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New club premises certificate

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A private members' club can be licensed with a club premises certificate to permit the supply of alcohol and provision of other licensable activities, including entertainment, to members of the club and their guests.

If a club wishes to provide licensable activities for non members – for example when hiring out a function room - it should consider applying for a [premises licence](#).

Please call the licensing service for further advice.

A club must be used for 'qualifying club activities', established and conducted in good faith.

Please refer to the [guidance notes](#) [PDF 166KB] for details of the eligibility criteria.

Apply for a new club premises certificate

The application procedure for a club premises certificate is similar to that for a [premises licence](#), with the exception that no designated premises supervisor is required for a members' club.

A copy of the club rules must also be submitted to the licensing authority.

Please read the [guidance notes](#) [PDF 166KB] before applying – this gives information about the application procedure including requirements for submitting plans, advertising the application, the requirement to serve the application on each of the [responsible authorities](#) [PDF 17KB] and the fees.

[Apply Online Now](#)

Or download and complete the [application form for a new club premises certificate](#) [PDF 162kb].

You will also need to complete the [declaration for a club premises certificate form](#) [PDF 100kb]

The forms should be accompanied by a plan of the club, a copy of the club rules and the correct fee.

There is a 28 day consultation period when a new club premises certificate application is submitted. If no objections are received at the end of this period the certificate will be granted and we aim to issue it within 10 working days.

Once granted the licensing authority must be kept informed of any change of name, registered address or alteration of the club rules.

Contact

Licensing service

Municipal buildings, Corporation Street, Blackpool, FY1 1NF

Telephone 01253 478572

Email licensing.la2003@blackpool.gov.uk

The Licensing Service is available to contact by telephone or to visit in person to the Licensing desk at Blackpool Council's Customer First Centre on Corporation Street between 10.00am and 4.00pm Monday to Friday.

Additional information

[Club-Premises-Certificate-application-overview](#)

[Licensing-Act-2003-Offences](#)

[Licensing Act 2003 guidance notes](#)

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