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Privacy notices

Last Modified July 07, 2023



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Introduction

When you provide us with your personal data we will tell you what we will be using it for (the purpose) and who it will be shared with, if this is appropriate. We will share your personal data within the council where it is appropriate to do this.

If the data we hold about you is more sensitive such as information about your racial or ethnic origin, your physical or mental health, your sexual health, or any offences, we will carefully consider the reason why we are sharing and we will only do this if it is to protect you, for your well-being or to provide you with services that will help you.

Where we can, we will ask you if we can share this type of data. We will only keep your personal data for as long as is necessary and we will dispose of it in a secure manner. The different retention periods for information are in our corporate retention schedule.

Blackpool Council corporate retention schedule

Blackpool Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on forms for services such as benefits, council tax, licensing applications, creditors, HR and recruitment, care services or the housing waiting list, and for the prevention and detections of fraud.

We may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see <u>Your data and the National Fraud Initiative</u> page or contact <u>DPA@blackpool.gov.uk</u>.

We are responsible for the public health service in Blackpool and use personal information that can identify individuals and anonymised information which does not identify individuals and where identification is not likely to take place. For more information on this see the <u>birth and death data privacy notice</u>.

When we share information we will only do this where the other agency or organisation has suitable measures and policies in place to protect your information. We do not share your information for marketing purposes without your permission.

Who Is responsible for your data?

Blackpool Council is the Data Controller for the personal information you have provided in this form. The council's data protection officer can be contacted at Dataprotectionofficer@blackpool.gov.uk or by writing to Data protection officer, PO Box 4, Blackpool, FY1

Your rights

You have a number of rights relating to the processing of your information, including the right to access the information we hold about you (via the <u>Subject Access Request</u>) the right to erasure (the right to be forgotten) and the right to have inaccurate data

corrected.

More information about your <u>rights can be found on the council's website</u> the <u>Information Commissioner's website</u> or you can ask for information about these rights from the council's data protection officer.

Complaints

If you are not happy with how the council has handled your personal information, you can complain to us to give us the opportunity to resolve this with you.

You should contact the data protection officer if you have a complaint.

Alternatively, you can complain to the Information Commissioner. Their contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 0303 123 113 or by email to casework@ico.org.uk

Individual service privacy notices

Personal data includes information we hold for contacting you and processing the services you require.

Our individual service privacy notices are detailed below.

They provide information about how we use your information and we share it. If you do not see a privacy notice for the service we provide to you, please contact us and we will send you a copy.

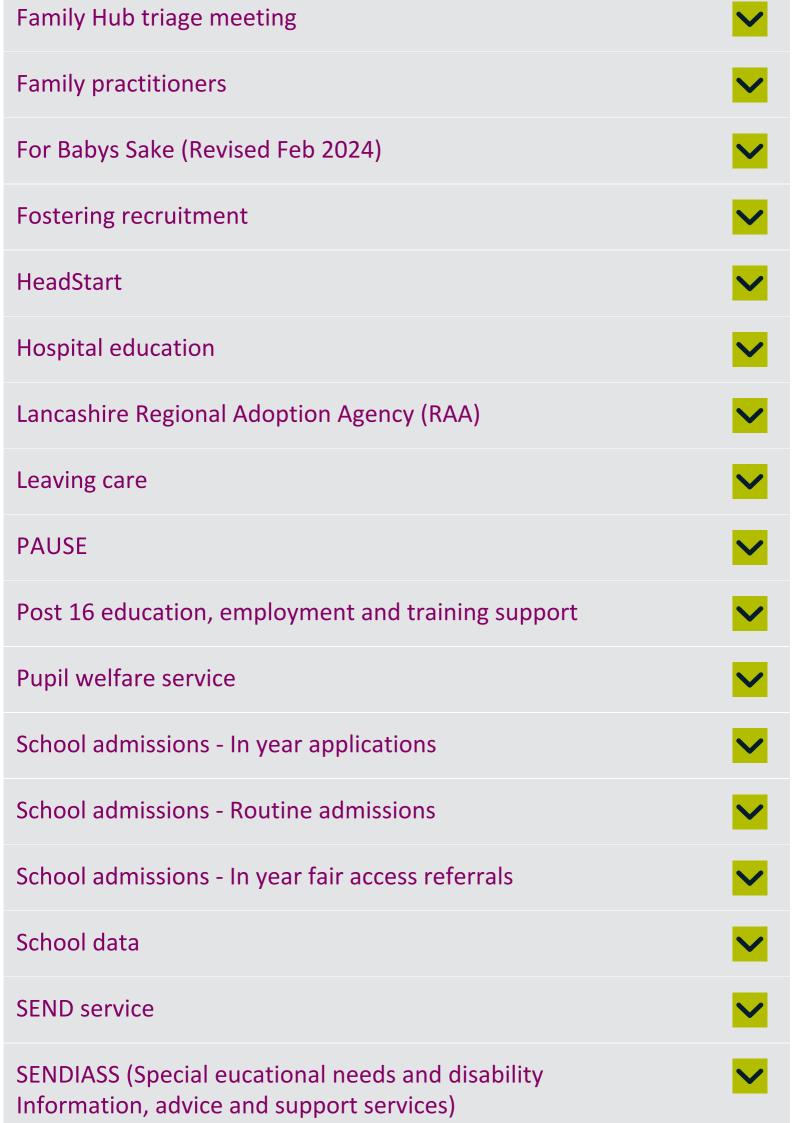
- Adult services
- Audit and Risk Services
- Benefits and customer services
- Children and education
- Council Tax and business rates
- Cultural services and libraries
- Data and research
- Environmental and community
- Public health
- Housing
- Human resources and training
- Legal, democracy and life events
- Marketing, communications and website
- Sports and leisure

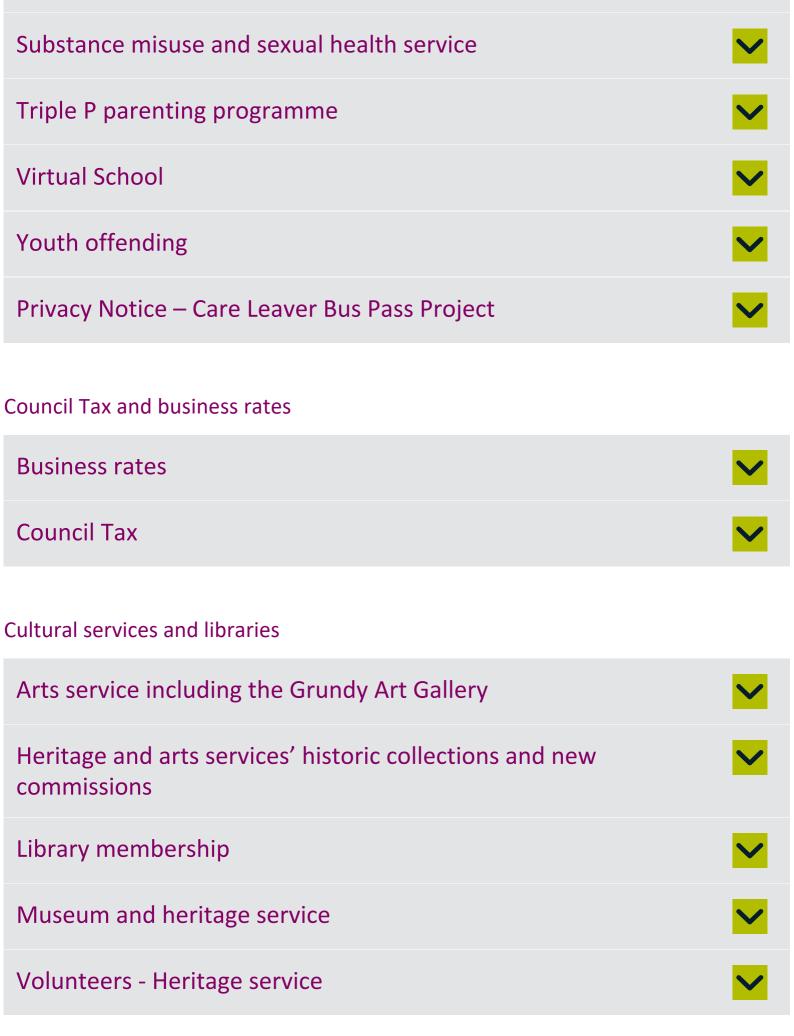
Adult services

Adult safeguarding	~
Adult social care	~
Care and support	~
Client finances money management service	~
Direct payments	~

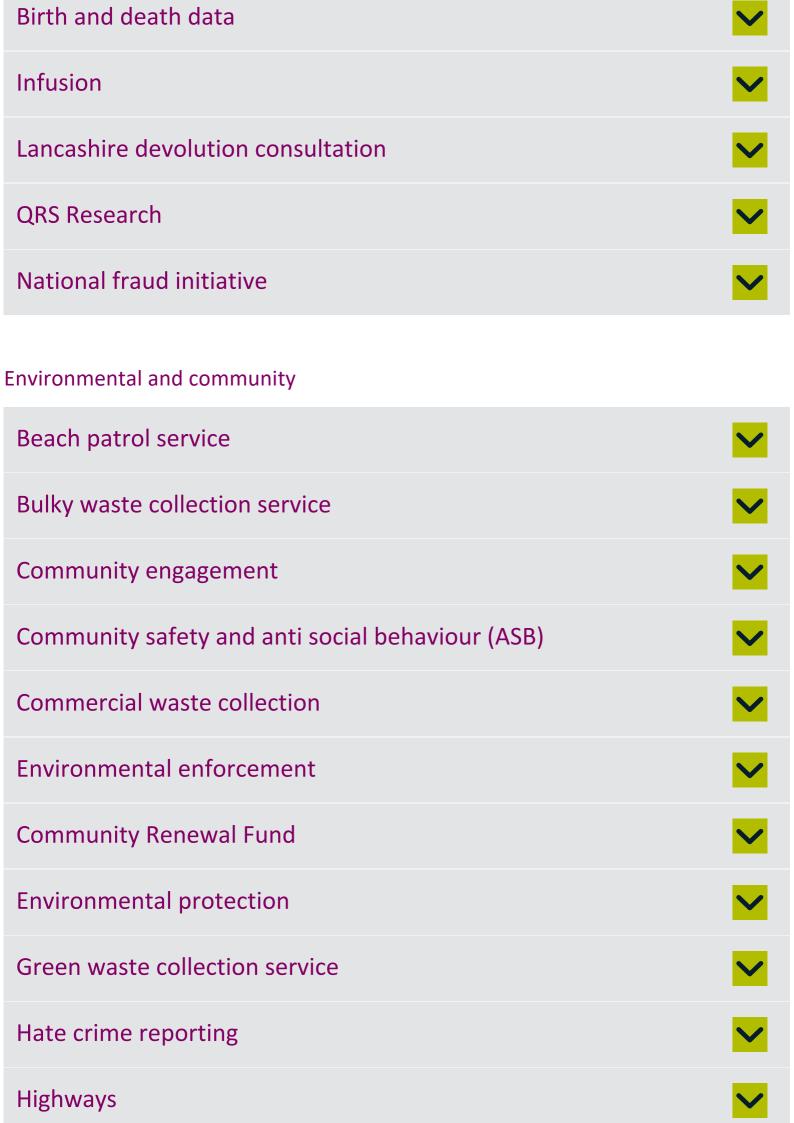
National data opt-out notice	~
Residential and non-residential social care financial assesments	~
Social care volunteer team	~
Use of your NHS number	~
Vitaline	~
Independent Social Work	~
Audit and Risk Services	
Audit and risk privacy notice	~
Benefits and customer services	
Advice team	~
Community Renewal Fund	~
Customer feedback	~
Direct payments	~
Disabled Blue Badges	~
Discretionary housing payment and Council Tax reduction hardship scheme	~

Discretionary Support Scheme	~
Energy Bills Support Scheme - Alternative Fuel Payment and Alternative Fund	✓
Housing Benefit, Council Tax Reduction scheme or free school meals	~
Household Support Fund	~
NOW Card	~
Children and education	
Blackpool Opportunity Area - Team around the school	~
Child employment performance licence	~
Children in need, child protection and children looked after by the local authority	~
Children's services app	~
Early help and resilience team	~
Early help and support service	~
Early years and child care providers and parents of children claiming funded childcare	~
Elective home education service	~
Family and friends meeting team	~





Data and research



Housing enforcement	✓
HWRC permit	✓
Keepers of birds	✓
Public protection and enforcement - body worn video cameras	✓
Representations or objections to disposal of open space land	✓
Rideability	~
SPF Community Flood Resilience project (Water butts scheme)	✓
Stray dog kennelling	~
Taxi Licensing – Hackney carriage and private hire vehicles, operators, vehicles and drivers	✓
Victim Support	~
Public health	
Covid 19	~
Health determinates research collaboration (HDRC)	~
National child measurement programme	~
National enhanced communicable disease surveillance	~

in Blackpool	
Housing	
Changing Futures Fylde Coast	~
Cosy Homes in Lancashire	~
Homes for Ukraine	~
Місцева Рада Блекпулу «Домівки для України»— Детальне повідомлення про конфіденційність	~
Housing Options	~
Supported housing improvement programme	~
Housing Options	~
Human resources and training	
Accident forms	~
Chance2Shine work placement/Recruitment agency privacy notice	~
Employee vaccination data - Adult services and support staff	~
External attendees on our training courses	~
Ipool training	~

