

# Blackpool Council

## APPLICATION TO VARY A CLUB PREMISES CERTIFICATE

<b>Name of Club:</b>	
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Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

### Contact

T: (01253) 47 8572 / 8589  
F: (01253) 47 8372

[www.blackpool.gov.uk/licensing](http://www.blackpool.gov.uk/licensing)

## Application to vary a Club Premises Certificate under the Licensing Act 2003

**Please read the following instructions before completing the application**

Before completing the application please read the guidance at the end of this document. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. Please to keep a copy of the completed form for your records.

<b>Name of club</b>	
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is applying for a Club Premises Certificate under section 84 of the Licensing Act 2003 for the premises named in Part 1 below (the club premises).

<b>Club Premises Certificate Number</b>	
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### Club Premises Details

<b>Name of Club</b>	
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Postal address of club if any, or if none, ordnance survey map reference or description

<b>Club Address</b>										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 10%; text-align: center;"><b>Post Code</b></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> </tr> </table>		<b>Post Code</b>							
	<b>Post Code</b>									

<b>Telephone Number</b>		<b>Mobile Number</b>	
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<b>E-Mail Address</b>	
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Name of the person performing the duties of a secretary to the club

<b>Forename(s)</b>		<b>Surname</b>	
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<b>Secretary's Address</b>										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 10%; text-align: center;"><b>Post Code</b></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> </tr> </table>		<b>Post Code</b>							
	<b>Post Code</b>									

<b>Telephone Number</b>		<b>Mobile Number</b>	
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<b>E-Mail Address</b>	
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Non-domestic rateable value of club premises	Are the club premises occupied and habitually used by the club?	
£	YES	NO

## Variation

Do you want the proposed variation to have effect as soon as possible? If yes please tick

If not, when do you want the variation to take effect from?

Day		Month		Year			

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (see guidance note 1) If yes please tick

If your proposed variation would mean that 5,000 or more people could be expected to attend the premises at any one time, please state the number expected to attend

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

# Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

**Provision of regulated entertainment:**

If yes please tick

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting event (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club** (if ticking yes, fill in box I)

**The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place** (if ticking yes, fill in box J)

**In all cases complete boxes K, L, and M**

**A**

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors, outdoors or both – please tick accordingly (Please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variation for performing plays (please read guidance note 6)		
Thu					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please see guidance note 7)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 8)			<b>Will the exhibition of films take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)	<b>Indoors</b>		
				<b>Outdoors</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>		<b>Both</b>		
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 5)			
<b>Tue</b>						
<b>Wed</b>				<b>State any seasonal variation for the exhibition of films</b> (please read guidance note 6)		
<b>Thu</b>						
<b>Fri</b>			<b>Non-standard timings. Where the club intends to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please see guidance note 7)			
<b>Sat</b>						
<b>Sun</b>						

## C

<b>Indoor sporting event</b> Standard days and timings (please read guidance note 8)			<b>Please give further details</b> (Please see guidance note 5)	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		
<b>Mon</b>				<b>Please give further details</b> (Please see guidance note 5)
<b>Tue</b>				
<b>Wed</b>			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 6)	
<b>Thu</b>				
<b>Fri</b>			<b>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (Please see guidance note 7)	
<b>Sat</b>				
<b>Sun</b>				

## D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 8)			<b>Will the boxing or wrestling entertainment take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)	<b>Indoors</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		<b>Outdoors</b>	
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 5)	<b>Both</b>	
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variation for boxing or wrestling entertainment</b> (please read guidance note 6)		
<b>Thu</b>					
<b>Fri</b>			<b>Non-standard timings. Where the club intends to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please see guidance note 7)		
<b>Sat</b>					
<b>Sun</b>					

## E

<b>Live music</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of live music take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)	<b>Indoors</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>		<b>Outdoors</b>	
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 5)	<b>Both</b>	
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variation for performance of live music</b> (please read guidance note 6)		
<b>Thu</b>					
<b>Fri</b>			<b>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please see guidance note 7)		
<b>Sat</b>					
<b>Sun</b>					

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of recorded music take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)	<b>Indoors</b>	
				<b>Outdoors</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 5)		
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variation for playing recorded music</b> (please read guidance note 6)		
<b>Thu</b>					
<b>Fri</b>			<b>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please see guidance note 7)		
<b>Sat</b>					
<b>Sun</b>					

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of dance take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)	<b>Indoors</b>	
				<b>Outdoors</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
<b>Mon</b>			<b>Please give further details here</b> (please read guidance note 5)		
<b>Tue</b>					
<b>Wed</b>			<b>State any seasonal variation for the performance of dance</b> (please read guidance note 6)		
<b>Thu</b>					
<b>Fri</b>			<b>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please see guidance note 7)		
<b>Sat</b>					
<b>Sun</b>					

# H

<b>Anything of a similar description to that falling within (E), (F) or (G)</b>  Standard days and timings (please read guidance note 8)			<b>Please give a description of the type of entertainment that the club will be providing</b>		
			<b>Will this entertainment take place indoors, outdoors or both – please tick accordingly</b> (Please read guidance note 4)		<b>Indoors</b>
			<b>Outdoors</b>		
			<b>Both</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 5)		
<b>Mon</b>					
<b>Tue</b>					
<b>Wed</b>					
<b>Thu</b>					
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

# I

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the sale of alcohol for consumption be on the premises, off the premises or both</b> (Please read guidance note 9)		<b>On the Premises</b>	
					<b>Off the premises</b>	
					<b>Both</b>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variation for the supply of alcohol</b> (please read guidance note 6)			
<b>Mon</b>						
<b>Tue</b>						
<b>Wed</b>						
<b>Thu</b>						
<b>Fri</b>						
<b>Sat</b>						
<b>Sun</b>						



**J**

<b>Hours club premises are open to the members and guests</b>  Standard days and timings (please read guidance note 8)			<b>State any seasonal variations</b> (please read guidance note 6)
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
<b>Mon</b>			<b>Non-standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list</b> (please see guidance note 7)
<b>Tue</b>			
<b>Wed</b>			
<b>Thu</b>			
<b>Fri</b>			
<b>Sat</b>			
<b>Sun</b>			

**K**

<b>Please highlight any adult entertainment or services, activities, other entertainment or matter ancillary to the use of the club premises that may give rise to concern in respect of children</b> (please read guidance note 10)

**L**

**Please identify those conditions currently imposed on the club premises certificate that you believe could be removed as a consequence of the proposed variation you are seeking**

I have enclosed the existing club premises certificate and summary

If yes please tick

I have enclosed the relevant part of the club premises certificate

If you have not ticked one of these boxes you are required to give your reasons for not including the certificate, or any part of it below.

**Reasons why I have failed to enclose the club premises certificate or relevant part of the club premises certificate**

## **M**

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e)** (See guidance note 11)

**b) The prevention of crime and disorder**

**c) Public Safety**

**d) The prevention of public nuisance**

**e) The protection of children from harm**

If yes please tick

- I have made or enclosed payment of the fee
- I have sent copies of this application, a copy of the plan and a photocopy of the existing club premises certificate to responsible authorities and others where applicable
- I understand that I must advertise my application
- I have enclosed the original club premises certificate and summary or an explanation why not
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Signatures** (please read guidance note 12)

I (insert full name ) ..... make this application on behalf of the club and have authority to bind the club

<b>Signed</b>	
<b>Print Name</b>	
<b>Capacity</b>	
<b>Date</b>	

Address for correspondence associated with this application (please read guidance note 13)											
<b>Title:</b>	<b>Mr</b>	<b>Mrs</b>	<b>Miss</b>	<b>Ms</b>	<b>Other:</b>						
<b>Forenames</b>					<b>Surname</b>						
<b>Address for Correspondence associated with this application</b>											
					<b>Post Code</b>						
<b>Telephone Number</b>					<b>Mobile Number</b>						
<b>E-Mail Address</b>											

## Notes for Guidance

**This application cannot be used to vary the certificate so as to extend the period that the certificate has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the club premises certificate, you should make a new club premises certificate application under section 71 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy.
2. Describe the premises. For example the type of premises, its general situation and layout and any other information that could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place is and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for "not-for-profit" film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises and (b) ensures that each such screening abides by age classification ratings.
  - Indoor Sporting Events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - A performance of unamplified live music between 08.00 and 23.00 on any day, on any premises;
    - A performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500;
    - A performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500;
    - A performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - A performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded music: no licence permission is required for:
    - Any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - Any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience

- does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- Any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - Any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - Any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the healthcare provider;
    - Any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor, and any entertainment (excluding films and boxing or wrestling taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days
4. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
  5. Please state the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  7. For example (but not exclusively), where you wish the activity to go on longer on a particular day, e.g. Christmas Eve.
  8. Please give timings in 24-hour clock format (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
  9. If the club wishes members and their guests to be able to consume alcohol on the premises please tick "on". If you wish people to be able to purchase alcohol to consume away from the premises please tick "off". If you wish for people to be able to do both please tick both.
  10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises that may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi nudity, films for restricted age groups or the presence of gambling machines etc.
  11. Please list here the steps you will take to promote all four licensing objectives together.
  12. The application must be signed by someone with the authority to bind the club.
  13. This is the address which we will use to correspond with the club about this application.