

# Blackpool Council

## REQUEST TO BE REMOVED AS DESIGNATED PREMISES SUPERVISOR

|                          |  |
|--------------------------|--|
| <b>Name of Premises:</b> |  |
|--------------------------|--|

|                                  |  |
|----------------------------------|--|
| <b>Name of outgoing<br/>DPS:</b> |  |
|----------------------------------|--|

### Built Environment

Licensing Service  
Blackpool Council  
Municipal Buildings, PO Box 4  
Blackpool, FY1 1NA

### Contact

T: (01253) 47 8572 / 8589  
F: (01253) 47 8372

[www.blackpool.gov.uk](http://www.blackpool.gov.uk)



# Request to be removed as Designated Premises Supervisor Licensing Act 2003 Section 41

Please complete in block capitals.

I .....  
(full name of Designated Premises Supervisor)

being the current Designated Premises Supervisor, notify Blackpool Council of my wish to cease being the DPS of the premises below under section 41 of the Licensing Act 2003.

## Part 1 – Premises Details

|                                 |  |
|---------------------------------|--|
| <b>Premises Licence number:</b> |  |
|---------------------------------|--|

|  |
|--|
| <b>Full name/s of the premises licence holder/s:</b> |
|  |

|                   |  |                  |  |  |  |  |  |
|-------------------|--|------------------|--|--|--|--|--|
| <b>Premises</b>   |  |                  |  |  |  |  |  |
| <b>Name &amp;</b> |  |                  |  |  |  |  |  |
| <b>Address</b>    |  | <b>Post Code</b> |  |  |  |  |  |

## Part 2 – Designated Premises Supervisor Details

|   |           |                  |             |                      |              |  |
|---|-----------|------------------|-------------|----------------------|--------------|--|
| <b>Please give the full name and address of the outgoing Designated Premises Supervisor</b> |           |                  |             |                      |              |  |
|   |           |                  |             |                      |              |  |
| <b>Title:</b>   | <b>Mr</b> | <b>Mrs</b>       | <b>Miss</b> | <b>Ms</b>            | <b>Other</b> |  |
| <b>Surname</b>  |           |                  |             | <b>Forenames</b>     |              |  |
| <b>Home</b>   |           |                  |             |                      |              |  |
| <b>Address</b>  |           |                  |             |                      |              |  |
|   |           | <b>Post Code</b> |             |                      |              |  |
| <b>Telephone Number</b>   |           |                  |             | <b>Mobile Number</b> |              |  |
| <b>Personal Licence Number:</b>   |           |                  |             |                      |              |  |
| <b>Expiry Date:</b>   |           |                  |             |                      |              |  |
| <b>Name of the issuing authority of the Personal Licence:</b>                               |           |                  |             |                      |              |  |

### Part 3 – Notice to holder of the Premises Licence

Under the Licensing Act 2003 you have a duty as the outgoing DPS to give a copy of this notice to the Premises Licence Holder within 48 hours. You must direct the Premises Licence Holder to send the premises licence and summary to the Licensing Authority for amendment within 14 days.

Please tick ONE as appropriate:

- I am the holder of the premises licence and have enclosed the original licence and summary for amendment.   
*(If you have not enclosed the premises licence and / or summary please give the reason why not in the box below)*
- I am not the holder of the premises licence. I have sent a copy of this notice to the premises licence holder and have directed the holder to send the premises licence and summary to the Licensing Authority for amendment within 14 days .

**Reasons why I have failed to enclose the original premises licence and / or summary:**

|  |
|--|
|  |
|--|

### Part 4 - Declaration

If yes please tick

- I understand that under Section 41 of the Licensing Act this notification will not take effect unless a copy of the notice is given to the premises licence holder with 48 hours
- I understand that the premises licence and summary must be returned to the Licensing Authority within 14 days for amendment
- I understand that it is an offence if I fail, without reasonable excuse, to comply with these requirements.

|  |  |
|--|--|
| <b>Signature of outgoing DPS:</b>                              |  |
| <b>Print Name:</b>   |  |
| <b>Date:</b>   |  |
| <b>Date from which change is effective (if not immediate):</b> |  |

### Note

If you have moved address as a result of no longer being the DPS you must return your Personal Licence to the original issuing authority for amendment and pay the statutory fee of £10.50. Failure to do so is an offence under section 127 of the Licensing Act 2003.