

Home > Business > Licensing and permits > Alcohol entertainment and food licences > Club premises certificates > Surrendering your club premises certificate

# Surrendering your club premises certificate

Last Modified March 20, 2019

[Skip to main content](#)

If your club no longer requires a club premises certificate, it can be surrendered. The club is still responsible for any licensable activities that occur at the club, as well as being liable for the annual licence fee, until the certificate is surrendered.

## Surrender your club premises certificate

The request to surrender the certificate must be made in writing. Download and complete the [surrender request form](#) [PDF 139KB], ensuring it is signed by someone who has authority to sign on behalf of the club, for example the club secretary.

Return the form with the original club premises certificate and summary, or indicate on the form why it cannot be returned.

## Contact

### Licensing service

Municipal buildings, Corporation Street, Blackpool, FY1 1NF

**Telephone** 01253 478572

**Email** [licensing.la2003@blackpool.gov.uk](mailto:licensing.la2003@blackpool.gov.uk)

The Licensing Service is available to contact by telephone or to visit in person to the Licensing desk at Blackpool Council's Customer First Centre on Corporation Street between 10.00am and 4.00pm Monday, Tuesday, Thursday, Friday and Wednesday 10.00am-13.00pm.

[↑ Back to top](#)



## Residents

- Advice-and-support
- Benefits
- Blackpool-Illuminations
- Council-tax
- Education-and-schools
- Health-and-social-care
- Housing

## Business

- Business-rates
- Business-support-and-advice
- Commercial-waste
- Food-hygiene
- Licensing-and-permits
- Residential-landlords
- Working-with-the-council

## Your Council

- Blackpool-Council-jobs
- Citizenship
- Community-rights
- Council-meetings
- Creating-a-better-Blackpool
- Have-your-say
- Statistics-and-research

[Libraries-arts-and-heritage](#)

[Life-events](#)

[Parking-roads-and-transport](#)

[Parks-and-community-facilities](#)

[Planning-environment-and-community](#)

[Sports-and-leisure](#)

[Waste-and-recycling](#)

[The-Council](#)

[Transparency-and-open-data](#)

[Voting-and-elections](#)

[Your-councillors](#)

[Blackpool Council © 2015](#) | [Privacy](#) | [Disclaimer](#) | [Contact us](#) | [Help](#)

Select Language 

Powered by  Google Translate