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# Examination centres

Last Modified November 21, 2023



## Accessing exam centres in Lancashire

As part of our work to support home educating families we have located some exam centres in Lancashire who are able to accept private candidates. We will continue to update this list but in the meantime some families may find the following details helpful.

Examination centre	Contact details	Exams	Exam boards
Ormskirk School Wigan Road Ormskirk L39 2AT	Jane Covey, Examinations officer Email: <a href="mailto:JEC@ormskirk.lancs.sch.uk">JEC@ormskirk.lancs.sch.uk</a> Telephone: 01695 583040 Website: <a href="http://www.ormskirk.lancs.sch.uk">www.ormskirk.lancs.sch.uk</a>	IGCSEs GCSEs AS Levels A Levels	OCR, AQA, Edexcel and WJEC
Darwen Vale High School Blackburn Road Darwen BB3 0AL	Gill Fram, Examinations officer Email: <a href="mailto:gFram833@darwenvale.learningfutures.org.uk">gFram833@darwenvale.learningfutures.org.uk</a> Telephone: 01254 223000	IGCSEs GCSEs	OCR, AQA, Edexcel and WJEC
Tower Learning Centre 316 Church Street Blackpool FY13QE	Kate Towers, Centre director Email: <a href="mailto:kate@tower-learning.co.uk">kate@tower-learning.co.uk</a> Telephone: 01253 290949	GCSEs Functional skills ASDAN Preparation for working life. AS Levels A 2 Levels	OCR, CIE and WJEC
Spanish Learning Centre 239 Church Street Blackpool FY1 3PB	Kate Towers, Centre owner Email: <a href="mailto:enquiry@spanishlearningcentre.co.uk">enquiry@spanishlearningcentre.co.uk</a> Telephone: 01253 294822 Please note this centre may be able to offer a controlled assessment facility	IGCSEs GCSEs AS Level A Levels Functional skills	AQA, WJEC, CIE  Edexcel (Pearson)
Jay-Em Studios 27 Victoria Street Chorley PR7 2TX	Miss Julia Savage Email: <a href="mailto:j-mstudio@btconnect.com">j-mstudio@btconnect.com</a> Telephone: 01257 262703 Please note this centre may be able to offer a controlled assessment facility	IGCSEs GCSEs	AQA, Edexcel and Cambridge

## Application process and timescales

The application process, costs and timescales may be different for each centre so please contact them directly to discuss your requirements.

Applications for summer 2022 GCSEs must be submitted by each centre by mid February 2022, later applications will incur substantial additional charges. We would advise that you contact any centres before the end of January 2022 latest as you may need to arrange an appointment at the centre.

## Costs

As a guide the approximate fee per GCSE subject starts at £200 , per IGCSE £2000 and Functional Skills (English, Maths and IT) £90 per subject, plus administration costs and invigilator costs where applicable. The cost for AS and A levels start from £200 per paper. Below is a timetable indicating entry closing dates for GCSEs, IGCSEs, AS and A Levels and any additional late entry fees. Again we would suggest you contact each exam centre for more detailed information

Month of exams	Closing date for exam entries submitted by exam centres - late entry fees apply after	Closing date for late exam entries submitted by exam centres - very late entry fees and amendment fees apply after	Closing date for very late exam entries by exam centres
June 2022	February 2022 Due to school half term holidays electronic entries to be made by 14 February 2022	March 2022 Exam fee plus 100%	April 2022 Exam fees plus 200%
Functional skills	Examinations may be offered monthly, please contact the relevant centre for more details.		

## Access arrangements, reasonable adjustments and special consideration

Access arrangements are pre-examination adjustments for candidates based on evidence of need and normal way of working. These arrangements allow candidates/learners with special educational needs, disabilities or temporary injuries to access the assessment without changing the demands of the assessment. For example, readers, scribes and Braille question papers

Further information can be found on the [Joint Council for Qualifications website](#). Some of the exam centres listed above may be able to facilitate access arrangements so please contact them to discuss individual requirements.

Additional information for private candidates wishing to take examinations may also be found on the relevant examination board website:

- [AQA](#)
- [OCR](#)
- [Edexcel](#)
- [WJEC](#)
- [CIE](#)
- [Functional Skills](#)

If you would like any further help and advice regarding accessing exams please don't hesitate to contact myself or any other member of the team.

If you are aware of any other centres in Lancashire that accept private candidates, or have any other information that may be helpful to home educating families we would like to hear from you so that we can include these.

[julie.ellison@blackpool.gov.uk](mailto:julie.ellison@blackpool.gov.uk) Telephone: 01253 476721

## Additional information

[AQA](#)

[OCR](#)

[Edexcel](#)

[Cambridge International Examinations](#)

**Blackpool Council**

Municipal Buildings  
Corporation Street  
Blackpool  
FY1 1NF

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