining how proposed levels of housing, employment, retail and other development needs will be met to 2027</p> | This decision has been superseded by Decision reference 22/2011 |
| 10/2011 | <p>The half-yearly progress report on the Council's Treasury Management activities for the first six months to September 2011.</p> | Decision made at Executive meeting on the 1 st December 2011 |

EXECUTIVE MEMBERS

Individual Executive Members appointed to the positions or holding the portfolios mentioned below may discharge any Executive function falling within or to any extent touching upon the areas of responsibility described.

In circumstances where a Cabinet Member is absent or otherwise unable to act or the position is vacant, the Leader may arrange for Executive functions in respect of the relevant areas of responsibility to be discharged, in whole or in part, by one or more other Cabinet Members.

EXECUTIVE MEMBERS AND THEIR RESPONSIBILITIES



Leader of the Council and Cabinet Member for Children's Social Care – Councillor Simon Blackburn

The Leader may without prejudice discharge any executive function and, he has a particular responsibility for:-

- Financial Management
- Phones and IT
- Legal and Democratic Services
- Revenues, Benefits, Invoices and Payments
- Blackpool Fylde and Wyre Credit Union
- Audit
- Contracts and Purchasing
- Coordinating Partnerships with Third Sector and Public Partners
- Staff and Public Communications
- Strategy Development and Research
- "Customer First"
- Council Efficiency Programme
- Area Panel/ Forums
- Looked After Children and Children's Homes
- Safeguarding (Local Safeguarding Children's Board)
- Children's Homes

Cabinet Members

The Cabinet Members have responsibilities for the following areas:-

- (a) **Councillor Fred Jackson** **- Deputy Leader and Cabinet Member for Streets and Transport**

In the absence of the Leader, the Deputy Leader may without prejudice discharge any executive function and he has particular responsibility for:-

Neighbourhood Management

- Cleansing/ Bins.
- Dog Wardens, Drainage and Litter Enforcement.
- Refuse Collection, disposal, recycling.
- Pest Control.
- Highways Maintenance – potholes, carriageway and footway repairs.
- Grounds Maintenance – grass verges, sea wall and Promenade maintenance.



- Tramway Maintenance.
- CCTV/ Building Security.
- Parking Services – Car Parks and Traffic Management.

Other

- Highways – managing the road network.
- Tramway.
- Parking Policy and Priorities.
- Transport – including roads, cycling and pedestrians.
- Road Safety – including working with schools.
- Relationships with Blackpool Transport and Blackpool Airport.
- Street Lighting and Illuminated bollards/ signs.
- Commercial Services – building prosperity, vehicle maintenance, Corporate Print and Commercial Waste.

(b) Councillor Ivan Taylor - Cabinet Member for Education and Health

- Children’s Centres.
- Adult, Community and Family Learning.
- 14 -19 Strategy.
- Gifted and Talented.
- Early Years.
- School Support and Advice.
- Governor Services.
- Services around Schools.
- Elective Home/ Traveller Education
- Pupil Welfare and Attendance.
- PE and School Sport.
- Inspection and Intervention of Schools.
- Ethnic Minority Achievement.
- ICT Curriculum and City Learning Centre.
- Education Diversity and Support Units/ Service e.g. Pupil Referral Units.
- Children with Additional and Complex Needs (Assessment) and Sensory Impairment.
- Special Education Needs, Assessment and Support and Psychological.
- Schools Catering
- Resource Management (Shared Responsibilities with Councillors Blackburn, Rowson and Cross)
- Health matters



(c) Councillor Gary Coleman - Cabinet Member for Regeneration and Urban Development

- Beach Patrol
- Large Regeneration Projects
- Getting People into Work
- Energy and the Environment
- Planning
- Economic Development
- The Economic Development Company
- The Local Economic Partnership
- Managing Council owned Business and Land
- Food Safety, Hygiene and Enforcement



- Working with Blackpool Private Sector and Business including the Business Improvement District (BID).

(d) Councillor Graham Cain - Cabinet Member for Tourism and Culture

- Illuminations
- Arts
- Heritage
- Leisure Centres
- Parks Development (Stanley Park)
- Grundy Art Gallery
- Libraries
- Grand Theatre
- Marketing Company – promoting Conferencing and developing and promoting Events
- Cemetery and Crematorium
- Developing Sport, Physical Activity and Play.
- Grounds Maintenance – community parks.



(e) Councillor Gillian Campbell - Cabinet Member for Housing

- Supporting the development of Affordable Housing
- Joint working with Police and Private Sector on Private Sector Housing
- Private Sector Housing Licensing
- Homes in Multiple Occupation (HMO's)
- Decent Homes
- Private Housing
- Modifications and adaptations to enable people to stay in their own homes
- Building new homes
- Relationship with Blackpool Coastal Housing
- Housing Options Service
- Homelessness
- Transience



(f) Councillor Sarah Riding - Cabinet Member for Equality and Diversity

- Equality and Diversity
- Human Resources
- Payroll
- Employee Development and Training
- Schools Human Resources
- Domestic abuse



(g) Councillor Kath Rowson - Cabinet Member for Adult Social Care

- Adult Provider Services
- Inspection and monitoring of providers
- Third Sector Links
- Administration - complaints, Direct Payments etc.
- Personalisation
- Provider Market Development
- Provider Market Development Planning, Performance and Management Information and Commissioning



- Emergency Planning
- Social Services Direct
- Learning Disabilities
- Early Intervention (Adults)
- Adult Respite/ Family Support
- Adult Mental Health Services
- Hospital Discharge and Review Team
- Care Package Support
- Assessment and Fieldwork SW Team (Shared Responsibilities with Councillor Blackburn)
- Adult and Children's commissioning (Shared Responsibilities with Councillor Cross)
- Resource Management (Shared Responsibilities with Councillors Blackburn, Taylor and Cross).

(h) Councillor Eddie Collett - Cabinet Member for Crime and Community Safety

- "BSafe" – Blackpool Community Safety Partnership
- Neighbourhood Crime and Justice – Neighbourhood Champions and Crime Fighters
- Anti-Social Behaviour Risk Assessment Conference (ASBRAC)
- Crime reduction and substance misuse initiatives



(i) Councillor Amy Cross - Cabinet Member for Younger People

- Child Health Contracting
- Parenting and Outreach
- Blackpool Young People's Service
- Child Poverty
- Music Service
- Common Assessment Framework/ Budget Holder Lead Professional
- Outdoor Learning
- Adult and Children's commissioning (Shared responsibilities with Councillor Rowson)
- Resource Management (Shared responsibilities with Councillors Blackburn, Rowson and Taylor).

