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# **Council constitution**

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## The council constitution

The Blackpool Council constitution sets out how the council operates, how decisions are made and the procedures which are followed to ensure these are efficient, transparent and accountable to local people. Some of these processes are required by the law, while others are a matter for the council to choose.

The constitution is divided into 16 articles, which set out the basic rules governing the council's business. More detailed procedures and codes of practice are provided in separate rules and protocols included with the constitution.

## Contents of the constitution

Part 1 - Summary and Explanation

#### Part 2 - Articles of the Constitution

Article 1 of the constitution explains the purpose of the constitution.

Articles 2 to 17 explain the rights of citizens and how the key parts of the council operate. These are:

- Members of the council Article 2
- Citizens and the council Article 3
- The full council Article 4
- The Mayor Article 5
- Overview and Scrutiny Committees Article 6
- The Executive Article 7
- Regulatory and other committees Article 8
- The Standards Committee Article 9
- Audit Committee Article 10
- The Health and Wellbeing Board Article 11
- Joint arrangements Article 12
- Officers Article 13
- Decision making Article 14
- Finance, contracts and legal matters Article 15
- Review and revision of the constitution Article 16
- Suspension, interpretation and publication of the constitution Article 17

## Part 3 - Responsibility for functions

## Part 4 - Rules of procedure

- a Procedural standing orders for council and committees
- b Access to information procedure rules
- c Budget and policy framework procedure rules
- d Executive procedure rules
- e Overview and scrutiny procedure rules
- f Financial procedure rules

g - Contract procedure rules h - Officer employment procedure rules Part 5 - Codes and Protocols a - Code of conduct for members b - Officer code of conduct c - Protocol on member and officer relations d - Member and officer protocol for planning matters e - Executive Scrutiny Protocol f - Code of governance g - Partnership governance framework Part 6 - Members' allowances scheme Part 7a - Political management structure Part 7b - Officer management structure Part 8 - Strategic planning process Part 9a - Members' details Part 9b - Committee details † Back to top

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