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# Pay your invoice

Last Modified February 11, 2020



Invoices are due and payable on receipt - details of how to pay your invoice are found on the bottom of the invoice or you can

**Pay Your Invoice Now**

All our invoices are subject to recovery action if they are not paid on time.

## Invoice help

A sundry invoice is for miscellaneous charges raised by us for various services it provides. Debts like council tax and business rates are not included.

Examples of sundry invoices are:

- Trade waste services
- Commercial rents and ground rents
- Building regulation inspection fees
- Accommodation charges and care for the elderly
- Work in default of statutory notice
- Rent of land charges
- Unpaid dinner monies

## Having trouble paying?

If you have difficulty paying, it may be possible to arrange to pay your invoice by instalments.

Contact our corporate debt team on 01253 478573 or 01253 478596 as soon as possible to make an arrangement.

For advice about debt see the [debt advice section](#).

## Disputing an invoice

If you disagree with any aspect of the invoice, you should contact the service provider (their details are on the invoice under issuing department.)

## Reminders

Late payment of an invoice or default on an agreed payment arrangement will result in our recovery procedures being followed, which includes the issue of recovery letters.

If the invoice remains outstanding or the agreed payment arrangement is not kept to, this will result in further recovery action being taken against you, including additional court costs and fees being incurred.

# Overpayments

If you believe you have overpaid an invoice, you should contact the corporate debt team (have your invoice number handy)

Once the team has verified the over payment as a true credit, they will arrange a refund.

## Contact

### Corporate debt team

PO Box 50, Blackpool, FY1 1NF

**Telephone** 01253 478573/01253 478596

**Email** [credit.control@blackpool.gov.uk](mailto:credit.control@blackpool.gov.uk)

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