

The Safety of Sports Grounds Act 1975
Fire Safety and Safety of Places of Sport Act 1987

Application for a General or Special Safety Certificate for a Designated Sports Ground or Regulated Stand

1	Standard Section 1	
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		Section 2 of 10	Please read local guidance notes before completing this form	
SPORTS GROUND				
2.1	Name of sports ground			M
	Address of sports ground			
2.2	Address (if different from section 1)			M
	Occupier and owner of the sports ground			
2.3	Name of the occupier(s)			M
2.4	Name of the owner			M
	Owner's address			
2.5	Address			M

		Section 3 of 10	Please read local guidance notes before completing this form	
RESPONSIBLE PERSONS				
3.1	Proposed holder of the safety certificate			M
3.2	Will, or may, any person or persons (in addition to the proposed certificate holder) be concerned in ensuring compliance with the terms and conditions of the safety certificate?	Yes / No	If no, go to 4.1	
Please record details of all responsible persons				
3.3	Name			M
	Position/job title			M
	Responsible person's address			
3.4	Address			M
	Contact details			
	Email address			
	Main contact telephone number			M
	Other telephone number			
	Add another person?	Yes / No	If yes, question will be repeated	

Section 4 of 10		Please read local guidance notes before completing this form		
TYPE OF APPLICATION				
4.1	Please indicate whether your application is for:	A sports ground with a capacity of 5,000 + spectators (Designated Sports Ground) <input type="checkbox"/>	Go to 4.4	M
		A stand which provides covered accommodation for 500 + spectators (Regulated Stand) <input type="checkbox"/>	Go to 4.2	
	Regulated stand			M
4.2	Name and location of the stand for which the application is being made (n.b. a separate application must be made for each stand)			
4.3	Is the number of spectators admitted to the stand controlled on entry to the stand?	Yes / No		M
	Type of safety certificate			
4.4	Please indicate which type of safety certificate you require:			M
	General safety certificate – covers activities over an indefinite period <input type="checkbox"/>		If general, go to section 5	
	Special safety certificate – covers one occasion or a series of occasions <input type="checkbox"/>		If special, go to section 9	

Section 5 of 10		Please read local guidance notes before completing this form		
SPECTATOR ACCOMMODATION				
5.1	Approximate date of construction of the spectator accommodation at the sports ground <i>or</i> of the regulated stand			M
5.2	Has there been any subsequent extension, major alteration or re-construction of the spectator accommodation <i>or</i> regulated stand?	Yes / No	If no, go to 5.4	M
5.3	Please provide details, including dates			M
5.4	Is any of the spectator accommodation provided intended to be temporary?	Yes / No	If no, go to 5.6	M
5.5	If so, how long is it intended to be in use for?			M
	Maximum capacity			
	Please state the maximum capacity for which spectator accommodation at the sports ground is intended <i>or</i> , for regulated stands, state the maximum capacity of the accommodation for spectators to view activities at the sports ground			
5.6	Maximum number of seated spectators			M
5.7	Any restrictions on number of seated spectators			
5.8	Maximum number of standing spectators			M
5.9	Any restrictions on number of standing spectators			

Section 6 of 10		Please read local guidance notes before completing this form		
FIRE RISK ASSESSMENTS				
6.1	Have any fire risk assessments been undertaken covering any premises on the sports ground?	Yes / No	If no, go to 7.1	M
	Please provide details of the fire risk assessments which have been undertaken			
6.2	Date of assessment			M
6.3	Responsible person			M
6.4	Description of premises covered by the fire risk assessment			M
	Add another fire risk assessment?	Yes / No	If yes, 6.2 to 6.4 will be repeated	

Section 7 of 10		Please read local guidance notes before completing this form			
CURRENT STATUTORY LICENCES					
7.1	Have any statutory licences (e.g. premises, gambling or entertainment licences) been granted for the sports ground or parts of it?	Yes / No	If no, go to 8.1		M
Please provide details of all current statutory licences					
7.2	Name of issuing licensing authority				M
7.3	Name of licensee				M
7.4	Type of licence				M
7.5	Date of expiry				M
7.6	Description of part or parts of the sports ground covered by the licence				M
	Add another licence?	Yes / No	If yes, 7.2 to 7.6 will be repeated		

Section 8 of 10		Please read local guidance notes before completing this form			
ACTIVITIES TO BE COVERED BY THE GENERAL SAFETY CERTIFICATE					
<p>For EACH of the activities (e.g. football, rugby, cricket, athletics, horse racing) to be covered by the general safety certificate, please provide the following information for the last three calendar years.</p> <p>Designated sports grounds - If your application is for a designated sports ground, exclude use of the sports ground for reserve team matches, practice sessions or community use</p> <p>Regulated stands - If your application is for a regulated stand please include spectators who were admitted to the stand (if access is controlled on entry) or had access to it (if it is not controlled). Exclude any occasions when no charge was made for admission and occasions when the number of spectators was less than 100</p>					
8.1	Activity				M
		Year 1	Year 2	Year 3	
8.2	Year				M
8.3	Number of occasions this took place during the year				M
8.4	Total number of seated spectators during the year				M
8.5	Total number of standing spectators during the year				M
8.6	Date of event with highest attendance in the year				M
8.7	Highest attendance - seated spectators				M
8.8	Highest attendance - standing spectators				M
	Add another activity?	Yes / No	If yes, 8.1 to 8.8 will be repeated		
Now go to 10.1					

Section 9 of 10		Please read local guidance notes before completing this form							
SPECIAL SAFETY CERTIFICATE									
9.1	Event or activity for which the special safety certificate is required (e.g. pop concert, display, festival)							M	
Please give the date(s) of the proposed event with start and finish times									
9.2	Day(s)		From		To		Add another?	Yes/No	M
9.3	Time from which spectators will be admitted to the sports ground <i>or</i> regulated stand							M	
9.4	Maximum number of seated spectators							M	
9.5	Maximum number of standing spectators							M	
9.6	Details and location of any staging for the event							M	
9.7	In the case of a regulated stand, do you propose to make any changes or adaptations to the spectator accommodation or to arrangements for entry and control of spectators for this event?			Yes / No/n/a	If yes, go to 9.8 If No or n/a, go to 9.9			M	
9.8	Please provide details							M	
SIMILAR EVENTS OVER THE LAST THREE YEARS									
9.9	How many events of this type have taken place at the sports ground during the last three years?							M	
Please provide the following details about each such event over the last three years									
9.10	Year							M	
9.11	Name of event/occasion							M	
9.12	Date on which held							M	
9.13	Number of seated spectators							M	
9.14	Number of standing spectators							M	
Add another event?			Yes / No	If yes, 9.10 to 9.14 will be repeated					

Section 10 of 10		Please read local guidance notes before completing this form						
ADDITIONAL DETAILS								
10.1	Please provide any additional information which is required or relevant to your application (remember to check local guidance notes and conditions for requirements in your area)							
DECLARATION								