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Making a booking

Last Modified February 25, 2021



Customer information regarding Coronavirus (COVID-19) updated 24 February 2021

The Wedding Chapel (where Blackpool Registration Service is based) is accessible to the public by phoning 01253 477177 or by emailing ceremonies@blackpool.gov.uk

All access into the building for general enquiries is by appointment only.

We are experiencing an increased number of emails and phone calls at this time so please bear with us while we answer all of your enquiries.

- For up-to-date information on the restart of ceremonies and the number of attendees allowed, go to our [Weddings and Civil Partnerships](#) page.
- Find information on having your ceremony at [The Wedding Chapel](#)

Booking your Registrar

You will need to book the Registrars from Blackpool Registration Service to officiate at your wedding, civil partnership, naming or renewal of vows ceremony if you are holding your ceremony at any of the following civil or religious venues:

- The Wedding Chapel (Festival House)
- Blackpool Town Hall
- An approved venue in Blackpool
- A non-conformist religious building such as Roman Catholic, Methodist or United Reformed church where the church does not have an Authorised Person

Fee

The fee is £45 to provisionally book your chosen civil venue or religious building, date and time. The fee is non-refundable and is a separate fee to those you will pay for the Registrars to attend your ceremony. View our current fees for [Marriage and Civil Partnership and Naming and Renewal of Vows](#).

There is also a fee for a Registrar to attend a non-conformist religious building (known as a Registered Building) which doesn't have an Authorised Person to witness and record the legal aspects of the ceremony. The fee can be found in [Marriage and Civil Partnership and Naming and Renewal of Vows](#) and is currently £86.

When to make the booking

You can make a booking up to two years before the date of your ceremony, for example, if you wish to marry on 22 May 2024, you can provisionally book your ceremony with us on 22 May 2022.

When to make your notice appointments

The document(s) that allow you to marry are only valid for one year. Although you can book this appointment up to a year ahead of the date you intend to hold your legal ceremony, during the current pandemic, we are advising couples to give their notice three to four months before the date of their ceremony. This way, if you need to postpone or move your ceremony to a future date, your notices have more chance of still being valid.

Venue

You may also be able to book your chosen [Approved Venue](#) or Religious Building more than a year in advance of your ceremony date.

Give notice

You now need to make [arrangements to give notice](#).

Attending appointments

- The Wedding Chapel is open for notice appointments by appointment only
- Please arrive five minutes before your appointment time
- All attendees must wear a face covering unless you are exempt from wearing one

Additional information

Approved venues for ceremonies in Blackpool

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