

Reversion Application Form

This form is to be filled in by the property owner or their agent. For further information please speak Building Control. For help in completing this form, please read the accompanying notes or phone this office on 01253 476219.

Please type or use black ink

1 Your details (person applying) (see note 1)

Name:

Address:

(include postcode)

Tel:

Email:

2 Agent's details (if you have one) / Builder Details (please delete as appropriate) (see note 2)

Name:

Address:

(include postcode)

Tel:

Email:

3 Location of building to which the work relates

Address:

(include postcode)

4 Work carried out

Description:

5 Date work commenced

(If not known give approximate date)

6 Use of the building

1. What is the building used for?

2. What was the previous use?

7 Fee (to be agreed prior to submission – please contact 01253 476219)

Agreed fee enclosed £

8 Statement

This notice is given in relation to the work described, is submitted in accordance with Regulation 19 of The Building (Approved Inspectors etc) Regulations 2010, and is accompanied by the appropriate charge (and plans where applicable). I understand that the local authority may require me to make such reasonable steps (e.g. opening up of work for inspection, making tests and taking samples) as appropriate, to establish compliance or otherwise

Signed:

Date:



Guidance Notes

1. The applicant is the person named on the Initial Notice submitted to the Approved Inspector.
2. One copy of this notice should be submitted with plans and details of the work. Where Part B (Fire Safety) imposes a requirement in relation to building work a further two copies of the plans should be deposited.
3. In accordance with Regulation 19 of The Building (Approved Inspectors etc) Regulations 2010, the Council may require an applicant to take such reasonable steps, including laying open the work for inspection, making tests and taking samples as the work, if any, is required to secure compliance with the regulations.
4. Persons who have carried out the building work or have made a material change of use of a building are reminded that permission may also have been required under the Town and Country Planning Act.