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# Privacy notices

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## Introduction

When you provide us with your personal data we will tell you what we will be using it for (the purpose) and who it will be shared with, if this is appropriate. We will share your personal data within the council where it is appropriate to do this.

If the data we hold about you is more sensitive such as information about your racial or ethnic origin, your physical or mental health, your sexual health, or any offences, we will carefully consider the reason why we are sharing and we will only do this if it is to protect you, for your well-being or to provide you with services that will help you.

Where we can, we will ask you if we can share this type of data. We will only keep your personal data for as long as is necessary and we will dispose of it in a secure manner. The different retention periods for information are in our corporate retention schedule.

[Blackpool Council corporate retention schedule](#)

Blackpool Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on forms for services such as benefits, council tax, licensing applications, creditors, HR and recruitment, care services or the housing waiting list, and for the prevention and detections of fraud.

We may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see [Your data and the National Fraud Initiative](#) page or contact [DPA@blackpool.gov.uk](mailto:DPA@blackpool.gov.uk).

We are responsible for the public health service in Blackpool and use personal information that can identify individuals and anonymised information which does not identify individuals and where identification is not likely to take place. For more information on this see the [birth and death data privacy notice](#).

When we share information we will only do this where the other agency or organisation has suitable measures and policies in place to protect your information. We do not share your information for marketing purposes without your permission.

## Who Is responsible for your data?

Blackpool Council is the Data Controller for the personal information you have provided in this form. The council's data protection officer can be contacted at [Dataprotectionofficer@blackpool.gov.uk](mailto:Dataprotectionofficer@blackpool.gov.uk) or by writing to Data protection officer, PO Box 4, Blackpool, FY1 1NA.

## Your rights

You have a number of rights relating to the processing of your information, including the right to access the information we hold

about you (via the [Subject Access Request](#)) the right to erasure (the right to be forgotten) and the right to have inaccurate data corrected.

More information about your [rights can be found on the council's website](#) the [Information Commissioner's website](#) or you can ask for information about these rights from the council's data protection officer.

## Complaints

If you are not happy with how the council has handled your personal information, you can complain to us to give us the opportunity to resolve this with you.

You should contact the data protection officer if you have a complaint.

Alternatively, you can complain to the Information Commissioner. Their contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 0303 123 113 or by email to [casework@ico.org.uk](mailto:casework@ico.org.uk)

## Individual service privacy notices

Personal data includes information we hold for contacting you and processing the services you require.

Our individual service privacy notices are detailed below.

They provide information about how we use your information and we share it. If you do not see a privacy notice for the service we provide to you, please contact us and we will send you a copy.

- [Adult services](#)
- [Benefits and customer services](#)
- [Children and education](#)
- [Council Tax and business rates](#)
- [Cultural services and libraries](#)
- [Data and research](#)
- [Environmental and community](#)
- [Health and social care](#)
- [Housing](#)
- [Human resources and training](#)
- [Legal, democracy and life events](#)
- [Marketing, communications and website](#)
- [Sports and leisure](#)

## Adult services

Care and support



Client finances money management service




Residential and non-residential social care financial assessments



Use of your NHS number



## Benefits and customer services

Advice team	
Blue Badges	
Customer comments and complaints	
Discretionary housing payment and Council Tax reduction hardship scheme	
Discretionary Support Scheme	
Housing Benefit, Council Tax Reduction scheme or free school meals	
NOW Card	
Universal Support	

## Children and education

Blackpool Opportunity Area - Team around the school	
Child employment performance licence	
Children's centres family registration	
Children's centres - Groups	
Children in need, child protection and children looked after by the local authority	

Early years registration



Family group conference service



Free childcare for 2 year olds



HeadStart



PAUSE



School data



Safeguarding Children's Board training applications



School admissions - In year applications



School admissions - Routine admissions



School admissions - In year fair access referrals



SENDIASS (Special educational needs and disability  
Information, advice and support services)



## Council Tax and business rates

Business rates



Council Tax



## Cultural services and libraries

Library membership



Volunteers - Heritage service



## Data and research

Birth and death data



Infusion



National fraud initiative



## Environmental and community

Bulky waste collection service



Commercial waste collection



Community engagement



Community safety and anti social behaviour (ASB)



Hate crime reporting



Green waste collection service



Stray dog kennelling



## Health and social care

Headstart



## Housing

Housing Options



## Human resources and training

Chance2Shine work placement/Recruitment agency  
privacy notice



Ipool training



## Legal, democracy and life events

Registration service



Cemeteries and Crematorium



Coroner's service



## Marketing, communications and website

Photography



Website



Yeadon Way SMS messages



Your Blackpool emails



## Sports and leisure



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## Residents

- [Advice-and-support](#)
- [Benefits](#)
- [Blackpool-Illuminations](#)
- [Council-tax](#)
- [Education-and-schools](#)
- [Health-and-social-care](#)
- [Housing](#)
- [Libraries-arts-and-heritage](#)
- [Life-events](#)
- [Parking-roads-and-transport](#)
- [Parks-and-community-facilities](#)
- [Planning-environment-and-community](#)
- [Sports-and-leisure](#)
- [Waste-and-recycling](#)

## Business

- [Business-rates](#)
- [Business-support-and-advice](#)
- [Commercial-waste](#)
- [Food-hygiene](#)
- [Licensing-and-permits](#)
- [Residential-landlords](#)
- [Working-with-the-council](#)

## Your Council

- [Blackpool-Council-jobs](#)
- [Citizenship](#)
- [Community-rights](#)
- [Council-meetings](#)
- [Creating-a-better-Blackpool](#)
- [Have-your-say](#)
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- [The-Council](#)
- [Transparency-and-open-data](#)
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- [Your-councillors](#)