Blackpool Council

APPLICATION FOR HACKNEY CARRIAGE / PRIVATE HIRE VEHICLE LICENCE

Applicant's Name:	

Licensing Service
Blackpool Council
Municipal Buildings, PO Box 4
Blackpool, FY1 1NA

Contact

T: (01253) 47 8343 / 8570
F: (01253) 47 8372
E: licensing@blackpool.gov.uk

www.blackpool.gov.uk/licensing

Application For A Hackney Carriage / Private Hire Vehicle Licence

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Type of Vehicle Licence			
Hackney Carriage Vehicle		**Private Hire Vehicle**	

Type of Application			
1) New Vehicle		**2) Renewal**	
3) Change of Vehicle			
3a) Is this as a result of an accident?		**3b) Has the accident been reported?**	

PLEASE NOTE – ALL ACCIDENTS MUST BE REPORTED TO LICENSING WITHIN 72 HOURS.
Accident report forms can be obtained at the licensing office or via the council's website.

Applicant Details

Title:	**Mr**	**Mrs**	**Miss**	**Ms**	Other

Forename(s)		**Surname**	

I am 18 years old or over	Please tick **Yes**	**No**	**Date of Birth**	**Day**	**Month**	**Year**

Home Address											
	Post Code										

Telephone Number		**Mobile Number**	

E-Mail Address	

Additional Applicant Details

Title:	Mr	Mrs	Miss	Ms	Other

Forename(s)		Surname	

I am 18 years old or over	Please tick Yes	No	Date of Birth	Day	Month	Year

Home Address										
	Post Code									

Telephone Number		Mobile Number	

E-Mail Address	

Contact Details

Contact name (where not previously given) and address for correspondence associated with this application.						
Title:	Mr	Mrs	Miss	Ms	Other	

Forenames		Surname	

Address for Correspondence associated with this application										
	Post Code									

Telephone Number		Mobile Number	
E-Mail Address			

Additional Drivers

Please print clearly each driver's full name:			
First Name(s)		Surname	
First Name(s)		Surname	
First Name(s)		Surname	
First Name(s)		Surname	

Please attach additional sheet for further drivers

Please note vehicles must not have been written off for insurance purposes at any time

Vehicle Details

Plate / Disc Number		**Fuel Type**	
Body Style		**Registration Number**	
Number of Doors		**Number of Passengers**	
Make of Vehicle		**Model of Vehicle**	
Colour of Vehicle		**Engine Capacity**	

	Day	Month	Year		Day	Month	Year
Vehicle first registered on				**Licence Expiry Date**			

Disabled Facilities	**None**	**Disabled Access**	**Wheelchair Access**

Operator	

Vehicle Owner	

Signatures

I certify that the above information is true and correct to the best of my knowledge:

Applicant Signature

Signed	
Print Name	
Date	

Additional Applicant Signature

Signed	
Print Name	
Date	

EXPLANATORY NOTES FOR HACKNEY CARRIAGES / PRIVATE HIRE VEHICLES

Private Hire Interior Identity Disc and Hackney Carriage Plates

Private hire identity discs and hackney carriage plates remain the property of Blackpool Council and must be returned to the Licensing Service before a vehicle is sold to the public or scrapped.

In the case of a renewal or a change of vehicle application, the existing private hire interior identity disc / hackney carriage plates (excluding the front plate) must be returned to the Licensing Service when picking up the new private hire interior identity disc and hackney carriage plates.

Registration Document (V5 Log Book)

When submitting a new or change of vehicle application you must produce the registration document. If you only submit a Bill of Sale you must produce the original registration document within 2 months of the date the new licence is issued.

You must also produce an amended document if any changes are made to it (for example change of vehicle colour) during the period of the licence.

Certificate of Insurance

Vehicle licence holders are required to show that their licensed vehicle is covered by suitable insurance throughout the licence period. This means that a new certificate of insurance must be produced **before** the existing certificate expires. If any changes are made to the insurance during the period of cover (for example if new drivers are added) a copy of the updated certificate must be produced to the Licensing Service.